

**Direct-Entry Midwifery Advisory Committee  
Maryland Board of Nursing  
4140 Patterson Avenue, Baltimore, MD 21215  
Open Session Committee Meeting Minutes  
January 6, 2023**

**Approved by the Committee on February 3, 2023**

<b>NAME</b>	<b>TITLE</b>	<b>PRESENT</b>	<b>ABSENT</b>
<b>Committee Members</b>			
Jessica Watkins	Committee member (Consumer) 1 <sup>st</sup> Term ended 12/31/2021; Reappointed by the Board to 2 <sup>nd</sup> Term on 1/26/2022; 2 <sup>nd</sup> Term ends 12/31/2025	X	
Tess Brody, LDEM	Committee member (LDEM), Appointed by the Board on 12/14/2022, effective date 1/1/2023, 1 <sup>st</sup> Term Current Term ends 1/1/2026	X	
Brittany Coffman, LDEM	Committee member (LDEM) Appointed by the Board on 1/26/2022; 1 <sup>st</sup> Term ends 1/31/2026	X	
Jan Kriebs, CNM	Committee member (CNM) 2 <sup>nd</sup> Term ends 12/31/2022		X
Roxann Gordon, CNM	Committee member (CNM) 1 <sup>st</sup> Term ends 12/31/2024	X	
Dr. Monica Buescher, MD	Committee member (MHA Representative) Appointed by the Board on 1/26/2022; 1 <sup>st</sup> Term ends 1/31/2026		X
Paige Barocca, LDEM	Committee member (LDEM) Appointed by the Board on 6/22/2022; 1 <sup>st</sup> Term ends on June 30, 2026	X	
<b>Board Staff</b>			
Michael Conti, AAG	Board Counsel		X
Margaret Lankford, AAG	Board Counsel	X	
Monica Mentzer	Manager of Practice, Board Staff	X	
Katherine Cummings, AAG	Board Counsel		X
<b>Guests:</b>			
Iman Farid	Health Policy Analyst, Board Staff	X	

Subject	Responsible Party	Action Item/Discussion	Results
<p><b>1. Call to Order</b></p> <p><b>2. Minutes – Review and approval of the December 2, 2022 open session meeting minutes</b></p>	<p>Roxann Gordon, CNM (Committee member)</p>	<p>Ms. Roxann Gordon volunteered to lead the meeting.</p> <p>There were 4 Committee members present at the time of the meeting call to order, meeting the requirement for a quorum.</p> <ol style="list-style-type: none"> <li>1. Ms. Roxann Gordon;</li> <li>2. Ms. Paige Barocca;</li> <li>3. Ms. Tess Brody;</li> <li>4. Ms. Jessica Watkins;</li> </ol> <p>At 10:10 am, Ms. Brittany Coffman notified the Committee that she had joined the meeting and that she is present at today's meeting.</p>	<p>At 10:05 a.m., a motion was made by Roxann Gordon, CNM, seconded by Paige Barocca, LDEM, to call the January 6, 2023 meeting to order.</p> <p>A motion was made to approve the December 2, 2022 open session meeting minutes, as written and with no changes, by Paige Barocca, LDEM. The motion was seconded by Jessica Watklins. There were none opposed and one abstention by Ms. Tova Brody, LDEM. The motion passed unanimously.</p>
	<p>Monica Mentzer (Board Staff)</p>	<p>The meeting was held via conference call and the call-in information and agenda were posted on the Board's website at least 24 hours in advance of the meeting.</p>	
	<p>Monica Mentzer (Board Staff)</p>	<p>Ms. Mentzer provided the Committee members with the December 2, 2022 open session minutes for review and discussion.</p> <p>In discussion, Committee members reviewed the December 2, 2022 open session meeting minutes and did not note any changes necessary.</p>	

<b>Subject</b>	<b>Responsible Party</b>	<b>Action Item/Discussion</b>	<b>Results</b>
<b>3. Committee member appointment by the Maryland Board of Nursing – Ms. Tess Brody, LDEM (effective date January 1, 2023</b>	Roxann Gordon, CNM (Committee member)	<p>Ms. Roxann Gordon, CNM, welcomed Ms. Tess Brody, LDEM, to the Committee. Ms. Brody will replace the position held by Ms. Karen Webster, LDEM, whose term expired on December 31, 2022.</p> <p>Tess Brody noted that she requests to use the first name of "Tova" in place of Tess.</p>	There is no action required by the Committee at this time.
<b>4. Committee Assignments – Election of a Committee chairperson</b>	Monica Mentzer (Board Staff)  Margaret Lankford, AAG (Board Counsel)	<p>Ms. Mentzer requested that the Committee discuss the selection of a Committee chairperson for a 2-year term, to replace Ms. Karen Webster, LDEM, whose term on the Committee ended on December 31, 2022.</p> <p>Ms. Lankford advised the Committee that it is important for the Committee to have a member as chairperson and reviewed the statute Md. Code Ann., Health Occ., § 8-6C-11(f) Chair; term. – The Committee <i>shall</i> select a chair from among its members to a 2-year term.</p>	

