

**Direct-Entry Midwifery Advisory Committee
 Maryland Board of Nursing
 4140 Patterson Avenue, Baltimore, MD 21215
Open Session Committee Meeting Minutes
 November 5, 2021**

NAME	TITLE	PRESENT	ABSENT
Committee Members			
Elizabeth Reiner	Committee member (LDEM) and Co-Chairperson, Reappointment ends 12/31/2021	X	
Jessica Watkins	Committee member (consumer) Appointment ends 12/31/2021	X	
Karen Webster	Committee member (LDEM) Appointment ends 12/31/2023		X
Dr. Kai Parker	Chairperson (LDEM) Reappointment ends 12/31/2021	X	
Jan Kriebs	Committee member (CNM) Reappointment ends 12/31/2022		X
Roxann Gordon	Committee member (CNM) Appointment ends 12/31/2024	X	
Dr. Harold Fox	Committee member (MHA) Reappointment ends 12/31/2021		X
Board Staff			
Michael Conti, AAG	Board Counsel		X
Margaret Lankford, AAG	Board Counsel	X	
Monica Mentzer	Manager of Practice, Board Staff	X	
		X	
Guests:			
Iman Farid	Health Policy Analyst, Board Staff	X	

Subject	Responsible Party	Action Item/Discussion	Results
<p>1. Call to Order</p>	<p>Dr. Kai Parker, LDEM, Committee Chairperson</p> <p>Monica Mentzer, Board staff</p>	<p>There were 4 Committee members present at the meeting. The requirement for a quorum was met. The meeting was called to order by Dr. Kai Parker.</p> <p>The meeting was held by conference call and the call-in information and agenda were posted on the Board's website.</p> <p>Dr. Parker thanked Jessica Watkins, and Ms. Elizabeth Reiner, for participating in the October 27, 2021, open session Maryland Board of Nursing (the "Board") meeting to present the study report and recommendations to the Board members and address any questions from the Board.</p> <p>The Committee members were provided with an update the Committee's report and recommendations regarding HB 1032 request from Delegate Ariana Kelly was sent by U.S. Postal Service on November 1, 2021.</p>	<p>At 10:20 a.m. the meeting was called to order by Dr. Kai Parker.</p>
<p>2. Review and Approval of the October 15, 2021 open session meeting minutes</p>	<p>Dr. Kai Parker, LDEM, Committee Chairperson</p> <p>Elizabeth Reiner, LDEM,</p>	<p>In discussion, Committee members reviewed the October 15, open session meeting minutes. Ms. Elizabeth Reiner suggested that there needs to be changes made on the renewal application regarding whether or not the LDEM is required to submit documentation of the completion of at least 4 hrs. peer review, documentation of current NARM certification, and</p>	<p>A motion was made by Elizabeth Reiner, LDEM, to defer to vote on the October 15, 2021, open session minutes, until the December Committee meeting. The motion was seconded by Roxann Gordon, CNM. There</p>

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<p>3. Review of the 2021 Report for Licensed Direct-Entry Midwives (“DEMs”) and Memorandum to the Board providing a summary of the data collected by the Committee from DEMs on an annual basis and the Committee’s recommendations to the Board for the</p>	<p>Committee, Co-Chairperson</p>	<p>documentation of current CPR and neonatal resuscitation certification. Ms. Reiner requested clarification from Committee member Jan Kriebs, CNM, regarding the use of the work catastrophe on page 13 of the proposed minutes. Dr. Harold Fox sent an email requesting changes to the October 15, 2021 minutes regarding the Committee’s vote to approve the study report and recommendations to reflect all but one member approved the document. Dr. Kai Parker requested that the Committee table the review and approval of the October 15, 2021 meeting minutes, as three of the members present at the meeting on October 15, 2021, are not present at today’s Committee meeting.</p>	<p>were no abstentions and none opposed. The motion carried.</p> <p>The October 15, 2021 minutes are tabled for further review and discussion at the next Committee meeting, scheduled for December 3, 2021.</p>
	<p>Dr. Kai Parker, LDEM, Committee Chairperson</p> <p>Margaret Lankford, AAG, Board Counsel</p>	<p>The Committee members reviewed the summary of the Annual Data Collection forms and had no suggested changes to the document regarding the review of the Annual Data Collection forms. The Committee reviewed and discussed the recommendations and agreed to add to the recommendations that the Board consider having a change to the required fees (for DEMs initial licensure and LDEMs renewal of licensure) be reasonably comparable to other licensed and certified professions, under the Board’s jurisdiction, to the extent that the fees cover the approximate cost of the Board providing licensure and other</p>	<p>Ms. Lankford will make add the suggested changes to recommendation #1 on the document, as requested by the Committee.</p> <p>The Memorandum to the Board and the summary of the Annual Data Collection forms, with the update by Margaret Lankford, AAG, Board Counsel, to recommendation #1, to include the Committee’s additional recommendation for the Board’s consideration of a</p>

