



# LTSSMaryland Monthly Spotlight

March 9, 2024

Welcome to the latest newsletter! Your guide to new functionalities, upcoming upgrades, and bug fixes.

## System Wide Updates

### Update DDA Authorized Services Report

#### **Programs: Developmental Disabilities Administration (DDA)**

MDH is implementing several enhancements to the DDA Authorized Services Report. Updates include:

1. Allow a consolidated view of participant authorization across annual and monthly authorized services.
2. Add new eligibility related and plan related columns such as MA spans and plan effective/end dates.
3. Display future authorized services on approved plans.
4. Allow report access in the LTSSMaryland reports section so Coordinators of Community Services (CCS) users can readily access the participant's utilization of authorized services.

## Updates to LTSSMaryland

### Import Financial Redetermination Due Date from MMIS

#### **Programs: All**

This update will import participant's Financial Redetermination Due Dates from MMIS directly from the E&E system. This automation will ensure that accurate due dates are consistently reflected.

### Fix nightly staff profile deactivation due to Mobile App

#### **Programs: All**

This update will develop a system solution that will ensure when a staff is reactivated by an agency or MDH staff that they do not become inactivated again overnight due to having the Mobile App Access enabled.

### Annual POS Auto Approval for CO, ICS, CFC and CPAS

#### **Programs: Office of Long Term Services and Supports (OLTSS)**

MDH is updating Plan of Service (POS) approval logic to allow automatic approval under some conditions. When a SPA submits an Annual Plan of Service, if automatic approval requirements are met, the plan of service will either be automatically approved or flagged with specific failure reasons for MDH review.

## March Maintenance Window

Friday, March 8<sup>th</sup> 8:00 PM  
to  
Saturday, March 9<sup>th</sup> 4:30 PM

LTSSMaryland updates will be available after this maintenance window.

## Future Release News!

**Next major release: April 2024!**

Look out for the next newsletter for more information on this release!

### Any questions?

Please contact your MDH program liaison.

### **Create an extract version of the Daily Hours Report for CCS Users**

#### ***Programs: Developmental Disabilities Administration (DDA)***

This update creates a new data extract version of the Daily Hours Report for CCS users.

### **Update the DDA Waiting List and Future Needs Registry Report and Create a CCS Extract**

#### ***Programs: Developmental Disabilities Administration (DDA)***

This release updates the existing DDA Waiting List and Future Needs Registry with the new fields assigned staff information, Primary Caregiver name, and military dependent status. This update also removes CCS view access to the Future Needs Registry and creates a new Data Extract for CCS Users of the DDA Waiting List portion of the report.

### **Create a CCS Extract of the CSQ Results for DDA Participants**

#### ***Programs: Developmental Disabilities Administration (DDA)***

This release creates a new data extract version of the Community Settings Questionnaire forms for CCS users.

### **Update the DDA PCP Approval Automation Process for CSQ Compliance and Effective Date Continuity**

#### ***Programs: Developmental Disabilities Administration (DDA)***

This update enhances the DDA PCP automatic approval process to introduce a new rule to ensure Community Settings Questionnaire compliance and to ensure there is not a gap in effective dates between PCPs.

### **Update Alerts in BI Application and Agency Name Change**

#### ***Programs: Brain Injury (BI)***

This updates the name of the Mental Hygiene Administrator to Behavioral Health Administrator throughout LTSSMaryland. This update also enhances the alerts for uploaded BI Provider attachments to ensure BHA and BIAM are notified when attachments are uploaded.

### **Model Waiver Cost Effectiveness Worksheet updates**

#### ***Programs: Department of Nursing Services (DONS)***

This update enhances the Model Waiver Cost Effectiveness Worksheet to allow the Model Waiver Case Management Agency (CMA) to have multiple worksheets open across quarters at the same time. This update also allows the CMA to complete outstanding work for participants that they served in the past, even if they are no longer actively assigned.

### **March Reports Converting from Real Time to Nightly**

#### ***Programs: Developmental Disabilities Administration (DDA)***

This update converts the following CCS reports in LTSSMaryland from real time reports to nightly reports, which means the data from these reports will only be refreshed once a day.

- CCS – Agency Performance Report
- CCS – Coordinator Productivity Report
- CCS – Geographic Differential Tracking Report
- CCS – Waiver Report

## **Other Updates**

### **Select minor enhancements and bug fixes in LTSSMaryland**

- Correct an issue where the system was blocking the return of a client from a Wave back to the Waitlist because of an invalid error message.
- Correct an issue where the address of the selected Brain Injury Provider was not showing in the quick view pop up window when viewing details about a service that had been added to the BI Plan of Service, which is necessary to verify the correct provider was selected.
- Correct an issue where duplicate monitoring forms were being generated for participants in error.

- Correct an issue where information from the Client Profile was not prepopulating into some newly created letters.
- Correct an issue where the Special Program Code for some participants were not populated in the CCS Assigned Client Report in error.
- Correct an issue where an error was triggered when users with both Model CMA and REM CMA user roles attempted to assign an OTP device.
- Correct an issue where the Reportable Events My List was not returning any results when trying to use the filter to pull information across all program types at once.
- Correct an issue where the Brain Injury Plan of Service My List page was not returning results for BI POS that needed to be reviewed.
- Correct an issue where Service Coordination Agencies were getting results in the ACL: Autism Waiver Authorized Services report for participants that they were not actively serving.
- Correct an issue where nutritional information was not prepopulating into the REM Emergency Information form from the latest completed REM Assessment.

#### **Select minor enhancements and bug fixes in Provider Portal**

- Correct an issue where Respite Care Services – 15-minute activities were not appearing on the State Payment Report.
- Correct an issue causing delayed workflow history updates when using the Mobile App to clock in/out.
- Correct an issue where some DDA participants billing entries were triggering eligibility exceptions on the last date of their eligibility span in error.
- Updated the LTSSMaryland EVV Mobile App to meet new Android App Store standards.

### **LTSSMaryland's Mission**

*“To provide an online solution to coordinating Medicaid Home and Community-Based Services across programs.”*