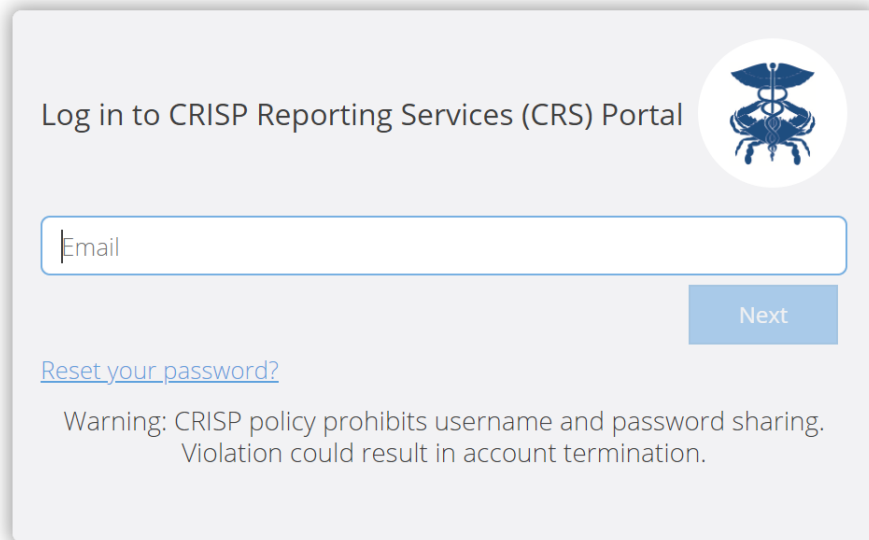


Exporting Data on Unvaccinated Patients from the CRISP Vaccine Tracker

Accessing the Vaccine Tracker

- 1) Go to the CRISP Vaccine Tracker at <https://vacctrac.crisphealth.org/>
- 2) Log into your CRISP Reporting Services account using your CRS username and password



Log in to CRISP Reporting Services (CRS) Portal

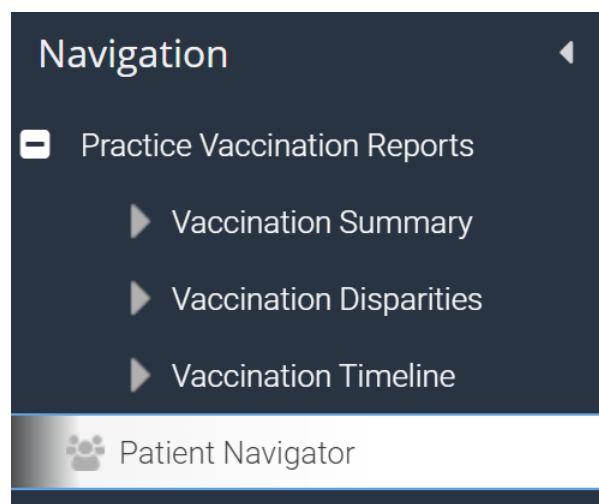
Email

Next

[Reset your password?](#)

Warning: CRISP policy prohibits username and password sharing.
Violation could result in account termination.

- 3) Click on "Patient Navigator" on the left hand side navigation bar



Filtering the Report to Show Only Relevant Unvaccinated Patients

4) Filter to only show unvaccinated patients by clicking the dropdown arrow next to the Vaccine Status column, hovering over "Filters" and clicking "Not Vaccinated"

<u>Vaccine Status</u>	Outreach Status	Notes
Not Vaccinated	Sort Ascending	
Not Vaccinated	Sort Descending	
Not Vaccinated	Filters	Not Vaccinated
Not Vaccinated		Vaccinated
Not Vaccinated		1 Dose Received

5) Filter to exclude patients who are deceased by: scrolling to the right to find the "Expired?" column, clicking the dropdown arrow, hovering over "Filters", and clicking "No"

<u>Expired?</u>	Race	Patient County
No	Sort Ascending	MONTGOMERY
No	Sort Descending	
No	Columns	
No	Filters	Yes
No		No

Exporting to Excel

6) Click "Excel Export" at the top of the report

Filter:

Select Filter

Save Filters

Clear Filters

Excel Export