

**BOARD OF PODIATRIC MEDICAL EXAMINERS
OPEN SESSION MEETING VIA GOOGLE MEETS**

AGENDA (AMENDED)

February 9, 2023

Location: Google Meet meet.google.com/yci-rbcf-ipg

Join by phone: (US) +1 405-646-0112 PIN: 595223865

A. ORDER OF BUSINESS

1. **Call to Order- Roll Call**
2. **COMAR 10.01.14.02.B: Except in instances when a public body expressly invites public testimony, questions, comments, or other forms of public participation, or when public participation is otherwise authorized by law, a member of the public attending an open session may not participate in the session.**
3. **Approval of minutes from January 12, 2023 meeting** **Tab A**

B. BOARD PRESIDENT'S REPORT

1. **Proposal to promote MBPME Decorum** **Tab B**

C. EXECUTIVE DIRECTOR'S REPORT

D. OLD BUSINESS:

2. **Update on Regulation 10.40.12 Telehealth (MDH- Podiatry)- Regulations are on hold by AELR**
 - a. **Proposed amendments to subsection 0.3 and 0.4**
3. **Update on developing a course, to provide CME credits, for effectively handling mental health patients in the office.**

E. NEW BUSINESS:

1. **IAC/S Privacy Matters: HIPAA Authorizations** **Tab C**
2. **HB 454/SB 187- Health Occupations- Licenses, Certificates, and Registrations- Immigrants Legislation** **Tab D**

3. Proposed regulation addressing Code of Ethics

Tab E

**4. HB 0583- Health Insurance- Podiatrist- Reimbursement for
Infusion Of Medication**

Tab F

5. NPDB February 2023 Insights Highlights

Tab G

F. ADJOURNMENT

BOARD OF PODIATRIC MEDICAL EXAMINERS
OPEN SESSION MEETING VIA GOOGLE MEETS



PUBLIC MEETING MINUTES

January 12, 2023

Location: Google Meet meet.google.com/gdv-pqui-ywy

Join by phone: (US) +1 484-424-4697 PIN: 251509781

The Public Meeting commenced at 1:03pm, opened by the Board President, Dr. H. David Gottlieb

Roll call was initiated by the Executive Director

Board members present: Drs. Yvonne Umezurike, Aparna Duggirala, Bruce Fox and Adam Silverman

Consumer Members Present: Ms. Frona Kroopnick

Board staff present: Eva Schwartz, Executive Director; Elizabeth Kohlhepp, Deputy Director; and Kiana Nicholson, Licensing Manager

Office of the Attorney General: Kristen Fon Lim, AAG, Board Counsel

Representing MPMA: Dr. Jay Lebow, MPMA Member

Guests: Kiana Trent, DPM, Zakiyyah Holmes-MDH, Richard Bloch

Dr. Gottlieb cited COMAR 10.01.14.02.B: "Except in instances when a public body expressly invites public testimony, questions, comments, or other forms of public participation, or when public participation is otherwise authorized by law, a member of the public attending an open session may not participate in the session."

A. MINUTES

1. Approval of minutes from the November 10, 2022 meeting.

- a. The meeting minutes from the November 10, 2022 public meeting were approved unanimously, as submitted.

B. BOARD PRESIDENT'S REPORT

A Report was not presented by the Board President.

C. EXECUTIVE DIRECTOR'S REPORT

Ms. Schwartz announced that Laura Herrera Scott, MD, MPH, was appointed as the new Secretary of MDH. The Board is looking forward to working with Dr. Herrera Scott and her team.

Ms. Schwartz reminded the Board members to submit their financial disclosures in a timely manner. The Maryland Ethics Commission requires that financial disclosure forms be submitted annually via their website, no later than April 30, 2023.

Ms. Schwartz announced the eligibility to apply for the upcoming open position for a Maryland licensed DPM to serve on the Board. This may be a new candidate nominated by the MPMA, or a request for reappointment of the present incumbent, via nomination by MPMA. Maryland licensed podiatrists in good standing with the Board, are eligible to apply to serve on the Board, and can find the application on the Office of the Governor's website. The nomination process is statutorily required to proceed through the MPMA.

Ms. Schwartz discussed the new Workforce Commission's Sub-Committee authorized to evaluate the efficiency of the individual Boards' functions and efficiencies, to determine best practices. Ms. Schwartz mentioned that one of the issues presented by the Sub-Committee was the possible delay in issuing licenses by the Health Occupation Boards. The Board of Podiatry stated in the written response to the Workforce Sub-Committee, that podiatric licenses are and were consistently issued within 24-48 hours after **completion and approval by the Board** of the application. The Board stated with emphasis, that there never was a delay in license issuance, even during the active cyberattack on the MDH Network.

