



Wes Moore, Governor · Aruna Miller, Lt. Governor · Laura Herrera Scott, M.D., M.P.H., Secretary

MARYLAND MEDICAL ASSISTANCE PROGRAM

General Transportation Transmittal No. 37

October 23, 2024

To: Air Ambulance Providers
Hospitals
Acute Care Hospitals

From: Jamie Smith, Director *Jamie Smith*
Office of Long Term Services and Supports

Subject: Updates to the Provider Certification Form for Rotary Wing Air Ambulance Transport

Note: Please ensure the appropriate staff members in your organization are informed of the contents of this transmittal.

This transmittal updates guidance for the completion of the Provider Certification Form for Air Ambulance Transport and the requirements that attending physicians at the sending facility must follow when completing the form. This transmittal should be read in conjunction with [PT 73-24](#) (General Transportation Transmittal No. 35), dated April 29, 2024.

The Maryland Department of Health (the Department) requires attending physicians at the sending facility to complete the Provider Certification Form in its entirety when authorizing air ambulance transportation services. Previously, the attending physician signed the form on the date the transportation services were rendered. Effective October 1, 2024, the Department will permit the Certification Form to be signed up to thirty calendar days from the date of service. The Department will deny claims submitted with a Provider Certification Form not completed and signed within thirty days of the date of service.

Lastly, the Department has revised the [Provider Certification Form](#) and converted it to a fillable form. Providers may complete and sign the form electronically as part of a HIPAA compliant electronic patient record. Alternatively, providers may print the form and complete it by hand with a wet signature. Providers must store the completed form as part of the medical record at the sending facility for a minimum of 6 years.

For questions regarding the content of this transmittal, please contact Michael Robinson, Chief, Division of Community Support Services, at (410) 767-1726 or michael.robinson1@maryland.gov.