

**October 6, 2023, Direct-Entry Midwifery Advisory Committee Open Session Meeting Minutes  
Approved by Committee on October 13, 2023**

**Direct-Entry Midwifery Advisory Committee  
Maryland Board of Nursing  
4140 Patterson Avenue, Baltimore, MD 21215**

**Open Session Meeting Minutes  
October 6, 2023**

<b>NAME</b>	<b>TITLE</b>	<b>PRESENT</b>	<b>ABSENT</b>
<b>Committee Members</b>			
Paige Barocca, LDEM	Licensed Direct-Entry Midwife Member 1 <sup>st</sup> Four-Year Term: June 22, 2022 – December 31, 2025	X	
Tess Brody, LDEM	Licensed Direct-Entry Midwife Member 1 <sup>st</sup> Four-Year Term: January 1, 2023 – December 31, 2026	X	
Brittany Coffman, LDEM	Licensed Direct-Entry Midwife Member 1 <sup>st</sup> Four-Year Term: January 26, 2022 – December 31, 2025		X
Dr. Mairi Breen Rothman, CNM	Certified Nurse Midwife Member 1 <sup>st</sup> Four-Year Term: January 31, 2023 – January 31, 2027	X	
Roxann Gordon, CNM (Chair)	Chair, Certified Nurse Midwife Member 1 <sup>st</sup> Four-Year Term: January 1, 2021 – December 31, 2024	X	
Dr. Ann B. Burke, M.D.	Representative of Maryland Hospital Association Member, 1 <sup>st</sup> Four-Year Term: January 31, 2022 – December 31, 2026 <b>Note:</b> Vacancy because prior member resigned. A member appointed after a term has begun serves only for the rest of the term and until a successor is appointed. Md. Code Ann., Health Occ. § 8-6C-11(g)(4).	X	
Jessica Watkins	Consumer Member 2 <sup>nd</sup> Four-Year Term: January 1, 2022 – December 31, 2025	X	
<b>Board Staff</b>			
Monica Mentzer	Manager of Practice, Maryland Board of Nursing	X	
<b>Board Counsel</b>			
Carla Boyd	Assistant Attorney General	X	
Katherine Cummings	Assistant Attorney General		X
Michael Conti	Assistant Attorney General		X

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<b>Guests (Members of Public), if Applicable</b>			
Dianna Shu	Maryland Hospital Association	X	

<b>Agenda Item (Subject)</b>	<b>Responsible Party</b>	<b>Discussion</b>	<b>Results</b>
<b>1. Call to Order</b>	Roxann Gordon, CNM (Committee Chairperson)  Monica Mentzer (Board staff)	Ms. Gordon, Committee Chairperson, called the October 6, 2023, Direct-Entry Midwifery Advisory Committee (the “Committee”) meeting to order. The following Committee members were present at the time the meeting was called to order, sufficient for a quorum: <ol style="list-style-type: none"> <li>1. Roxann Gordon, CNM;</li> <li>2. Dr. Mairi Rothman, DM, CNM;</li> <li>3. Tess Brody, LDEM;</li> <li>4. Paige Barocca, LDEM;</li> <li>5. Dr. Ann Burke, MD; and</li> <li>6. Jessica Watkins (Consumer member).</li> </ol> The meeting was held via conference call and the call-in information and agenda were posted on the Board’s website at least 24 hours in advance of the meeting.	Ms. Roxann Gordon, Committee chairperson, called the October 6, 2023, Committee meeting to order at 10:08 a.m.
<b>2. Minutes – Review and approval of the September 1, 2023, open session meeting minutes</b>	Roxann Gordon, CNM (Committee Chairperson)	The Committee reviewed the draft minutes from its Open Session meeting on September 1, 2023.	Tess Brody, LDEM, moved and Jessica Watkins, seconded the motion to approve the minutes from the Committee’s Open Session meeting on

