**Answers to Frequently Asked Questions**

*May 5, 2010 @10:30AM*

**Q. Who can be a Community Health Resource?**

An applicant can demonstrate that it qualifies as a Community Health Resource in any of three ways:

- As a designated CHR as listed in the regulations under §10.45.05.04. The designated CHRs are defined in the regulations under §10.45.01.
- As a Primary Health Care Services CHR as defined under §10.45.05.02.
- As an Access Services CHR as defined under §10.45.05.03.

**Q. Can community hospitals be an applicant?**

A community hospital is not specifically identified by the regulations as a Community Health Resource under §10.45.05.04. A community hospital can, however, demonstrate that it is a Community Health Resource, most likely under §10.45.05.02 of the regulations. The regulations detail criteria that an organization will have to demonstrate to qualify as a CHR, the three central criteria are:

- Provide services predominantly to individuals residing in Maryland;
- Provide primary care services; and
- Provide services according to a sliding scale fee schedule that meets the Commission’s guidelines.

A community hospital that documents that it meets these criteria is eligible to apply for a grant. A community hospital should demonstrate a relationship with a community-based provider to which the hospital will refer patients, including the low-income and uninsured, to establish a primary care medical home.

**Q. What documentation must be included to demonstrate that an organization qualifies as a community health resource?**

The applicant should submit documentation sufficient to demonstrate that it qualifies as a CHR under the regulations. If the information submitted is insufficient for the Commission to make a determination, the Commission may request additional information.

**Q. Can a for-profit organization apply for a grant?**

10.45.05.02. 02 Qualification under Health-General Article, §19-2101(c)1) Annotated Code of Maryland—Primary Health Care Services.A. Criteria. To qualify as a community health resource pursuant to this regulation and Health-General Article, §19-2101(c)1) Annotated Code of Maryland, a person shall demonstrate that the person: 1) **Is a nonprofit or for-profit health care center or program**; 2) Provides primary health care services: a) In accordance with a sliding scale fee schedule.

**Q. Can an organization submit multiple Letters of Intent?**

Yes, an applicant can submit multiple Letters of Intent. Each Letter of Intent must be submitted separately for each priority area.
Q. Do you have to submit an audit with your Letter of Intent?
Yes, a copy of a most recent audit must be submitted with your Letter of Intent.

Q. What is the total amount and time period for each priority area?
- Infant Mortality, Integrated Behavioral Health, and New Access are awarded on a multi-year basis with an amount totaling up to $500,000.
- Dental is awarded on a multi-year basis with an amount totaling up to $300,000.

The grant period will be considered for a multi-year period based on the discretion of the applicant.

Q. What happens if our actual proposal varies slightly from the original letter of intent?
Your Letter of Intent must serve as a basis for your full grant proposal.

Q. Can my organization be considered for a grant if we don’t provide any direct clinical health care services?
Yes

Q. Please clarify the 5% match?
Preferences will be given to those Community Health Resources that can make at least an additional 5% financial commitment to this project from their own internal funds (operating funds or reserves). The 5% of the match can be in-kind as tangible assets, such as furniture or computers, not staff time.

Can I submit a letter of Intent for Adult Dental care?
Applicants should submit an application that proposes to create new or expanded sources of dental care services that will increase the number of Maryland children with access to a comprehensive and continual source of dental care.