



FY 2025 Request for Applications Frequently Asked Questions Meeting

Mark Luckner, Executive Director
Maryland Community Health Resources Commission
November 25, 2024

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Objectives for Today

1. Information about the FY 25 Request for Applications (RFA)
2. Questions and Answer period
3. Demonstration on submitting Letter of Intent



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CHRC Commissioners

Edward J. Kasemeyer, CHRC Chair,
Former Senator and Chair of the
Maryland Senate Budget & Taxation
Committee

Sadiya Muqueeth, CHRC Vice Chair,
Dr.PH, Baltimore City Health
Department

Scott T. Gibson, Chief Strategy
Officer, Melwood Horticultural
Training Center, Inc.

Flor Giusti

Maria J. Hankerson, PhD, President,
Visions & Outcomes, Unlimited

Terris King, ScD., CEO, King Enterprise Group

David Lehr, Chief Strategy Officer, Meritus
Health

Robbie Loker

Destiny-Simone Ramjohn, PhD, Vice
President, Community Health and Social
Impact, CareFirst

TraShawn Thornton-Davis, Assistant Service
Chief, OB/GYN, DCSM, Mid-Atlantic
Permanente Group

Jonisha Toomer, LCPC, Right Step LLC



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Statewide Impact of CHRC Grants

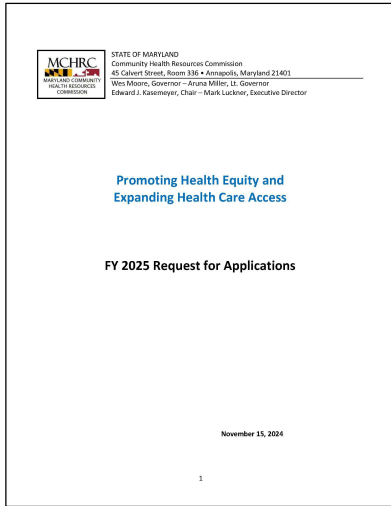
- 866 grants totaling \$291.1 million.
 - Projects funded in all **24 jurisdictions**.
 - More than **653,000 Marylanders** have received services, including those with complex health and social service needs.
 - **\$44.7 million leveraged** in additional resources.
 - 76% of programs sustained at least one year after CHRC grant funding ends.
- ➔ **CHRC funds projects that are innovative, replicable and sustainable.**



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FY 2025 RFA: Key Dates



Nov 15: RFA Released

Dec 9: Letters of Intent:
DUE 12:00 PM

Jan 13: Applications must
be received by
12:00 pm



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**FY 2025 RFA
Strategic Priorities**

Strategic Priority #1 - Advance health equity

**Strategic Priority #2 - Build capacity of safety
net providers**

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FY 2025 Areas of Focus

CHRC has a total of \$7 million to award for all programs

Applicants may request up to 3 years of funding

Maximum individual award-\$750,000



Chronic Disease Management and Prevention



Maternal and Child Health



Dental Care services



Behavioral Health, including Mental Health, SUD and the opioid & overdose crisis



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New for the FY 25 RFA

• Duplicate Funding

- CHRC funds should supplement and not supplant other sources of funding
- Disclose existing or anticipated funding that is, or will be, used to support activities in the grant proposal

• Indirect Rate

- Permit up to 15% (unless the applicant has higher federal negotiated rate)
- Applicants must describe activities funded by indirect rate

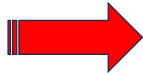


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Eligibility as a Community Health Resource – Three Types

1. **Designated Services:** See page 5 of the RFA
 - Must submit license from BHA
 - Outpatient Mental Health Clinic
 - Substance Use Treatment or Prevention
2. **Primary Health Care Services:** See page 6 of the RFA.
3. **Access Services:** See page 6 of RFA
 - Must submit MOU with clinical care provider and provider sliding fee scale



Sliding Fee Scale: All applicants must submit a sliding fee scale with Letter of Intent (see next slide)

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Sliding Fee Scale

- Screen individuals for income eligibility for federal poverty level



- Provide services at no charge to everyone

These policies exist at the time of the LOI submission and are publicly posted



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FY 2025 RFA: Immediate To Do's

Due December 9 at 12:00 NOON

1. Complete [Letter of Intent](#) template
2. Upload sliding fee schedule – required for all applicants
3. Upload any additional documents requested:
 - BHA or OMHC licenses
 - Access Services – copy of executed MOU documenting referral relationship with provider, **and** sliding fee scale of provider

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Unduplicated Individuals Served

Projects should improve access to health care and health outcomes for the target population by expanding;

- (a) Existing services to make them available to a new population not previously served by the applicant i.e., new patients; or
- (b) the types of services offered to the applicant's established population i.e., new or existing patients; or
- (c) both.

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Budget Submission: Narrative & Templates

- Budget submission is due January 13, 2025
- Guidelines for completing Budget Narrative and **two** Budget Templates are outlined in Budget Narrative
- Review Budget Narrative prior to completing budget templates
- Two Budget Templates:
 - Schedule 1 Overall Project Cost is new
 - Schedule 2 CHRC Funding Request is consistent with prior years



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Budget Narrative Template: Important Updates

What's new?

- Provide **all** requested details for text boxes on the Budget Narrative document
- CHRC permits an indirect rate of up to **15%** of direct costs (unless the applicant has higher federal negotiated rate)



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Budget Template Schedule 1: Key Highlights



- First complete **Schedule 1 Overall Project Cost**
- Organization's total current fiscal year budget in the header section
- CHRC grant funding request and other revenue sources when applicable for each year of requested funding period
- Line-item budget details for total project costs for each year of requested funding period



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Budget Template Schedule 2: Key Highlights



- CHRC grant funds requested should **only** include expenses not already covered by other sources of revenue.
- Expenses budgeted in Direct Costs categories should not duplicate items included in indirect costs.
- New and Existing Unduplicated Individuals to be Served (UIS) for grant period



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Selection Criteria

1. Responds to both strategic priorities
2. Ability to execute program / project impact and prospects for success
3. Budget request is reasonable and commensurate with impact
4. Community need
5. Community buy-in and participation of stakeholders and partners
6. Innovative, replicable, and aligned with statewide health priorities and/or legislative priorities
7. Project monitoring, evaluation, and capacity to collect/report data
8. Project sustainability and organizational commitment
9. Workforce Diversity
10. Cultural, linguistic, and health literacy competency

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Staff Contact Information for Questions

Mark Luckner, Executive Director
 E-mail: mark.luckner@maryland.gov

Bob Lally, Chief Financial Officer
 E-mail: bob.lally@maryland.gov

FAQ Document and recording will be posted here:
<https://health.maryland.gov/mchrc/Pages/notices.aspx>

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