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			September 1, 2023, as written. The motion passed, with no objections and no abstentions.
<p><b>3. Report from Subcommittee concerning potential regulatory or statutory amendments</b></p> <p><b>4. Committee discussion regarding inactive license application</b></p>	<p>Tess Brody, LDEM</p> <p>Monica Mentzer (Board Staff)</p>	<p>Ms. Brody requested this item be moved to follow the review of any renewal applications received by the Board.</p> <p>Upon further discussion, the Committee determined it necessary to table this agenda item.</p> <p>Ms. Mentzer informed the Committee of the situation where a licensed Direct-Entry Midwife may voluntarily choose to place their license on “Inactive” status, pursuant to Annotated Code of Maryland, Health Occupations, Title 8, Subtitle 6C, Section 8-6C-18(h)(1)-(2).</p> <p>The Maryland Board of Nursing current fee for a licensee who chooses to be placed on inactive status is \$100.00, per Code of Maryland Regulations, Title 8., Subtitle 64, Chapter 1, regulation 10.64.01.18(C)(5).</p> <p>The Board currently does not have a specific application for inactive status for license Direct-Entry Midwives to submit to the Board.</p>	<p>The Committee did not take any action regarding this agenda item.</p>







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	<p data-bbox="632 613 850 683">Monica Mentzer (Board staff)</p> <p data-bbox="632 1235 850 1382">Roxann Gordon, CNM (Committee Chairperson)</p>	<p data-bbox="884 285 1472 355">Cipryk’s license (DEM00022) to practice as a Direct-Entry Midwife in Maryland.</p> <p data-bbox="884 613 1524 829"><b>Application Tess Brody, LDEM (DEM00029)</b> Ms. Mentzer provided the Committee with a copy of the “Application for Renewal of License to Practice Direct-Entry Midwifery” received by the Board from Ms. Tess Brody, LDEM (DEM00029), for review and discussion.</p> <p data-bbox="884 870 1524 1195">Ms. Brody recused. The remaining Committee members reviewed each page of the application and discussed their review of the documentation of Continuing Education Units (CEUs) that Ms. Brody, LDEM, submitted with the renewal application, and agreed that the renewal applicant meets the minimum requirements for renewal of a license to practice as a licensed Direct-Entry Midwifery in Maryland.</p> <p data-bbox="884 1235 1493 1414">Following the review and discussion of the renewal application submitted by Ms. Tess Brody, LDEM (DEM00029), Ms. Gordon, determined that the Committee vote to recommend to the Board to accept Ms. Brody’s</p>	<p data-bbox="1549 285 1894 578">Board from Ms. Rachel Cipryk, LDEM (DEM00022). The motion was seconded by Tess Brody, LDEM. There were none opposed and no abstentions. The motion passed unanimously.</p> <p data-bbox="1549 1276 1894 1414">Paige Barocca, LDEM, moved to recommend that the Board accept the CEUs and approve the</p>

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	<p>Monica Mentzer (Board staff)</p>	<p>submitted renewal application as complete and meets all minimum regulatory requirements for the Board’s approval to renew Ms. Tess Brody’s license (DEM00029) to practice as a Direct-Entry Midwife in Maryland.</p> <p><b>Application Paige Barocca, LDEM (DEM00021)</b>  Ms. Mentzer provided the Committee with a copy of the “Application for Renewal of License to Practice Direct-Entry Midwifery” received by the Board from Ms. Paige Barocca, LDEM (DEM00021), for review and discussion.</p> <p>Ms. Barocca recused. The remaining Committee members reviewed each page of the application and discussed their review of the documentation of Continuing Education Units (CEUs) that Ms. Barocca, LDEM, submitted with the renewal application, and agreed that the renewal applicant meets the minimum requirements for renewal of a</p>	<p>Application for Renewal of License to Practice Direct-Entry Midwifery received by the Board from Ms. Tess Brody, LDEM (DEM00029). The motion was seconded by Jessica Watkins. Tess Brody, LDEM, recused herself from the application review, discussion, and vote. There were none opposed and no abstentions. The motion passed unanimously.</p>