D. OLD BUSINESS

1. Regulation 10.40.12 Telehealth (MDH-Podiatry)

The Board reviewed the latest version of Regulation 10.40.12 Telehealth (MDH-Podiatry). Ms. Schwartz informed the Board that there were comments to address these proposed regulations relating to the authority of a Maryland licensed practitioner, performing telehealth out of State. Once the comments are submitted, the Board will review them, and respond accordingly.

E. NEW BUSINESS

1. Discussion of proposed regulation 10.32.02.03 regarding Investigative Interviews

The Board reviewed proposed regulation 10.32.02.03 regarding Investigative Interviews. There were some concerns concerning the regulation relating to when an attorney can and cannot be removed from investigative interviews. The Board voted to move the discussion to the Executive meeting and obtain advice of Counsel.

2. Discussion of MDH Physical Document Storage and Transport Protocol

Document

The Board was given a copy of the MDH's policy for "Physical Storage and Transport Protocol" for informational and compliance purposes.

3. NPDB December 2022 Insights Highlight

The Board was given a copy of the "National Practitioners Data Bank Insights" newsletter for informational purposes.

4. Discussion on developing a course, to provide CME credits, for effectively handling mental health patients in the office.

Ms. Schwartz proposed to the Board the idea of researching and developing a CME credit course for podiatrists concerning the handling of patients with mental health challenges. The Board voted to form a committee to research the topic and report back at the next Board meeting. The committee will be comprised of Drs. Umezurike, Duggilera, and Fox.

5. HB 25 Public Health- Healthy Maryland Program- Establishment

The Board was given a copy of HB 25- Public Health- Healthy Maryland Program- Establishment for review. After discussion, the Board voted unanimously for "No Position" on the Bill.

6. HB 19 State Board of Examiners of Psychologists- License and Registration Insurance 3 and Renewals- Electronic Means

The Board was given a copy of HB 19 State Board of Examiners of Psychologists- License and Registration Insurance and Renewals- Electronic Means for review. After discussion, the Board voted unanimously for "No Position" on the Bill.

7. HB 26 Health Occupations-Psychologist- Licensure Qualifications

The Board was given a copy of HB 26 Health Occupations-Psychologist- Licensure Qualifications for review. After discussion, the Board voted unanimously "No Position".

8. HB 103 State Board of Social Work Examiners- Temporary License to Practice Social Work

The Board was given a copy of HB 103 State Board of Social Work Examiners- Temporary License to Practice Social Work for review. After discussion, the Board voted unanimously for "No Position" on the Bill.

9. SB 13 Family Law- Custody Evaluators- Qualifications and Training

The Board was given a copy of SB 13 Family Law- Custody Evaluators- Qualifications and Training for review. After discussion, the Board voted unanimously for "No Position".

10. SB 14 Health Occupations- Clinical and Graduate Alcohol and Drug Counselors Licensure

The Board was given a copy of SB 14 Health Occupations- Clinical and Graduate Alcohol and Drug Counselors Licensure for review. After discussion, the Board voted unanimously for "No Position" on the Bill.

11. SB 78 Health Occupations- Service Members, Veterans, and Military Spouses- Temporary Licensure, Certification, Registration and Permitting

The Board was given a copy of SB 78 Health Occupations- Service Members, Veterans, and Military Spouses- **Temporary Licensure**, Certification, Registration and Permitting for review. Ms. Schwartz discussed with the Board the current licensure process for feedback for any changes that may be suggested for increased efficiency in licensure issuance relating to the military personnel or respective spouses' applications, by introducing the issuance of a Temporary license. The Board did not propose any changes as licenses are already processed expeditiously, and the information about military personnel and their spouses is already incorporated in the application for license. After discussion, the Board voted unanimously for "No Position" on the Bill. Ms. Schwartz informed the Board that if the Bill passes, the Board will need to develop accompanying regulations to implement the Bill.

12. HB 82 Maryland Medical Assistance and Children's Health Insurance Programs- School-Based Behavioral Health Services- Reimbursement

The Board was given a copy of HB 82 Maryland Medical Assistance and Children's Health Insurance Programs- School-Based Behavioral Health Services- Reimbursement for review. After discussion, the Board voted unanimously for "No Position" on the Bill.

