

**BOARD OF PODIATRIC MEDICAL EXAMINERS**

**OPEN SESSION MEETING VIA GOOGLE MEET**

**MINUTES**

**October 13, 2022**

**Location Google Meet: <https://meet.google.com/cfk-imnd-rze?hs=224>**

**[Join by phone:](https://meet.google.com/cfk-imnd-rze?hs=224) (US) [+1 661-527-2725](tel:+16615272725) PIN: 152884452**

**The Public Meeting commenced at 1:07 PM, opened by the Board President, Dr. Adam Silverman.**

**Roll call was initiated by the Executive Director.**

**Board members present: Drs. Umezurike, Silverman, Fox, and Duggirala. Dr. Gottlieb was absent.**

**Consumer Members present: Ms. Frona Kroopnick and Ms. Lynne Brecker, RN.**

**Board staff present: Eva Schwartz, Executive Director, and Elizabeth Kohlhepp, Deputy Executive Director**

**Office of the Attorney General: Kristen Lim, AAG, Board Counsel**

**Representing DOH: Lillian Reese, Legislation, Boards and Commissions**

**Representing MPMA: Dr. Jay LeBow, MPMA member**

**Dr. Silverman cited COMAR 10.01.14.02.B: “Except in instances when a public body expressly invites public testimony, questions, comments, or other forms of public participation, or when public participation is otherwise authorized by law, a member of the public attending an open session may not participate in the session.”**

**A. MINUTES**

**1. Approval of minutes from the September 8, 2022 meeting**

The minutes from the July 14, 2022 meeting were approved unanimously, as submitted.

**B. BOARD PRESIDENT’S REPORT**

New information was not presented at this time.

**C. EXECUTIVE DIRECTOR’S REPORT**

Ms. Schwartz updated the Board on the status of the network reconnection at the Board’s main office. The network will hopefully be restored by the end of 2022. Additionally, she informed the Board that the new licensing coordinator, Kiana Nicholson, will be starting in her position on October 19, 2022. Ms. Schwartz reminded the Board that the annual license renewal will open on October 14, 2022. This year’s renewal process is for the first installment toward the 2024-2025 Licensure only. CME’s or renewal applications cannot be submitted at this time. As a reminder, Ms. Schwartz reiterated that accruing CME’s for the 2024-2025 licensure renewal started on December 1, 2021, and will end on December 1, 2023. All CME’s can be accrued online, however, 25 CME’s must be specific in the podiatric medicine and surgery practice. CPR may be obtained

online, with the hands-on skill set portion, being optional for this licensure renewal period only. The Implicit Bias course work will be required to be completed by December 1, 2023. Ms. Schwartz informed the Board and the MPMA representatives that access to some approved coursework can be found at the following link:

#### **D. OLD BUSINESS:**

##### **1. Office of Minority Health and Health Disparities Webpage:**

<https://health.maryland.gov/mhhd/Pages/Implicit-Bias-Resources.aspx>

The Board and the MPMA representatives were made aware that the Office of Minority Health and Health disparities website was now up and running. Providers can use the above link to their website to find CME courses to fulfill the new Implicit Bias Training required for licensure.

##### **2. ADA laws to be considered for requests for reasonable accommodations:**

Information concerning [Complaints of Discrimination](#)

Information concerning [Reasonable Accommodations](#)

Information concerning [Interpretation & Translation Services](#)

Information concerning [Visual Communication Services](#) (i.e., sign-language, CART, VRI)

For information on American Sign Language (ASL) interpreters, Video Remote Interpretation (VRI) or Computer Assisted Real-time Transcription (CART) for individuals who are deaf or hard of hearing, visit the Maryland Governor's [Office of the Deaf and Hard of Hearing](#) website.

The Board reviewed the above identified links regarding the Federal laws relating to those who have a disability and require special services when visiting a providers office.

#### **E. NEW BUSINESS:**

##### **1. FYI- Topics Quarterly Newsletter Volume 37/No. 3 Fall 2022 from Gordon, Feinblatt, Rothman, Hoffberger & Hollander, LLC.**

The Board received a copy of the Topics Quarterly Newsletter Volume 37/No. 3 Fall 2022 from Gordan, Feinblatt, Rothman, & Hollander, for informational purposes.

##### **2. NPDB Insights**

The Board reviewed the National Practitioner Data Bank Insights Newsletter for informational purposes.

##### **3. PUBLIC INFORMATION ACT (PIA) POLICY (MDH Policy 01.04.01 - Office of Governmental Affairs)**

The Board reviewed the proposed amendments for the Public Information Act Policy. The Board supports the revised policy.

##### **4. Review eligibility for issuance of Full Active Podiatric License:**

###### **a. Anastasia Thomas, DPM**

The above identified licensure candidate was approved unanimously for the issuance of a full Maryland license.

**F. ELECTIONS**

The Board conducted its annual Board officers' elections.

Ms. Frona Kroopnick will remain as Secretary, Dr. Aparna Duggilera will serve as Vice-President, and Dr. David Gottlieb will serve as President. Dr Gottlieb was not present to accept his newly elected position. Ms. Schwartz will contact Dr. Gottlieb to confirm his acceptance of the position to serve as President of the Board.

**G. ADJOURNMENT**

**With no further business, the Public Session of the Board meeting concluded at 1:33 PM.**

**Respectfully submitted by Eva Schwartz, Executive Director, Signature and date\_\_\_\_\_**

**and Elizabeth Kohlhepp, Deputy Executive Director, Signature and date\_\_\_\_\_**

**Signature by Frona Kroopnick, Board Secretary/Treasurer: \_\_\_\_\_**