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	<p>Roxann Gordon, CNM (Committee Chairperson)</p> <p>Monica Mentzer (Board staff)</p>	<p>The Committee reviewed each page of the application and discussed their review of the documentation of Continuing Education Units (CEUs) that Ms. Amy Miller, LDEM, submitted with the renewal application, and agreed that the renewal applicant meets the minimum requirements for renewal of a license to practice as a licensed Direct-Entry Midwifery in Maryland.</p> <p>Following the review and discussion of the renewal application submitted by Ms. Amy Miller, LDEM (DEM00013), Ms. Gordon, determined that the Committee vote to recommend to the Board to accept Ms. Miller’s submitted renewal application as complete and meets all minimum regulatory requirements for the Board’s approval to renew Ms. Amy Miller’s license (DEM00013) to practice as a Direct-Entry Midwife in Maryland</p> <p><b>Application Deanna Kopf, LDEM (DEM00002)</b>  Ms. Mentzer provided the Committee with a copy of the “Application for Renewal of License to Practice Direct-Entry Midwifery” received by the</p>	<p>Roxann Gordon, CNM, moved to recommend that the Board accept the CEUs and approve the Application for Renewal of License to Practice Direct-Entry Midwifery received by the Board from Ms. Amy Miller, LDEM (DEM00013). The motion was seconded by Jessica Watkins. There were none opposed and no abstentions. The motion passed unanimously.</p>

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	<p>Roxann Gordon,            CNM            (Committee            Chairperson)</p>	<p>Board from Ms. Deanna Kopf, LDEM (DEM00002), for review and discussion.</p> <p>The Committee reviewed each page of the application and discussed their review of the documentation of Continuing Education Units (CEUs) that Ms. Deanna Kopf, LDEM, submitted with the renewal application, and agreed that the renewal applicant meets the minimum requirements for renewal of a license to practice as a licensed Direct-Entry Midwifery in Maryland.</p> <p>Following the review and discussion of the renewal application submitted by Ms. Deanna Kopf, LDEM (DEM00002), Ms. Gordon, determined that the Committee vote to recommend to the Board to accept Ms. Kopf’s submitted renewal application as complete and meets all minimum regulatory requirements for the Board’s approval to renew Ms. Deanna Kopf’s license (DEM00002) to practice as a Direct-Entry Midwife in Maryland</p>	<p>Dr. Mairi Rothman, DM, CNM, moved to recommend that the Board accept the CEUs and approve the Application for Renewal of License to Practice Direct-Entry Midwifery received by the Board from Ms. Deanna Kopf, LDEM (DEM00002). The motion was seconded by Tess Brody, LDEM. There were none opposed and no abstentions. The motion passed unanimously.</p>

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	<p>Monica Mentzer (Board staff)</p> <p>Roxann Gordon, CNM (Committee Chairperson)</p> <p>Carla Boyd, AAG (Board Counsel)</p>	<p><b>Application Caitlin Manela, LDEM (DEM00039)</b>  Ms. Mentzer provided the Committee with a copy of the “Application for Renewal of License to Practice Direct-Entry Midwifery” received by the Board from Ms. Caitlin Manela, LDEM (DEM00039), for review and discussion.</p> <p>The Committee reviewed each page of the application and discussed their review of the documentation of Continuing Education Units (CEUs) that Ms. Caitlin Manela, LDEM, submitted with the renewal application, and agreed that the renewal applicant meets the minimum requirements for renewal of a license to practice as a licensed Direct-Entry Midwifery in Maryland.</p> <p>Following the review and discussion of the renewal application submitted by Ms. Caitlin Manela, LDEM (DEM00039), it was noted that Ms. Manela did not complete the information regarding race on page 2 of the renewal application.</p> <p>Ms. Boyd advised the Committee that she would obtain further information in order to advise the Committee regarding the provision of race and ethnicity in licensure applications for Direct-Entry Midwives.</p>	<p>The Committee was unable to vote at this time regarding a recommendation for approval of the submitted renewal application</p>