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<p>2021 DEMs Annual Report to the Legislature</p> <p>4. Review of renewal applications received to the Board with documentation of requirements for 20 CEUs</p>	<p>Margaret Lankford, AAG, Board Counsel</p> <p>Monica Mentzer, Board staff</p>	<p>services to the DEMs. This will be added to recommendation #1, in addition to the request to grant a 30-day extension beyond the expiration date of the license so the licensee may renew the license before it expires.</p> <p>Ms. Margaret Lankford provided the Committee with a summary of the interpretation of the statutes and regulations regarding licensure renewals and provided an opportunity for the Committee members to ask questions regarding the guidance provided, prior to the Committee members review of the (3) Renewal Applications of 2021 License to Practice Direct-Entry Midwifery.</p> <p>The Committee was provided with the 2021 renewal applications with documentation of the required 20 CEUs for review and discussion, for the following LDEMs:</p>	<p>change in the current required fees for initial licensure and renewal of licensure, will be presented to the Maryland Board of Nursing by Monica Mentzer at the Board's open session meeting on November 27, 2021. The Board will vote on whether or not to approve and accept the summary and recommendations from the Committee at the November 17, 2021, open session Board meeting.</p>

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		<p>1. Chloe French, LDEM (DEM00032)</p> <p>The Committee reviewed the renewal application and documentation of the requirement for a minimum of 20 CEUs submitted with the renewal application to the Board to review.</p> <p>2 Shanna Mastrangelo, LDEM (DEM00004)</p> <p>The Committee reviewed the renewal application and documentation of the requirement for a minimum of 20 CEUs submitted with the renewal application to the Board to review.</p>	<p>A motion was made by Elizabeth Reiner to recommend to the Board to accept the renewal application, and documentation submitted for the requirement of 20 acceptable CEUs, as meeting the minimum requirement for license renewal, for Chloe French, LDEM (DEM00032). The motion was seconded by Jessica Watkins. There were no abstentions and none opposed. The motion carried.</p> <p>A motion was made by Roxann Gordon to recommend to the Board to accept the renewal application, and documentation submitted for the requirement of 20 acceptable CEUs, as meeting the minimum requirement for license renewal, for Shanna Mastrangelo, LDEM (DEM00004). The motion was seconded by Jessica Watkins. There were no abstentions and none opposed. The motion carried.</p>

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<p>5. Committee member assignments</p>	<p>Margaret Lankford, AAG, Board Counsel</p>	<p>3. Elizabeth O’Shea, LDEM (DEM00006)</p> <p>The Committee reviewed the renewal application and documentation of the requirement for a minimum of 20 CEUs submitted with the renewal application to the Board to review.</p> <p>Ms. Margaret Lankford provided the Committee members with guidance regarding the interpretation of the statute, Annotated Code of Maryland, Health Occupations, Title 8, Subtitle 8-6C., Section 8-6C-11 and the Code of Maryland Regulations (COMAR) , Title 10, Subtitle 84, Chapter 01, specifically, COMAR 10.64.01.13 that speaks to the authority to appoint the Direct-Entry Midwifery Advisory Committee members. It is the Maryland Board of Nursing (the “Board”) that appoints, and re-appoints, all of the Committee’s seven members. There is no language in either the statute or regulations</p>	<p>A motion was made by Elizabeth Reiner to recommend to the Board to accept the renewal application, and documentation submitted for the requirement of 20 acceptable CEUs, as meeting the minimum requirement for license renewal, for Elizabeth O’Shea, LDEM (DEM00006). The motion was seconded by Roxann Gordon. There were no abstentions and none opposed. The motion carried.</p>

