

**Direct-Entry Midwifery Advisory Committee
Maryland Board of Nursing
4140 Patterson Avenue, Baltimore, MD 21215
Open Session Committee Meeting Minutes
July 1, 2022**

Approved by the Committee members on September 2, 2022

NAME	TITLE	PRESENT	ABSENT
Committee Members			
Jessica Watkins	Committee member (Consumer) 1 st Term ended 12/31/2021; Reappointed by the Board to 2 nd Term on 1/26/2022; 2 nd Term ends 12/31/2025		X
Karen Webster, LDEM	Chair, Committee member (LDEM) Current Term ends 12/31/2022	X	
Brittany Coffman, LDEM	Committee member (LDEM) Appointed by the Board on 1/26/2022; 1 st Term ends 1/31/2026	X	
Jan Kriebs, CNM	Committee member (CNM) 2 nd Term ends 12/31/2022	X	
Roxann Gordon, CNM	Committee member (CNM) 1 st Term ends 12/31/2024	X	
Dr. Monica Buescher, MD	Committee member (MHA Representative) Appointed by the Board on 1/26/2022; 1 st Term ends 1/31/2026		X
Paige Barocca, LDEM	Committee member (LDEM) Appointed by the Board on 6/22/2022; 1 st Term ends on June 30, 2026	X	
Board Staff			
Michael Conti, AAG	Board Counsel		X
Margaret Lankford, AAG	Board Counsel	X	
Monica Mentzer	Manager of Practice, Board Staff	X	
Additional Board Staff			
Iman Farid	Health Policy Analyst	X	
Tami Harris	Compliance Officer	X	
Guests: none			

Subject	Responsible Party	Action Item/Discussion	Results
1. Call to Order 2. Maryland Board of Nursing appointment to the Direct-Entry Midwifery Advisory Committee 3. Minutes – Review and approval of the June 3, 2022 open session meeting minutes	Karen Webster, LDEM (Committee Chairperson)	<p>Ms. Karen Webster, Chairperson, requested a motion to call the meeting to order.</p> <p>There were 5 Committee members present meeting the requirement for a quorum.</p> <ol style="list-style-type: none"> 1. Ms. Brittany Coffman; 2. Ms. Jan Kriebs; 3. Ms. Paige Barocca; 4. Ms. Karen Webster; and 5. Ms. Roxann Gordon. 	<p>At 10:18 a.m., a motion was made by Jan Kriebs, and seconded by Roxann Gordon, to call the meeting to order. The motion passed unanimously; there were none opposed and no abstentions.</p> <p>The Committee members welcomed Ms. Barocca as a member of the Committee.</p> <p>A motion was made to accept and approve the June 3, 2022 open session meeting minutes, as written and with no changes, by Roxann</p>
	Monica Mentzer, (Board Staff)	<p>The meeting was held via conference call and the call-in information and agenda were posted on the Board's website at least 24 hours in advance of the meeting.</p>	
	Monica Mentzer (Board staff)	<p>Ms. Mentzer reported to the Committee that the Maryland Board of Nursing approved the appointment of Ms. Paige Barocca, LDEM, as a member to the Committee at its open session Board meeting on June 22, 2022, to fill the current vacancy for Ms. Elizabeth Reiner, LDEM, whose term ended on December 31, 2021.</p>	