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	Roxann Gordon, CNM (Committee member)	Ms. Gordon asked the Committee members present for a discussion on the selection of a Committee chairperson and if anyone wanted to make a nomination for a Committee chairperson or if there were any Committee members willing to step forward to serve as the Committee chair.	
	Jessica Watkins (Committee consumer member)	Ms. Watkins acknowledged to the Committee that although she would be willing to volunteer to be considered by the Committee for the chairperson, that she believes that the chairperson should be a Licensed Direct-Entry Midwife ("LDEM") or a licensed Certified Nurse Midwife ("CNM") member due to the additional knowledge and clinical aspects of the practice of LDEMs may be better addressed by either an LDEM or CNM member on the Committee.	
	Roxann Gordon, CNM (Committee member)	<p>Ms. Roxann Gordon, CNM, stated that she is willing to volunteer as the Committee chairperson. There were no additional members volunteering to be considered as chairperson.</p> <p>Following the discussion, nomination and voting occurred to select Ms. Roxann Gordon as the Committee chairperson.</p>	<p>Ms. Jessica Watkins nominated Ms. Roxann Gordon, CNM, as Committee chairperson, as Ms. Brittany Coffman, LDEM seconded the motion. There were none opposed and no abstentions. The motion passed unanimously. Ms. Gordon accepted the position as Committee chairperson.</p>

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<p><b>5. Review of a proposal to provide an Individual Transfer Care Plan template</b></p>	<p>Monica Mentzer (Board Staff)</p>	<p>Mentzer reported to the Committee, that the Board received a letter of interest and CV for a Certified Nurse Midwife, who is interested in being appointed to the Committed to fill a position that will become available, beginning January 2023, when Ms. Jan Kriebs completes her second term appointment on December 31, 2022.</p> <p>Ms. Mentzer noted that an additional appointment, by the Board, will be needed for a licensed Direct-Entry Midwife position, to replace Ms. Karen Webster, LDEM, who will be completing her current term on December 31, 2022.</p> <p>Ms. Mentzer asked the Committee if any of the member are aware of any additional potential candidates for the Board's appointment for a CNM to replace the position held by Ms. Jan Kriebs, CNM, that the individual CNM contact Ms. Mentzer by email directly to:  <a href="mailto:monicaj.mentzer@maryland.gov">monicaj.mentzer@maryland.gov</a>.</p>	<p>The Board will review any eligible candidates interested in an appointment to the Committee to fill upcoming vacancies.</p> <p>There is no action required by the Committee at this time.</p>
	<p>Monica Mentzer (Board Staff)</p>	<p>Ms. Mentzer provided the Committee with an updated draft document "Individual Transfer Care Plan template" for review and discussion.</p>	

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<p><b>as a resource for licensed DEMs</b></p>	<p>Margaret Lankford, AAG (Board Counsel)</p>	<p>Ms. Lankford reviewed the changes made to the draft document "Individual Transfer Care Plan template" with the Committee and provide the Committee with a summary review of the documents required by the Maryland laws and regulations and the North American Registry of Midwives ("NARM") requirements.</p> <p>Ms. Lankford advised the Committee of the importance of the Disclaimer noting the "Individual Transfer Care Plan template" is strictly for LDEM guidance purposes only and that each individual LDEM is advised to consult with their own legal counsel, especially if the LDEM practice in other states.</p>	<p>Following review and discussion, the Committee members had only a few additional items to be provided for on the document. Ms. Lankford agreed to update the draft document and to send it out to the Committee members for further review and consideration at the next Committee meeting.</p>
<p><b>6. Other - New Business</b></p>	<p>Roxann Gordon, CNM (newly selected Committee Chairperson)</p>	<p>Ms. Gordon noted as Committee chairperson she will coordinate with Ms. Mentzer, by email, one week prior to the next scheduled Committee meeting for any additional items to be placed on the open session agenda.</p> <p>Ms. Mentzer reminded the Committee members of the requirement for Committee members to complete the State Ethics</p>	<p>Ms. Mentzer requests each Committee member, upon completion of the online training, to provide a copy of</p>

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7. Adjournment	Monica Mentzer (Board Staff)	<p>Commission, Open Session Meetings Act online training as soon as possible. Ms.</p> <p>Ms. Mentzer provided an update to the Committee regarding the LDEMs concerns being presented to the Board at a future open session Board meeting. Ms. Mentzer provided the Committee with Ms. Evans direct email address:  <a href="mailto:Karene.evans@maryland.gov">Karene.evans@maryland.gov</a> .  Ms. Evans will respond to provide guidance directly to the individual(s) who will be presenting information to the Board and add the item to the agenda, for the January open session Board meeting, scheduled for January 25, 2023.</p>	the Certificate of Completion to Ms. Mentzer.
	Roxann Gordon, CNM (Committee chairperson)	<p>Ms. Gordon requested a motion be made to close the January 6, 2023 open session Committee meeting.</p> <p>The next scheduled meeting is on February 3, 2023.</p>	At 11:15 a.m., a motion was made by Jessica Watkins to close the January 6, 2023, open session meeting. The motion was seconded by Tova Brody, LDEM. The motion to adjourn the open session meeting carried; there were none opposed and no abstentions.