

Direct-Entry Midwifery Advisory Committee
Maryland Board of Nursing
4140 Patterson Avenue, Baltimore, MD 21215
Open Session Committee Meeting Minutes
September 2, 2022

Approved by the Committee on October 14, 2022

NAME	TITLE	PRESENT	ABSENT
Committee Members			
Jessica Watkins	Committee member (Consumer) 1 st Term ended 12/31/2021; Reappointed by the Board to 2 nd Term on 1/26/2022; 2 nd Term ends 12/31/2025	X	
Karen Webster, LDEM	Chair, Committee member (LDEM) Current Term ends 12/31/2022		X
Brittany Coffman, LDEM	Committee member (LDEM) Appointed by the Board on 1/26/2022; 1 st Term ends 1/31/2026	X	
Jan Kriebs, CNM	Committee member (CNM) 2 nd Term ends 12/31/2022	X	
Roxann Gordon, CNM	Committee member (CNM) 1 st Term ends 12/31/2024	X	
Dr. Monica Buescher, MD	Committee member (MHA Representative) Appointed by the Board on 1/26/2022; 1 st Term ends 1/31/2026	X	
Paige Barocca, LDEM	Committee member (LDEM) Appointed by the Board on 6/22/2022; 1 st Term ends on June 30, 2026	X	
Board Staff			
Michael Conti, AAG	Board Counsel		X
Margaret Lankford, AAG	Board Counsel		X
Monica Mentzer	Manager of Practice, Board Staff	X	
Katherine Cummings, AAG	Board Counsel	X	
Additional Board Staff			
Iman Farid	Health Policy Analyst	X	
Guests: none			

Subject	Responsible Party	Action Item/Discussion	Results
<p>1. Call to Order</p>	<p>Roxann Gordon, CNM (Committee member)</p>	<p>Ms. Roxann Gordon, offered to fill in for Ms. Karen Webster, Committee chairperson, who was unable to attend today's Committee meeting. Ms. Gordon requested a motion to call the meeting to order.</p> <p>There were 4 Committee members present at the time of the meeting call to order, meeting the requirement for a quorum.</p> <ol style="list-style-type: none"> 1. Ms. Jan Kriebs; 2. Dr. Monica Buescher, MD; 3. Ms. Paige Barocca; and 4. Ms. Roxann Gordon. <p>The meeting was held via conference call and the call-in information and agenda were posted on the Board's website at least 24 hours in advance of the meeting.</p>	<p>At 10:06 a.m., meeting was called to order.</p>
<p>2. Minutes – Review and approval of the July 1, 2022 open session meeting minutes</p>	<p>Monica Mentzer, (Board Staff)</p>	<p>Ms. Mentzer provided the Committee members with the July 1, 2022 open session minutes for review and discussion.</p> <p>In discussion, Committee members reviewed the July 1, 2022 open session meeting minutes and did not note any changes necessary.</p>	<p>A motion was made to approve the July 1, 2022 open session meeting minutes, as written and with no changes, by Jan Kriebs. The motion was seconded by Paige Barocca. The motion passed unanimously; none were opposed and there were no abstentions.</p>

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<p>3. Scheduling of Committee meetings for Calendar Year 2023 and notification received from Dr. Monica Buescher, MD</p>	<p>Monica Mentzer (Board Staff)</p> <p>Dr. Monica Buescher, MD (Committee member, MHA representative)</p>	<p>Ms. Mentzer requested that Dr. Monica Buescher, provide to the Committee members the notification she sent in an email requesting that the Committee consider changing the meeting day of the week in the calendar year 2023. Dr. Buescher is making this request due to her hours scheduled to work in the OB/GYN Clinic, make it difficult/almost impossible, for her to attend the Committee meetings on the first Friday of each month. Dr. Buescher suggested to the Committee to change the Friday AM meetings for this Committee to either Mondays, Tuesday mornings, Wednesday afternoons or Thursdays, which are days of the week that she would not be scheduled for seeing OB/GYN clinic patients in her practice as Chief, OB/GYN Department, at St. Joseph's Hospital.</p> <p><u>Any change in the current schedule of Committee meetings is required to be approved by Ms. Karen E. B. Evans, Executive Director of the Maryland Board of Nursing.</u></p>	<p>The Committee members were notified of Dr. Buescher's request for the Committee to consider changing the Committee meetings to another day of the week for meetings scheduled in calendar year 2023.</p> <p>The Committee members present tabled this item for further discussion when all Committee members are present and requested Ms. Mentzer may provide to each Committee member an email requesting a response by October 1, 2022, regarding each Committee member's availability for alternate days to meet in Calendar Year 2023.</p> <p>The Committee members present agreed to revisit this agenda item at their next meeting scheduled for October 14, 2022.</p>
<p>4. Annual Data Collection Form, required by Md. Code Ann., Health Occ. 8-6C-</p>	<p>Monica Mentzer (Board Staff)</p>	<p>Ms. Mentzer notified the Committee members with an update that the Board approved the revised Annual Data Collection Form, at the July 27, 2022 open</p>	<p>There is no action required by the Committee members for this agenda item at this time.</p>