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		<p>In discussion, Committee members reviewed the June 3, 2022 open session meeting minutes.</p> <p>The Committee did not note any changes necessary in its discussion of the June 3, 2022 open session meeting minutes.</p>	<p>Gordon. The motion was seconded by Brittany Coffman. The motion passed unanimously; there was one abstention by Paige Barocca, and none opposed.</p>
<p>4. Review of, and discussion of potential changes to, the Annual Data Collection Form, required by Md. Code Ann., Health Occ. 8-6C-10</p>	<p>Karen Webster, LDEM (Committee Chairperson)</p> <p>Monica Mentzer (Board Staff)</p> <p>Margaret Lankford, AAG (Board Counsel)</p>	<p>Ms. Webster led the review and discussion of the then currently approved "Annual Data Collection form"(the "Data Form") that is posted on the Maryland Board of Nursing website and the prior discussions of the Committee's proposed changes to the document, as recorded in the June 3, 2022 Committee meeting.</p> <p>Ms. Mentzer provided the Committee members with copies of the draft Data form with suggested changes from prior Committee meetings held at the time the "Data Form" was last reviewed and updated (May 2019), for further review and discussion.</p> <p>Ms. Lankford advised the Committee regarding the most reasonable legal interpretation of the language in Md. Code Ann., Health Occ. § 8-6C-10, requiring licensed direct-entry midwives ("LDEMs") to complete the Data Form approved by the</p>	

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	<p>Paige Barocca, LDEM (Committee member)</p> <p>Margaret Lankford, AAG (Board Counsel)</p>	<p>Board on an annual basis, specifically as pertains to the scope of the data to be collected by this Data Form.</p> <p>Ms. Lankford further suggested the Committee, with a suggestion that the Committee consider one substantive change: to include change the term of maternal to "client" (gender neutral) throughout the document, for consistency with the language agreed to by the Committee, when updates were made to the "Informed Consent and Disclosure for Birth with a Direct-Entry Midwife" (May, 2021).</p> <p>Ms. Barocca raised a concern that the DEM completing the required reporting on the Data Form needs to have more specific detail regarding the term "onset of care" in Item #1, <i>in addition to</i>, the information that is currently noted on page 2 (Information Sheet) of the document, to endure the DEM in interpreting the term correctly.</p> <p>Ms. Lankford advised the Committee that the term "onset of care" in Question #1, captures what the Committee's decision, so far, and that generally, the Data Form is a report required to be completed by each</p>	

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	<p>Jan Kriebs, CNM (Committee member)</p>	<p>licensed DEM in Md. Code Ann., Health Occ. § 8-6C-10, and generally, the data collected is for policy purposes and to provide a summary of the data collected to the Maryland Board of Nursing, as a basis for the Board's Annual report to the Legislature, as required in the Md. Code Ann., Health Occ. § 8-6C-12(c) by December 1, of each calendar year.</p> <p>Ms. Lankford further advised the Committee that the statute implies that the data to be collected should be regarding any and all care (including initial meeting) provided by a LDEM in Maryland related to pregnant individuals who intend to give birth outside of the hospital setting. Ms. Lankford further advised that the term "onset of care", as used in Md. Code Ann., Health Occ. § 8-6C-10(a)(1), is when any initial intake between the client and the LDEM has occurred.</p> <p>Ms. Kriebs agreed that it is important to be sure Question #1 is interpreted the same by each DEM completing the required form.</p> <p>Upon further discussion by the Committee members, Ms. Kriebs suggested defining the term "client" in Question #1 on the Data Form as a patient for whom the LDEM</p>	

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	Margaret Lankford, AAG (Board Counsel)	<p>assumed care and sees at the first "new" obstetrical visit and who is intending to deliver in an out-of-hospital setting in Maryland.</p> <p>Following further discussion of proposed changes to Question #1, the Committee agreed to adding additional clarification to include:</p> <p>Note: For purposes of completion of this Form, "Onset of Care" means any initial intake or care of a client during a pregnancy, regardless of when in the pregnancy, or the outcome of the pregnancy.</p> <p>The Committee members continued their review of each item listed on the Data Form beginning with pg. 2 of the document, including a review of the current Information/Instructions and each individual question to determine the final changes the Committee wants to propose to the Board.</p> <p>Ms. Lankford assisted the Committee by providing a summary of the information reviewed at the June 3, 2022, Committee meeting regarding the remaining items on the Data Form, as noted below:</p> <p>The final changes to the Data Form that the Committee wishes to propose are:</p>	