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<p>6. COMAR 10.64.02 Code of Ethics for Licensed Direct- Entry Midwives</p>	<p>Jessica Watkins, Committee Consumer member</p> <p>Monica Mentzer, Board staff</p>	<p>indicating that the Committee has any input or jurisdiction over this process.</p> <p>Ms. Jessica Watkins, Consumer member, is completing her first 4-year term appointment on December 31, 2021, and is interested in being considered by the Board for re-appointment to a second 4-year term to continue to serve on the Committee.</p>	<p>Monica Mentzer will provide to the Board, a Memorandum of notification to the Board the members of the Committee who are due to complete their appointment/reappointments on December 31, 2021, at the Board's open session meeting on November 17, 2021.</p>
	<p>Monica Mentzer, Board staff</p>	<p>Ms. Monica Mentzer provided the Committee with an update that the Code of Maryland Regulations (COMAR), Title 10, Subtitle 64, Chapter 02 "Code of Ethics for Licensed Direct-Entry Midwives" (10.64.02) is expected to be published in the Maryland Register and COMAR on or about November 15, 2021.</p>	<p>No action required.</p>

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<p>7. Discussion of dates for the 2022 Calendar of Scheduled Committee meetings</p>	<p>Monica Mentzer. Board staff</p>	<p>Ms. Monica Mentzer provided the Committee with the following proposed dates for the 2022 Calendar Year for the Committee meetings: 1/7, 2/4, 3/4, 4/1, 5/6, 6/3, 7/1*, 8/5, 9/2, 10/14**, 11/4, and 12/2.</p> <p>*July 4 State holiday is on Monday, 7/4. **October meeting moved to second Friday to review the Annual Data Collection forms, due to the Board on October 1, of each calendar year.</p>	<p>The Committee members present agreed to the proposed 2022 Calendar Year dates for the Committee meetings to be scheduled for 2022.</p>
<p>8. Other topics for discussion</p>	<p>Dr. Kai Parker, LDEM, Committee Chairperson</p>	<p>Dr. Kai Parker noted that it is very important to continue the discussion of any concerns the Committee members have identified regarding the interpretation of each item on the current Annual Data Collection forms (to ensure each LDEM completing the forms report accurate data) and that the Committee recommend to the Board any changes needed before the forms are to be used again in 2022. The Committee members agreed to work on the recommended changes to the Annual Data Collection form to clarify any of the items (including the first item on the Annual Data Collection form) at the next Committee meeting.</p>	

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<p>9. Adjournment</p>	<p>Margaret Lankford, AAG, Board Counsel</p>	<p>Ms. Margaret Lankford offered to look into the history regarding the data collected on the forms and to report to the Committee any information discovered that may be able to assist the Committee members with any recommended changes to the Annual Data Collection forms.</p>	<p>At 12:12 p.m., a motion was made by Roxann Gordon, to close the open session meeting. The motion was seconded by Jessica Watkins. The motion to adjourn the open session meeting carried; there were none opposed and no abstentions.</p>
	<p>Dr. Kai Parker, LDEM, Committee Chairperson Monica Mentzer, Board staff</p>	<p>Dr. Kai Parker thanked the Committee members who will be completing their second term (reappointment) on the Committee on December 31, 2021.</p>	
	<p>Monica Mentzer reminded the Committee members that the Expense Report forms that are sent out with the sign-in (completed) sheet to sign and return with the completed Expense Reports may not be submitted for a meeting that was held in the past FY '21. All of the FY '21 Committee meetings Expense Reports prior to July 1, 2021, were due to the Board by June 30, 2021. Ms. Mentzer reminded the Committee members to submit their completed Expense Reports (and sign-in sheets) in a timely manner. The Expense Report forms and completed sign-in sheets are sent out on the next work day following the Committee meetings.</p>		