F. ADJOURNMENT

With no further business, the Public Session of the Board meeting concluded at 1:43 PM.

Respectfully submitted by Eva Schwartz, Executive Director, Signature and date__

and Elizabeth Kohlhepp, Deputy Executive Director, Signature and date__

Signature by Frona Kroopnick, Board Secretary/Treasurer:__

PROPOSAL TO PROMOTE MBPME DECORUM



Purpose:

Our deliberations and decisions can and do profoundly affect the reputation and livelihood of those we review and serve. Attending Board meetings in casual attire or while being visibly engaged in non-Board activities is disrespectful to the doctors under review as well as the members of the public who attend. It is unbecoming of the august board to which we are a part. The dignity of Board meetings should be uniformly consistent whether meetings are held in-person or by virtual means.

It is therefore Proposed that proper Professional Business Attire is required for all Board functions as a sign of respect to the licensees we are responsible for and to. This is true for both our Public meeting and the Executive Board meeting.

Examples of proper Professional Business Attire would include a properly laundered fitted shirt, tie, and sports jacket for men and the equivalent for women.

While it may be difficult to describe Professional Business Attire, it is easy to state what it is not but not limited to these examples: jeans, visible sneakers, sweatshirts, scrubs, and casual shirts.

Office of Internal Controls, Audit Compliance & Information Security (IAC/S)

PRIVACY MATTERS



A Monthly Newsletter from the MDH Privacy Officer
January 2023

HIPAA Authorizations

In general, a HIPAA Covered Entity—like the Maryland Department of Health (MDH)—can only use or disclose Protected Health Information (PHI) if there is a permission in the HIPAA regulations or if it has received authorization from the person whose records are being used or disclosed. **The authorization must be in writing and meet all requirements in the HIPAA Privacy Rule to be valid.** Provide a copy of the authorization to the individual or the individual's personal representative and retain a copy.

What makes an authorization valid under HIPAA?

Core elements of a valid authorization:

- a meaningful description of the information to be disclosed
- the name of the individual
- the name of the recipient
- a description of the purpose for the disclosure
- an expiration date or event that relates to the individual (Maryland's health privacy law requires expiration date to be 1 year or less)
- a signature of the individual or the individual's personal representative and the date

Required statements concerning patient rights:

- The individual or the individual's personal representative has the right to revoke the authorization in writing at any time and a description of how they may revoke.
- The individual's treatment, payment, enrollment, or eligibility for benefits is not conditioned on whether the authorization is signed unless authorization is required to determine eligibility for services/benefits.
- Any information disclosed per the authorization may be redisclosed by a recipient and is no longer protected by federal or state health privacy laws.

Patient photos and recordings

Even without additional identifiers, photos, and recordings (audio or video) of patients made by a Covered Entity are usually PHI and therefore covered by HIPAA. This includes photos and recordings that are not part of the patient's medical records. To avoid HIPAA issues, always ask patients for their permission and have them sign an authorization before taking and using photos, videos, or other recordings. For photos or recordings of patients not used for the purposes of treatment or diagnosis, include detailed information about how the images or recordings will be disclosed/used in the authorization form. This ensures the patient is fully aware of what will happen to the photos and recordings.

Why does it matter?

If PHI is released without a valid authorization, unless the release is otherwise permitted by a provision in the HIPAA Privacy Rule, there can be serious consequences for the organization, including investigations, corrective action plans, and even large fines.

In one case investigated by the Office of Civil Rights (OCR, the agency that enforces HIPAA), an HMO was found to have relied upon an invalid authorization when it sent the entire medical record of a patient to an insurance company. The HMO was required to create a new authorization form and implement a new policy that staff had to follow regarding how and when to obtain patient signatures on these forms before responding to any disclosure requests. The new authorization specifies which records and/or portions of the files will be disclosed.

In this case, OCR did not impose a fine, but OCR can and does impose fines for violations and some of these fines are in the millions! While a corrective action plan may be a better outcome than a fine, it is still undesirable, because it leads to ongoing regulatory oversight and heightened compliance obligations. The best course of action is to avoid violations in the first place!