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		<p>1. Pg. 2 Instructions:</p> <ul style="list-style-type: none"> a. Cite the statutory provision requiring the Data Form: Md. Code Ann., Health Occ. § 8-6C-10; b. Use Bold Font that the Data Form is due on October 1st of each calendar year; c. Consistently use hyphen to refer to "direct-entry" midwives; and d. Recognize that the data may not fully match because of miscarriages prior to 20 weeks, out-of-state births, or pregnancies continuing beyond the reporting period. <p>2. Question #1: Changes to Question #1 as noted below: Note: For purposes of completion of this Form, "Onset of Care" means any initial intake or care of a client during a pregnancy, regardless of when in the pregnancy, or the outcome of the pregnancy.</p> <p>3. Questions #2-3: No changes proposed at this time.</p> <p>4. Questions #4-7:</p>	<p>The Committee was able to finalize its recommendation for proposed updates to the "Annual Data Collection" form, including the additional changes reviewed and discussed at the July 1, 2022, Committee meeting.</p> <p>A motion was made by Jan Kriebs to accept the two changes to the "Annual Data Collection" form. The motion was seconded by Paige Barocca. The motion passed unanimously. There were no abstentions and none opposed.</p> <p>Ms. Lankford will assist Ms. Mentzer, to make the two changes approved to the "Annual Data Collection" form document (1. Use the term client/birthing individual in place of maternal/woman, and 2. Addition of a note to provide clarification of the term "Onset of Care" in Question #1) and add the Maryland Board of Nursing letterhead to the document). Ms. Mentzer will send a copy of the final</p>

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<p>5. Maryland Open Session Meeting Act On-line Training</p>	<p>Monica Mentzer (Board staff)</p>	<p>a. Add line to Question # 4 to ask for total number of transfers; and</p> <p>b. Add language to indicate that the LDEM should only report a single, primary reason for transfer for each of these questions.</p> <p>5. Question #8: Add a line to ask the LDEM to report the number of clients who had not given birth as of June 30th, the end of the reporting period.</p> <p>6. Question #9: No changes proposed at this time.</p> <p>Ms. Mentzer informed the Committee that each new Committee member should complete the Open Session Meeting Act On-line Training available at the following link: Maryland Attorney General - Open Meetings</p> <p>Ms. Mentzer reminded the Committee members that all Committee Expense Reports for FY 2022 (July 1, 2022 – June</p>	<p>“Annual Data Collection” form document, with the approved changes and letterhead added, to each Committee member by email.</p> <p>The updated “Annual Data Collection” form will be presented to the Board’s Practice and Education Committee meeting, (scheduled to meet on July 8, 2022), for its review, before it may be presented to the Board at its next open session meeting (scheduled for July 27, 2022).</p> <p>Upon completion of the On-line Training (one time only) the Committee members are required to submit a copy of the Certificate of Completion of the “Open Session Meeting Act” On-line Training to Ms. Mentzer.</p> <p>Ms. Mentzer requests the new Committee members complete the Open Meeting Act On-line training, available at the following link:</p>

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<p>7. Adjournment</p>	<p>Karen Webster, LDEM (Committee Chairperson)</p>	<p>Ms. Webster asked for a motion to close the July 1, 2022 open session Committee meeting.</p>	<p>Maryland Attorney General - Open Meetings as soon as possible, preferably by the next Committee meeting, scheduled for August 5, 2022.</p> <p>At 11:16 a.m., a motion was made by Paige Barocca, to close the open session meeting. The motion was seconded by Brittany Coffman, LDEM. The motion to adjourn the open session meeting carried; there were none opposed and no abstentions.</p>
	<p>Monica Mentzer (Board Staff)</p>	<p>Ms. Mentzer provided the Committee with a copy of the 4th Quarter FY '22 Direct-Entry Midwifery Advisory Committee Quarterly Report to the Board for review (as an FYI).</p> <p>The next scheduled Committee meeting is August 5, 2022.</p>	<p>Ms. Mentzer will present the 4th Quarter FY '22 Quarterly Report to the Board to the Board at the Board's open session meeting, scheduled for July 27, 2022, as required.</p>