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	<p>Roxann Gordon, CNM (Committee Chairperson)</p> <p>Monica Mentzer (Board staff)</p>	<p>The Committee agreed to table the matter until additional information was received.</p> <p><b>Application Brittany Coffman, LDEM (DEM00019)</b></p> <p>Ms. Mentzer provided the Committee with a copy of the “Application for Renewal of License to Practice Direct-Entry Midwifery” received by the Board from Ms. Brittany Coffman, LDEM (DEM00019), for review and discussion.</p> <p>The Committee reviewed each page of the application and discussed their review of the documentation of Continuing Education Units (CEUs) that Ms. Brittany Coffman, LDEM, submitted with the renewal application.</p> <p>Following the review and discussion of the renewal application submitted by Ms. Brittany Coffman, LDEM (DEM00019), it was noted that Ms. Coffman did not provide enough detail as to the topics contained in the Wolters Kluwer “UpToDate” September 15 – 2021 – June 20, 2023, Certificate (Jul 23, 2023) for 40.0 AMA PRA Category 1 Credit(s).</p> <p>Upon receipt of further information submitted by the applicant during the open session meeting and reviewed by the Committee, the Committee agreed that the renewal applicant meets the</p>	<p>received by the Board from Ms. Caitlin Manela, LDEM (DEM00039).</p> <p>The Committee was unable to vote at this time regarding a recommendation for approval of the submitted renewal application received by the Board from Ms. Brittany Coffman, LDEM (DEM00019) and will request additional information be obtained by Ms. Coffman regarding</p>

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	<p>Roxann Gordon, CNM (Committee Chairperson)</p> <p>Monica Mentzer (Board staff)</p>	<p>minimum requirements for renewal of a license to practice as a licensed Direct-Entry Midwife in Maryland.</p> <p>Ms. Gordon, determined that the Committee vote to recommend to the Board to accept Ms. Coffman’s submitted renewal application as complete and meets all minimum regulatory requirements for the Board’s approval to renew Ms. Brittany Coffman’s license (DEM00019) to practice as a Direct-Entry Midwife in Maryland</p> <p><b>Application Karen Webster, LDEM (DEM00008)</b>  Ms. Mentzer provided the Committee with a copy of the “Application for Renewal of License to Practice Direct-Entry Midwifery” received by the Board from: Ms. Karen Webster, LDEM (DEM00008), for review and discussion.</p>	<p>the agenda topics of the “UpToDate” documentation submitted with her renewal application.</p> <p>Dr. Mairi Rothman, DM, CNM, moved to recommend that the Board accept the CEUs and approve the Application for Renewal of License to Practice Direct-Entry Midwifery received by the Board from Ms. Brittany Coffman, LDEM (DEM00019). The motion was seconded by Tess Brody, LDEM. There were none opposed and no abstentions. The motion passed unanimously.</p>

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	<p>Monica Mentzer (Board staff)</p>	<p>The Committee reviewed each page of the application and discussed their review of the documentation of Continuing Education Units (CEUs) that Ms. Karen Webster, LDEM, submitted with the renewal application. The Committee members had a few questions regarding Ms. Webster’s responses on page 3 of the submitted renewal application that would require additional information to be submitted from Ms. Webster for the Committee to further review. Ms. Mentzer agreed to contact Ms. Webster to request she submit a second renewal application and additional information to be provided to the Committee.</p> <p><b>Application Elizabeth O’Shea, LDEM (DEM00006)</b></p> <p>Ms. Mentzer provided the Committee with a copy of the “Application for Renewal of License to Practice Direct-Entry Midwifery” received by the Board from: Ms. Elizabeth O’Shea, LDEM (DEM00006), for review and discussion.</p> <p>The Committee reviewed each page of the application and discussed their review of the documentation of Continuing Education Units (CEUs) that Ms. Elizabeth O’Shea, LDEM, submitted with the renewal application, and agreed that the renewal applicant meets the minimum requirements for renewal of a license to</p>	<p>The Committee was unable to vote at this time regarding a recommendation for approval of the submitted renewal application received by the Board from Ms. Karen Webster, LDEM (DEM00008).</p>





