



# Board of Nursing

*Wes Moore, Governor · Aruna Miller, Lt. Governor · Meena Seshamani, M.D., Ph.D., Secretary*

Maryland Board of Nursing  
Electrology Practice Committee  
Initial Application for Electrology Licensure

## Application Instructions

**PLEASE COMPLETE THE ENTIRE APPLICATION. FAILURE TO COMPLETE THE ENTIRE APPLICATION AND SUBMIT THE REQUIRED SUPPORTING DOCUMENTATION WILL RENDER THE APPLICATION INCOMPLETE. INCOMPLETE APPLICATIONS MAY RESULT IN A DELAY IN YOUR APPLICATION BEING REVIEWED OR CONSIDERED BY THE BOARD. FURTHERMORE, IF AN APPLICATION REMAINS INCOMPLETE FOR MORE THAN 12 MONTHS, IT SHALL BE CONSIDERED ABANDONED AND MAY BE DESTROYED.**

### ALL APPLICATIONS MUST BE ACCOMPANIED BY THE FOLLOWING CHECKLIST ITEMS:

- \_\_\_\_\_ 1. Copy of birth certificate or other legal proof of age such as passport or driver's license.
- \_\_\_\_\_ 2. Copy of high school diploma or GED.
- \_\_\_\_\_ 3. Copy of certificate of completion from each electrology institution attended.
- \_\_\_\_\_ 4. An official transcript from each electrology institution attended must be submitted by the institution directly to the Board.
- \_\_\_\_\_ 5. Verification of 600-hour Electrology School Program consisting of a minimum of 200 Theory hours and 400 Clinical hours.
- \_\_\_\_\_ 6. Copy of each prior electrology license, if applicable.
- \_\_\_\_\_ 7. Copy of any and all documentation indicating successful examination in another state, if applicable.
- \_\_\_\_\_ 8. Check or money order for \$200.00, made payable to the Maryland Board of Nursing, for the Electrology License Application Fee and the Clinical Examination Fee. **Note:** All fees are non-refundable and non-transferable.
- \_\_\_\_\_ 9. Recent passport-size photo affixed to this application.
- \_\_\_\_\_ 10. Tracking number from fingerprint receipt or fingerprint card for criminal history records check. **Note:** All applicants (both exam and waiver) must provide written, verified documentation that you have submitted to a criminal history records check as required by Md. Code Ann., Health Occ. § 8-6B-09(a)(2)(ii) and Code of Maryland Regulations (COMAR) 10.53.02.01.A(2) and 10.53.02.02. Applicants must submit a copy of the criminal history records check receipt, including the tracking number, issued by the Criminal Justice Information System (CJIS) along with your application for licensure. Failure to attach a copy of the CJIS receipt will result in delayed application processing times.
- \_\_\_\_\_ 11. If applicable, any supporting documentation required by Section III of the application (criminal and disciplinary background).

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[www.health.maryland.gov/mbon](http://www.health.maryland.gov/mbon)

**Interpreter Services are available upon request.**

If, after review, an applicant meets all minimum requirements to be eligible to sit for the national theory and clinical examinations, the Board will notify the applicant to schedule the Prometric Theory Exam online via Prometric.com.

On Prometric's website, the applicant must select the AEA/IBEC Licensure exam, not the AEA CPE exam. All applicants for licensure must achieve a passing grade of 75% or higher on the national theory examination. Applicants must request that Prometric send the results of the national theory examination to the Board at the following email address: [MBON.Electrology@maryland.gov](mailto:MBON.Electrology@maryland.gov). Once the Board receives notice that an applicant has achieved a passing score on the national theory examination, the Clinical and Maryland Electrology Practice and Regulations examinations will be scheduled.

The Maryland Electrology Practice and Regulations exam is composed of 23 questions regarding the Nurse Practice Act (specifically Title 8, Subtitle 6B of the Health Occupations Article, Annotated Code of Maryland) and regulations (specifically COMAR Title 10, Subtitle 53) for Electrologists. The Nurse Practice Act and corresponding regulations can be found on the Board's website under the "NPA" and "Electrology" tabs. These laws and regulations should have been part of the training that the applicant received at his/her electrology education program.

All applicants must achieve a passing grade of 75% or higher on the Clinical and Maryland Electrology Practice and Regulations examinations.

The Clinical Examination takes approximately one hour to complete. Each applicant must bring:

1. A patient/model to work on
2. The applicant's own epilator, or borrow one
3. Sterile disposable probes
4. Sterile forceps/tweezers
5. Loupes, if used
6. Gloves
7. Lab coat
8. Any post treatment cream or ointment
9. Alcohol, witch hazel, cotton, table paper, head draping, treatment table and magnifying lamp are provided

The applicant's patient/model will complete a medical case history form and the applicant will review it for completeness. Two examiners will observe the applicant inserting an epilator into the follicle and epilating the hair. All applicants must perform procedures on two separate areas of the body. Examiners must observe the applicant readjust to work on a second area of the body. The applicant will be asked about the epilator, pre and post treatment procedures and disinfection/sterilization procedures. A passing grade is 75% or higher.