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<p>10, for FY 2022, are due to the Maryland Board of Nursing, Direct-Entry Midwifery Advisory Committee, by October 1, 2022</p>		<p>session Board meeting. Ms. Mentzer reported to the Committee that an Annual Data Collection form document was sent via U.S. postal service to each licensed Direct-Entry Midwife (DEM) at the current address on file in the MyLO licensing system on July 27, 2022, following the open session Board meeting. The updated Annual Data Collection form is also available on the Board's website.</p> <p>Two of the mailings sent out were returned to sender (undeliverable to address on file). Ms. Mentzer sent an email to both Direct-Entry Midwives that had moved to remind them of the need to complete the Maryland Board of Nursing Address Change Form., located on the Board's website under "Info" on the top menu bar.</p> <p>Ms. Mentzer reported to the Committee that eight Annual Data Collection forms have been received to date, and that the forms <u>must be submitted by October 1, 2022</u>, to include reporting of data pursuant to Md. Code Ann., Health Occ. § 8-6C-10(a)(1)-(10).</p> <p>Ms. Mentzer reminded the Committee members of the importance of their presence at the October 14, 2022 Committee meeting and the duties of this Committee, pursuant to Md. Code Ann.,</p>	

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<p>5. Review of requirements pursuant to Md. Code Ann., Health Occ. 8-6C-08. Written plan for emergency transfer and transport of patient and newborns and</p>	<p>Paige Barocca, LDEM (Committee member)</p>	<p>Health Occ. § 8-6C-12(a)(6), [The Committee shall:] "Collect the reports required to be submitted by each licensed direct-entry midwife under § 8-6C-10(a) of this subtitle;" and § 8-6C-(10)(i) "Subject to subsection (b) of this section, beginning November 1, 2016, and on each November 1 thereafter, submit a report to the Board, including: (i) A summary of the information included in reports submitted to the Committee by licensed direct-entry midwives under § 8-6C-10(a) of this subtitle;"</p> <p>The data collected and reviewed by the Committee members is included on the required Annual Direct Entry-Midwifery Report to the Legislature, due by December 1, of each calendar year, pursuant to Md. Code Ann., Health Occ. § 8-6C-12(c).</p> <p>Ms. Barocca inquired, based on her discussions with the members of the Association of Independent Midwives of Maryland ("AIMM"), a request to the Committee, about a one page generalized "individual transfer plan" that used to be attached to the prior version of the "Informed Consent" document.</p>	