TWO HIPAA AUTHORIZATIONS ARE AVAILABLE FROM IAC/S

1. a general form to release/receive records
2. a specific form to use photos or recordings (audio or video) for purposes other than treatment or diagnosis

If you would like a copy of either of these forms, please contact your program administrator or the Privacy Office:
mdh.privacyofficer@maryland.gov



HOUSE BILL 454

C2, J2
HB 533/22 – ECM

3lr0722
CF SB 187

By: **Delegate Lopez**

Introduced and read first time: January 30, 2023

Assigned to: Health and Government Operations

A BILL ENTITLED

1 AN ACT concerning

2 **Health Occupations – Licenses, Certificates, and Registrations – Immigrants**

3 FOR the purpose of prohibiting a health occupations board from denying a license,
4 certification, or registration to an immigrant if the individual meets certain
5 requirements; requiring each health occupations board to require each applicant for
6 a license to disclose the Social Security number or Individual Taxpayer Identification
7 Number of the applicant and record the number on the application; and generally
8 relating to applications for health occupations licenses, certifications, or
9 registrations by immigrants.

10 BY repealing and reenacting, without amendments,
11 Article – Family Law
12 Section 10–119.3(a) and (c)(1)
13 Annotated Code of Maryland
14 (2019 Replacement Volume and 2022 Supplement)

15 BY repealing and reenacting, with amendments,
16 Article – Family Law
17 Section 10–119.3(b), (c)(2), and (d)(1)
18 Annotated Code of Maryland
19 (2019 Replacement Volume and 2022 Supplement)

20 BY adding to
21 Article – Health Occupations
22 Section 1–227
23 Annotated Code of Maryland
24 (2021 Replacement Volume and 2022 Supplement)

25 SECTION 1. BE IT ENACTED BY THE GENERAL ASSEMBLY OF MARYLAND,
26 That the Laws of Maryland read as follows:

EXPLANATION: CAPITALS INDICATE MATTER ADDED TO EXISTING LAW.

[Brackets] indicate matter deleted from existing law.



1

Article – Family Law

2 10–119.3.

3 (a) (1) In this section the following words have the meanings indicated.

4 (2) “License” means any license, certificate, registration, permit, or other
5 authorization that:

6 (i) is issued by a licensing authority;

7 (ii) is subject to suspension, revocation, forfeiture, or termination by
8 a licensing authority; and

9 (iii) is necessary for an individual to practice or engage in:

10 1. a particular business, occupation, or profession; or

11 2. recreational hunting or fishing.

12 (3) (i) “Licensing authority” means a department, unit of a department,
13 commission, board, office, or court of the State.

14 (ii) “Licensing authority” includes:

15 1. the Maryland Department of Labor;

16 2. the Maryland Department of Health;

17 3. the Department of Human Services;

18 4. the Department of Transportation;

19 5. the Department of the Environment;

20 6. the Comptroller of the Treasury;

21 7. the Department of Agriculture;

22 8. the Maryland Insurance Administration;

23 9. the Public Service Commission;

24 10. the Secretary of State;

25 11. the State Department of Education;

§ 10-119.3. Suspension or denial of occupational license for arrearages.

(a)

(1) In this section the following words have the meanings indicated.

(2) "License" means any license, certificate, registration, permit, or other authorization that:

(i) is issued by a licensing authority;

(ii) is subject to suspension, revocation, forfeiture, or termination by a licensing authority; and

(iii) is necessary for an individual to practice or engage in:

1. a particular business, occupation, or profession; or

2. recreational hunting or fishing.

(3)

(i) "Licensing authority" means a department, unit of a department, commission, board, office, or court of the State.

(ii) "Licensing authority" includes:

1. the Maryland Department of Labor;

2. the Maryland Department of Health;

3. the Department of Human Services;

4. the Department of Transportation;

5. the Department of the Environment;

6. the Comptroller of the Treasury;

7. the Department of Agriculture;

8. the Maryland Insurance Administration;

9. the Public Service Commission;

10. the Secretary of State;

11. the State Department of Education;

12. the Department of Natural Resources;

13. the Office of the Attorney General;

14. the clerks of the court that are authorized to issue a license or certificate for professional services or recreational uses; and

15. the Court of Appeals.

(b)

(1) Except as provided in paragraph (2) AND (3) of this subsection, a licensing authority shall:

(i) require each applicant for a license to disclose the Social Security number of the applicant; and

(ii) record the applicant's Social Security number on the application.

(2) The Department of Natural Resources shall:

(i) require an applicant for a recreational hunting or fishing license to disclose only the last four digits of the Social Security number of the applicant instead of the full Social Security number; and

(ii) record the applicant's partial Social Security number on the application.

