

**Workgroup for Workforce Development of Community Health Workers**  
**Meeting Summary**  
**Monday, September 22, 2014**

**9:30 am-2:00 pm**

**Attendees:** Deborah Agus, Kim Burton, Pamela Bohrer-Brown, Perry Chan, Elizabeth Chung, Kimberly Coleman, Jennifer Dahl, Ashyrra Dotson, Wendy Friar, Chris Gibbons, Terri Hughes, Debra Hickman, Cheryl Holt, Ann Horton, Michelle LaRue, Beth Little-Terry, Ruth Lucas, Susan Markley, Pat McLaine, Dwyane Monroe, Sonia Mora, Bettye Muwwakkil, Marcos Pesquera, Rosalie Pack, Tricia Roddy, Maura Rossman, Kate Scott, Yvette Snowden, Laura Spada, Novella Tascoe, Maxine Reed-Vance, Lesley Wallace, Lori Werrell, Lisa Widmaier, Richard Tharp

Agenda	Discussion Points	Decisions/follow-up
Welcome and Ground Rules	<p>Maggie Holmes and Judith Levy, The Grant Group</p> <ul style="list-style-type: none"> <li>• Introduction and Ice Breaker using NYT Article Attendees critiques article</li> <li>• Emphasis for Workgroup is to tailor development of CHW so that is specific to the needs of State of Maryland</li> <li>• Review of Ground Rules including meeting schedule, meals and drinks, general behavior in working together</li> </ul>	<p>Questions raised regarding the dates posted on website. Error made regarding November date corrected.</p>
Purpose (Statute) CHW-State Innovations Model (SIM) Deliverables	<p>Laura Herrera, MD Deputy Secretary, Public Health Services</p> <ul style="list-style-type: none"> <li>• Review of purpose, and deliverables including specific bills from House and Senate and purpose of the workgroup by Dr. Herrera.</li> <li>• Transformative Models include: <ul style="list-style-type: none"> <li>○ Community Integrated Medical Homes</li> <li>○ Transportation</li> <li>○ Issues at home</li> </ul> </li> </ul>	

	<ul style="list-style-type: none"> <li>○ Access</li> <li>● Ultimate goal is to improve: <ul style="list-style-type: none"> <li>○ Primary Care</li> <li>○ Data Collection</li> <li>○ Community Resources</li> <li>○ Workforce Development</li> </ul> </li> </ul> <p>Delegate Shirley Nathan-Pullium</p> <ul style="list-style-type: none"> <li>● She discussed her goal in sponsoring this bill. She emphasized need for standardized training, avoidance of infringing on scope of work by other providers and that these are non-clinical workers. She hoped to get an earlier report in December.</li> </ul>	
Website Ethic Handbook	<p>Leo Quigley, DHMH-Website</p> <ul style="list-style-type: none"> <li>● Review of website, list serv and MIA link</li> <li>● Sites will include agenda notes</li> <li>● Google DHMH-CHW for website</li> </ul> <p>Kim Bennardi, DHMH-Ethics Handbook</p> <ul style="list-style-type: none"> <li>● The Handbook was distributed</li> <li>● There are issues concerning required ethics paperwork which are still being worked out</li> <li>● Contact information for Ms. Bennardi is 410-767-4049</li> </ul>	<p>Website links to be distributed including e-mail addresses of workgroup members. Website is still a work in progress.</p> <p>The staff is working to get exemption so that the workgroup members to not have to complete financial disclosure form</p>
Process Review	<p>Judith Levy, The Grant Group</p> <ul style="list-style-type: none"> <li>● First meeting to establish greater understanding of definition of the CHW and national models</li> <li>● There will be 5 workgroups established that will be structured and facilitated by The Grant Group. Groups will meet in the atrium and current room for discussion</li> <li>● Each member will receive a 3 ring binder to collect</li> </ul>	<p>The issues concerning dates, sound and room organization will be addressed.</p>

	<p>information</p> <ul style="list-style-type: none"> <li>• The facilitators will assist each group in guiding the discussion and developing recommendations that will be combined in a final report for the legislature.</li> <li>• Groups will be established at the next meeting. We will review recommendations from each previous meeting.</li> <li>• There will be a public comment portion at the end of each meeting for 5 minutes beginning with the next meeting.</li> </ul>	
Background History Key Questions	<p>Chris Gibbons, MD, John Hopkins University</p> <ul style="list-style-type: none"> <li>• Dr. Gibbons provided an overview of CHW's in the past, present and future including issues for high performing CHW programs</li> </ul>	All power point presentations will be on the website for further review.
National Prospective	<p>Meseret Bezuneh,, Bureau of Health Workforce, HRSA</p> <ul style="list-style-type: none"> <li>• Ms. Bezuneh provided overview of Federal perspective including sections of the ACA which include funding for CHW type workers.</li> </ul>	All power point presentations will be on the website for further review.
Other States Perspectives Questions and Answers	<p>Christine Carillo-New Mexico</p> <ul style="list-style-type: none"> <li>• Ms. Carillo presented an overview of the New Mexico program including core competencies and status of current program. New Mexico does not have current reimbursement process under Medicaid.</li> </ul> <p>Joan Cleary, Minnesota</p> <ul style="list-style-type: none"> <li>• Ms. Cleary presented the Minnesota CHW Alliance which include on-line education, career pathways but does not include state certification programs for CHWs.</li> <li>• This program does provide Medical Assistance coverage by a CHW with a certificate or grandfathers in who works under clinical supervision.</li> </ul> <p>Geoff Wilkinson, Massachusetts</p>	All power point presentations will be on the website for further review.

	<ul style="list-style-type: none"> <li>• Mr. Wilkinson presented the Massachusetts program which includes MassHealth 1115 waiver supports. 90% of the CHWs work in FQHC sites.</li> <li>• Massachusetts is in the advanced stages of adopting a state certification program. Currently they have a Board appointed by the Governor.</li> <li>• For additional information contact Gail Hirsch, Director, Office of Community health Workers, Mass. Department of Public Health: gail.hirsch@state.ma.us</li> </ul> <p>Brief Q and A session held</p>	
Next Steps	<p>Ms. Levy reviewed dates and planned topics for the next 5 sessions:</p> <ul style="list-style-type: none"> <li>• Meeting #2-CHW definitions</li> <li>• Meeting #3-CHW Core Competencies</li> <li>• Meeting #4 Certification Process</li> <li>• Meeting #5 and 6-Payment and Reimbursement</li> </ul>	<p>Issues raised by workgroup members to be reviewed include:</p> <ul style="list-style-type: none"> <li>• Change in site due to parking and lack of food concessions</li> <li>• Acoustic difficulties</li> <li>• Lack of space for public members attending</li> </ul>
Next Meeting	October 6, 2014	201 W. Preston St., Room L-1, Baltimore

Approved by workgroup: 12/15/14