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<p>the Code of Maryland Regulations, Title 10, Subtitle 64, Chapter 01 “Practice of Licensed Direct-Entry Midwives”, including COMAR regulations in 10.64.01.02 Scope of Practice., COMAR 10.62.01.10 Plan of Care., COMAR 10.64.01.11 Informed Consent.</p>	<p>Katherine Cummings, AAG (Board Counsel)</p>	<p>Ms. Barocca that the prior version of the “Informed Consent” form included information that a licensed DEM would need to include on the individual client’s transfer plan, in accordance with Md. Code Ann., Health Occ., § 8-6C-08(d)(1) In addition to the general written plan required under subsection (a) of this section, a licensed direct-entry midwife shall prepare a plan that is specific to each patient and share the plan with the patient.), Md. Code Ann., Health Occ., § 8-6C-08(d)(2) (The plan required under paragraph (1) of this subsection shall: (i) Include processes and processes to be undertaken in the event of an emergency for the mother, the newborn, or both; (ii) Identify the hospital closest to the address of the planned home birth that has a labor and delivery unit; (iii) Include a plan of care for the newborn; and (iv) Identify the pediatric health care practitioner who will be notified after delivery in accordance with § 8-6C-02(b) (15) of this subtitle to receive the transfer of care of the newborn).</p> <p>Ms. Cummings reviewed the statute Md. Code Ann., Health Occ., § 8-6C-08 with the Committee. Ms. Cummings advised the Committee that although the law does not required that there be an approved template for the individual care plan, the Committee may review the prior information</p>	

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	<p>Jan Kriebs, CNM (Committee member)</p> <p>Dr. Monica Buescher, MD (Committee member, MHA)</p> <p>Paige Barocca, LDEM (Committee member)</p>	<p>that had been attached to the prior version of the "Informed Consent" and determine if the Committee would recommend to reinstate that form and make it available on the Board's website.</p> <p>Ms. Kriebs will send a copy of the original version of the "Informed Consent" with the attached plan of care form discussed today to each Committee member to review and for further discussion at the next Committee meeting, scheduled for October 14, 2022.</p> <p>Dr. Buescher commented that a user-friendly approach be used, and suggested that, to ensure that DEMs comply with the law, the Committee may want to put the form back on the website to remind DEMs of the law.</p> <p>The Committee also discussed the statutory requirement that a hospital identified in the care plan receive a copy of the care plan.</p> <p>Ms. Barocca spoke to the Committee of another AIMM concern regarding the role of students and birth assistants at a home birth and that a student had received notice of a complaint to the Board.</p>	<p>The Committee members agreed to table this item for further discussion and review at the October 14, 2022 Committee meeting.</p>

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	Monica Mentzer (Board Staff)	The Committee members were provided with a copy of the Md. Code Ann., Health Occ., § 8-6C-05 Assistance at time of delivery., and the Code of Maryland Regulations, Title 10, Subtitle 64, Chapter 01, regulation 10.64.01.06 Assistant for Home Birth.	
	Katherine Cummings, AAG (Board Counsel)	Ms. Cummings reviewed Md. Code Ann., Health Occ., § 8-6C-06.	
	Dr. Monica Buescher, MD (Committee member, MHA)	Dr. Buescher commented that any individual may submit a complaint form to a licensing board and that each licensing board follows a standardized process for the review of the any complaints received to that licensing board.	
	Monica Mentzer (Board Staff)	<p>Ms. Mentzer noted Md. Code Ann., Health Occ., § 8-6C-12(a)(8) The Committee shall: At the request of the Board, investigate complaints against licensed direct-entry midwives;" and there has not been any requests by the Board to this Committee regarding complaints received to the Complaint and Investigation Department.</p> <p>Ms. Mentzer reminded the Committee that each new Committee member should</p>	

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<p>6. Maryland Open Session Meeting Act On-line Training</p>	<p>Monica Mentzer (Board Staff)</p>	<p>complete the Open Session Meeting Act On-line Training available at the following link: Maryland Attorney General - Open Meetings</p> <p>Upon completion of the On-line Training (one time only) the Committee members are required to submit a copy of the Certificate of Completion of the "Open Session Meeting Act" On-line Training to Ms. Mentzer.</p>	
<p>7. Adjournment</p>	<p>Roxann Gordon, CNM (Committee member)</p>	<p>Ms. Gordon asked for a motion to adjourn the September 2, 2022 open session Committee meeting.</p> <p>Ms. Brittany Coffman advised the Committee that she joined the conference call at 10:36 a.m.</p> <p>Ms. Jessica Watkins advised the Committee that she joined the conference call at 10:15 a.m.</p> <p>The next scheduled Committee meeting is October 14, 2022.</p>	<p>At 11:35 a.m., a motion was made by Paige Barocca, to close the open session meeting. The motion was seconded by Dr. Monica Buescher. The motion to adjourn the open session meeting carried; there were none opposed and no abstentions.</p>