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	<p>Roxann Gordon, CNM (Committee Chairperson)</p> <p>Monica Mentzer (Board staff)</p>	<p>(CEUs) that Ms. Grace Mueller, LDEM, submitted with the renewal application, and agreed that the renewal applicant meets the minimum requirements for renewal of a license to practice as a licensed Direct-Entry Midwifery in Maryland.</p> <p>Following the review and discussion of the renewal application submitted by Ms. Grace Mueller, LDEM (DEM00016), Ms. Gordon, determined that the Committee vote to recommend to the Board to accept Ms. Mueller’s submitted renewal application as complete and meets all minimum regulatory requirements for the Board’s approval to renew Ms. Grace Mueller’s license (DEM00016) to practice as a Direct-Entry Midwife in Maryland.</p> <p><b>Application Maureen McIver, LDEM (DEM00031)</b>  Ms. Mentzer provided the Committee with a copy of the “Application for Renewal of License to Practice Direct-Entry Midwifery” received by the Board from Ms. Maureen McIver, LDEM (DEM00031), for review and discussion.</p>	<p>Dr. Ann Burke, MD, moved to recommend that the Board accept the CEUs and approve the Application for Renewal of License to Practice Direct-Entry Midwifery received by the Board from Ms. Grace Mueller, LDEM (DEM00016). The motion was seconded by Roxann Gordon, CNM. There were none opposed and no abstentions. The motion passed unanimously.</p>

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	<p>Roxann Gordon,            CNM            (Committee            Chairperson)</p>	<p>The Committee reviewed each page of the application and discussed their review of the documentation of Continuing Education Units (CEUs) that Ms. Maureen McIver, LDEM, submitted with the renewal application.</p> <p>Following the review and discussion of the renewal application submitted by Ms. Maureen McIver, LDEM (DEM00031), it was noted that Ms. McIver did not provide enough detail regarding the continuing education requirements.</p> <p>Without additional information from Ms. Maureen McIver, LDEM, the Committee agreed that they were unable to determine whether or not Ms. McIver met the minimum requirements of having completed 20 Board-approved Continuing Education Units (CEUs) as a requirement for renewal of a license to practice as a licensed Direct-Entry Midwifery in Maryland.</p> <p>Ms. Gordon, determined that the Committee was unable vote to recommend to the Board to accept Ms. McIver’s submitted renewal application as complete and that Ms. McIver would need to be contacted and asked to submit additional documentation regarding having met all minimum regulatory requirements for the Board’s approval to renew a license to practice as a Direct-Entry Midwife in Maryland</p>	<p>The Committee was unable to vote at this time regarding a recommendation for approval of the submitted renewal application received by the Board from Ms. Maureen</p>

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	<p>Monica Mentzer (Board staff)</p>	<p><b>Application Rebecca Banks, LDEM (DEM00018)</b>  Ms. Mentzer provided the Committee with a copy of the “Application for Renewal of License to Practice Direct-Entry Midwifery” received by the Board from Ms. Rebecca Banks, LDEM (DEM00018), for review and discussion.</p> <p>The Committee reviewed each page of the application and discussed their review of the documentation of Continuing Education Units (CEUs) that Ms. Rebecca Banks, LDEM, submitted with the renewal application, and agreed that the renewal applicant meets the minimum requirements for renewal of a license to</p>	<p>McIver, LDEM (DEM00031).</p> <p>Ms. Mentzer agreed to contact Ms. Maureen McIver, LDEM, to request that she submit additional documentation for having met the renewal requirement of having completed 20 Board-approved CEUs for the renewal of a license to practice Direct-Entry Midwifery in Maryland.</p>



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<p><b>6. Review and discussion of any recommendations to the Board concerning amendments to COMAR Title 10, Subtitle 64, Chapter 01, including but not limited to COMAR 10.64.01.17 and COMAR 10.64.01.18</b></p> <p><b>7. Public Business</b></p> <p><b>8. Other</b></p>		<p>Before ending the conference call, Ms. Mentzer notified the Committee that the Committee is scheduled to meet again on Friday, October 13, 2023, and that the main agenda item will be for the Committee to review the FY '23 Annual Data Collection forms submitted by each licensed Direct-Entry Midwife, and that there were 5 LDEMs who had not returned an Annual Data Collection form. Ms. Mentzer had reached out by email to each of the 5 DEMs who did not submit their Annual Data Collection forms and will send a letter of notification by certified mail to the 5 DEMs who did not comply with submitting the required Annual Data Collection form.</p>	

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<b>9. Adjournment</b>			