



MARYLAND  
Department of Health

**Addendum for Maryland  
Medical Assistance Program Application  
FACILITY/ORGANIZATION**

**PT 88 RESIDENTIAL TREATMENT CENTER**

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If you have questions, please contact the Provider Enrollment Helpline at **1-844-4MD-PROV (1-844-463-7768)**  
**Monday – Friday from 9am – 5pm.**

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All providers are required to use the electronic **Provider Revalidation and Enrollment Portal**, or ePREP ([eprep.health.maryland.gov](http://eprep.health.maryland.gov)) for enrollment, information updates, provider affiliations and revalidations.

Please fill out the information below and upload the completed addendum to the “Additional Information” section under “Practice Information” within the ePREP ([eprep.health.maryland.gov](http://eprep.health.maryland.gov)) “Applications” tab, along with any additional documents requested within the addendum.

**Provider Information**

NPI:

Tax ID:

MA Provider Number (if already enrolled in Maryland Medicaid):

**After you receive your Medical Assistance enrollment approval,  
please register with Optum Maryland for authorization.**

Visit [maryland.optum.com](http://maryland.optum.com) to register with Optum Maryland for access to their Incedo Provider Portal

Should you have any questions regarding Optum Maryland registration, please contact:  
Optum Provider Relations: Phone: (800) 888-1965 – Email: [omd\\_providerrelations@optum.com](mailto:omd_providerrelations@optum.com)

Please visit [health.maryland.gov/ePREP](http://health.maryland.gov/ePREP) for more information about ePREP



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#### CHECKLIST

Check if you have uploaded the following document to [ePREP](#) :

- A copy of your CARF or JCAHO certification

Check if you have uploaded the following document to ePrep:

- A copy of your Office of Health Care Quality license, or
- If enrolling as an out of state provider, upload your state license **and** documentation of CMS certification as a Psychiatric Residential Treatment Facility (PRTF)

#### Please note:

- “Residential treatment center” means a psychiatric institution that provides campus-based intensive and extensive evaluation and treatment of children and adolescents with severe and chronic emotional disturbances who require a self-contained therapeutic, educational, and recreational program in a residential setting.” Please refer to COMAR 10.09.29.
- Residential Treatment Centers must separately enroll their attending psychiatrists through ePREP.
- **Please email MDH.BEnrollment@Maryland.gov upon approval of your Residential Treatment Center enrollment to ensure the Cost Settled rates are added**