(3) EACH HEALTH OCCUPATIONS BOARD SHALL REQUIRE EACH APPLICANT FOR A LICENSE OR CERTIFICATION TO PROVIDE:

(i) A SOCIAL SECURITY NUMBER;

(ii) AN INDIVIDUAL TAXPAYER IDENTIFICATION NUMBER; OR

(iii) PROVIDE ALTERNATIVE DOCUMENTATION AS PERMITTED BY THE DEPARTMENT OF HEALTH AND HUMAN SERVICES UNDER SECTION 466(A)(13) OF THE SOCIAL SECURITY ACT.

§ 1-210. Lists of persons issued licenses or certificates under this article.

(a) By August 31 of each year, each health occupation board authorized to issue a license or certificate under this article shall provide to the Department of Assessments and Taxation a list of persons issued licenses or certificates under this article during the previous fiscal year, to assist the Department of Assessments and Taxation in identifying new businesses within the State.

(b) The list provided under this section shall:

(1) Be provided free of charge; and

(2) Include, for each person on the list:

(i) The name and mailing address of the person; and

(ii) The federal tax identification number of the person or, if the person does not have a federal tax identification number, the Social Security number OR INDIVIDUAL TAX IDENTIFICATION NUMBER of the person.

1-227

(A) A HEALTH OCCUPATION BOARD MAY NOT REQUIRE A SOCIAL SECURITY NUMBER OR INDIVIDUAL TAX IDENTIFICATION NUMBER AS A CONDITION OF LICENSURE OR CERTIFICATION IN

MARYLAND IF THE LICENSE OR CERTIFICATE HOLDER DOES NOT HAVE A SOCIAL SECURITY OR INDIVIDUAL TAX IDENTIFICATION NUMBER.

- (B) A HEALTH OCCUPATION BOARD SHALL REQUIRE A LICENSE OR CERTIFICATE HOLDER TO PROVIDE A SOCIAL SECURITY NUMBER OR INDIVIDUAL TAX IDENTIFICATION NUMBER WITHIN 60 DAYS OF OBTAINING A SOCIAL SECURITY NUMBER OR INDIVIDUAL TAX IDENTIFICATION NUMBER.



The licensee may not:

(5) Practice, condone, facilitate, or collaborate with discrimination on the basis of race, gender, sexual orientation, age, religion, national origin, socioeconomic status, disability, or any other basis proscribed by law;



HOUSE BILL 583

J5, J4

3lr0733

By: **Delegate Cardin**

Introduced and read first time: February 3, 2023

Assigned to: Health and Government Operations

A BILL ENTITLED

1 AN ACT concerning

2 **Health Insurance – Podiatrists – Reimbursement for Infusion of Medication**

3 FOR the purpose of requiring that certain health insurance policies and contracts delivered
4 or issued for delivery in the State provide for adjustments to reimbursement for the
5 infusion of medication by podiatrists on certain days each year; and generally
6 relating to reimbursement for services provided by podiatrists under health
7 insurance policies and contracts.

8 BY repealing and reenacting, with amendments,
9 Article – Insurance
10 Section 15–713
11 Annotated Code of Maryland
12 (2017 Replacement Volume and 2022 Supplement)

13 SECTION 1. BE IT ENACTED BY THE GENERAL ASSEMBLY OF MARYLAND,
14 That the Laws of Maryland read as follows:

15 **Article – Insurance**

16 15–713.

17 (a) This section applies to individual, group, or blanket health insurance policies
18 and contracts delivered or issued for delivery in the State by insurers, nonprofit health
19 service plans, and health maintenance organizations.

20 (b) Notwithstanding any other provision of an individual, group, or blanket
21 health insurance policy or contract subject to this section, if the policy or contract provides
22 for reimbursement for a service that is within the lawful scope of practice of a licensed
23 podiatrist[.]:

EXPLANATION: CAPITALS INDICATE MATTER ADDED TO EXISTING LAW.

[Brackets] indicate matter deleted from existing law.



1 **(1)** the insured or any other person covered by or entitled to reimbursement
2 under the policy or contract is entitled to the same amount of reimbursement for the service
3 regardless of whether the service is performed by a physician or licensed podiatrist; **AND**

4 **(2) IF THE SERVICE IS THE INFUSION OF A MEDICATION, THE**
5 **INDIVIDUAL, GROUP, OR BLANKET HEALTH INSURANCE POLICY OR CONTRACT**
6 **SHALL PROVIDE FOR QUARTERLY ADJUSTMENTS TO REIMBURSEMENT ON THE**
7 **FIRST DAY OF JANUARY, APRIL, JULY, AND OCTOBER EACH YEAR.**

8 (c) This section does not prohibit, and may not be construed as prohibiting, the
9 determination of reimbursement based on the geographic location of the delivery of service,
10 the preeminent qualifications of a physician or podiatrist, or the need to provide services in
11 an underserved area of the State.

12 **SECTION 2. AND BE IT FURTHER ENACTED,** That this Act shall apply to all
13 policies, contracts, and health benefit plans issued, delivered, or renewed in the State on or
14 after January 1, 2024.

15 **SECTION 3. AND BE IT FURTHER ENACTED,** That this Act shall take effect
16 January 1, 2024.



Register for Our Data Bank Administrator Training on Wednesday, February 22!

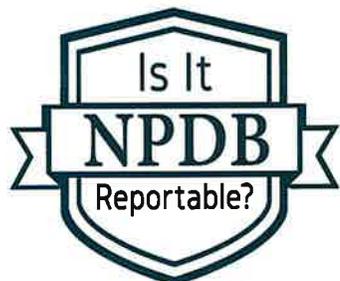
Do you manage the NPDB account for your organization?

Please join us [Exit Image](#) on **Wednesday, February 22, 2023, 2 to 3 p.m. ET** for an interactive webinar for Data Bank administrators. You will learn how to determine who can serve as a Data Bank administrator and to apply time-saving best practices for common tasks that involve accounts, passwords, and more!

Individuals who attend the webinar will be eligible for **1.0 NAMSS-approved continuing education credit**. Certificates will be sent out 1–2 weeks after the webinar.

Please visit our [registration page](#) [Exit Image](#) for more information and to register.

Is It Reportable?



A federal hospital terminated the employment of one of its nurses after an investigation determined that the nurse had physically and verbally abused several patients. The nurse was afforded due process. Should this action be reported to the NPDB?

Yes. Federal agencies must report other adjudicated actions or decisions to the NPDB. The federal hospital meets the definition of a federal agency, and the employment termination meets the definition of an other adjudicated action or decision. Other adjudicated actions or decisions must be formal or official final actions taken against a health care practitioner, provider, or supplier that are related to the delivery of a health care item or service and include the availability of a due process mechanism.

Patient Safety and NPDB Compliance

Congress created the NPDB with the mission to

- Improve health care quality,
- Protect the public, and
- Reduce health care fraud and abuse in the U.S.

For more than 30 years the NPDB has fulfilled this mission by collecting, maintaining, and distributing adverse action and medical malpractice reports on health care practitioners, providers, and suppliers.

The NPDB created compliance review to ensure that state licensing and certification authorities (or state boards) are reporting as required by law.

What is a Compliance Review?



A compliance review is an assessment that evaluates the completeness and accuracy of reports that state boards submit to the NPDB. We review publicly available data on adverse actions taken by state boards to determine if they are reportable. Then, we review submitted reports and match them to reportable actions. Finally, we collaborate with state boards to help them submit any missing or inaccurate reportable actions.

Health care entities use NPDB information to make informed hiring, credentialing, or licensing decisions. The compliance review process helps ensure required reports are available to them when making those decisions.

We have many state board compliance resources, including

- [About Compliance](#)
- [State Board Compliance Overview](#)
- [State Licensing Board Compliance Results](#)

Dear NPDB

What is Report Forwarding?

NPDB regulations require that reporting entities provide the appropriate state licensing board with a copy when submitting the following types of reports:

- Malpractice payments,
- Clinical privileges actions,
- Professional society actions, and
- Negative actions or findings by a peer review organization or a private accreditation organization.

The NPDB's Report Forwarding Service saves time by allowing entities to submit the report directly to the appropriate board electronically. The board receives a notification when a reporting organization has forwarded an electronic report, and the board can use the NPDB's secure system to view the report. The reporter receives a notification when the board views the report, or if the board has not viewed the report within 7 days.

Note that not all states choose to accept reports forwarded in this manner. The state board must agree in advance to do so. If a specific state board does not want to receive electronically forwarded reports, the reporting entity must still provide a copy of the report to the appropriate state board.

Visit our [How to Forward Reports Electronically](#) page for instructions.

Remember: It is your legal responsibility as a reporting organization to ensure that your forwarded report is received by the appropriate state board.

The latest updates and resources are available at <https://www.npdb.hrsa.gov>.

Previous editions of NPDB Insights are available in our [archive](#).

