

**Direct-Entry Midwifery Advisory Committee
Maryland Board of Nursing
4140 Patterson Avenue, Baltimore, MD 21215**

**Open Session Committee Meeting Minutes
July 2, 2021**

NAME	TITLE	PRESENT	ABSENT
Committee Members			
Elizabeth Reiner	Committee member (LDEM) Reappointment ends 12/31/2021		X
Jessica Watkins	Committee member(consumer)Appointment ends 12/31/2021	X	
Karen Webster	Committee member (LDEM) Appointment ends 12/31/2023		X
Dr. Kai Parker	Chairperson (LDEM) Reappointment ends 12/31/2021	X	
Jan Kriebs	Committee member (CNM) Reappointment ends 12/31/2022	X	
Roxann Gordon	Committee member (CNM) Appointment ends 12/31/2024		X
Dr. Harold Fox	Committee member (Maryland Hospital Association Representative) Reappointment ends 12/31/2021	X	
Board Counsel			
Michael Conti	Assistant Attorney General	X	
Board Staff			
Monica Mentzer	Manager of Practice	X	
Guests:			

Subject	Responsible Party	Action Item/Discussion	Results
1. Call to Order	Jan Kriebs, Committee member	There were three Committee members present at the open session DEMS Advisory Committee meeting. A fourth member joined the meeting at 10:12 a.m. to meet the requirement for quorum.	At 10:06 a.m., the meeting was called to order by Ms. Jan Kriebs.
2. Approval of Minutes	Jan Kriebs, Committee member	The Committee members initially present reviewed the May 7, 2021, open session meeting minutes and initially agreed to table the minutes until a quorum was obtained.	Initial tabled (no quorum) and then reviewed and voted upon once a quorum was obtained. A motion was made by Jessica Watkins and seconded by Dr. Harold Fox for the Committee's approval of the May 7, 2021 open session meeting minutes. The motion was voted upon by the Committee members present. The motion carried; there were none opposed and no abstentions.
3. Review of the Annual Data Collection Report form	Monica Mentzer, Board staff member	The Annual Data Collection Report form currently approved by the Board last updated in 2019) was reviewed by the Committee members present. The Committee members present agreed that no changes were required to the Annual Data Collection Report form that is required by law to be completed and returned by October 1, 2021.	Monica Mentzer will include a copy of the required Annual Data Collection Report form to each licensed direct-entry midwife with their renewal application sent by U.S. Postal Service to each of the 31 Maryland licensed direct-entry midwives.

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<p>5. Review of the Maryland Board of Nursing approved "Informed Consent and Disclosure for Birth with a Licensed Direct-Entry Midwife" (pdf fillable) document to be posted on the Maryland Board of Nursing website</p>	<p>Monica Mentzer, Board Staff</p> <p>Michael Conti, AAG, Board Counsel</p>	<p>The Committee members present reviewed the pdf fillable version of the document "Informed Consent and Disclosure for Birth with a Licensed Direct-Entry Midwife" document approved by the Maryland Board of Nursing at their May 26, 2021 open session Board meeting. The Committee members requested to change the circle one to a check box for Liability Insurance on page 3 of the document. This request is a technical and not a substantive change and Mr. Conti advised the Committee that a change would be able to occur to add check boxes on the approved document without the "Informed Consent and Disclosure for Birth with a Licensed Direct-Entry Midwife" form having to be reapproved by the Committee or the Board.</p>	<p>Monica Mentzer will have the minor change to add check boxes for the midwife to check Does or Does Not on page 3 for Liability Insurance on the pdf fillable "Informed Consent and Disclosure for Birth with a Licensed Direct-Entry Midwife" document and obtain approval to submit a help desk ticket to post the updated "Informed Consent and Disclosure for Birth with a Licensed Direct-Entry Midwife" document to the Maryland Board of Nursing website.</p>
<p>6. Other – Concern the licensed direct-entry midwives are currently required to submit paperwork to register a record of birth with the Vital Statistics Administration</p>		<p>The Committee members present discussed the concern that the licensed direct-entry midwives are the only health care providers that are unable to submit a birth record to the Department of Vital Statistics Administration. The concern identified is the current requirement to submit the paper document is cumbersome and may be delayed by the document required to be submitted via the U.S. Postal Service.</p>	<p>A motion was made by Jan Kriebs to request to the Board that the Board look into the initial application for initial licensure and the renewal application be able to be submitted electronically with payment by credit card and an effort be made to facilitate a process with the Vital Statistics Administration for licensed direct-entry midwives and Certified Professional</p>

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<p>7. Application for Initial Licensure to Practice Direct-Entry Midwifery on the Maryland Board of Nursing website on updated letterhead and to include prior documents of Written Care Plan and Appendix A</p>	<p>Monica Mentzer, Board Staff</p>	<p>The Committee was informed that the updated Information Sheet and the updated Application for Initial Licensure to Practice Direct-Entry Midwifery, approved by the Board at the February 23, 2021 open session Board meeting and posted on the Maryland Board of Nursing website is currently missing Written Care Plan and Appendix A: Board-Approved Continuing Education documents referenced in the Information Sheet and Initial Application posted on the Maryland Board of Nursing website.</p>	<p>Midwives (CPMs) be able to file a birth certificate electronically as do all other clinicians to ensure professional equity. The motion was seconded by Jessica Watkins. The motion carried; there were none opposed and no abstentions.</p> <p>Monica Mentzer has submitted a help desk to repost the Written Care Plan and Appendix A to accompany the updated and Board approved Information Sheet and Application for Initial Licensure to Practice Direct-Entry Midwifery (letterhead will be updated) documents missing on the Maryland Board of Nursing website.</p>
<p>8. Quarterly Report to the Board for the 4th Quarter FY '21 (April 1, 2021 through June 30, 2021) to be presented to the Board on July 23,</p>	<p>Monica Mentzer, Board staff member</p>	<p>The Committee members present were provided a copy of the proposed 4th Quarter FY '21 Quarterly Report to the Board. The Committee members did not have any suggested changes to the 4th Quarter FY '21 Quarterly Report to the Board.</p>	<p>Monica Mentzer will present the 4th Quarter FY '21 Quarterly Report to the Board on July 23, 2021, at the open session Board meeting.</p>

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<p>2021 at the open session Board meeting</p>			
<p>6. Adjournment</p>	<p>Jan Kriebs, Committee member</p>	<p>The next scheduled meeting is August 6, 2021.</p> <p>Ms. Mentzer will send the Expense Report forms to the Committee members present to be completed and returned for attendance at today's Committee meeting.</p>	<p>At 10:46 a.m. a motion was made by Dr. Harold Fox to close the open session meeting. The motion was seconded by Jessica Watkins. The motion carried; there were none opposed and no abstentions.</p> <p>Monica Mentzer will send out the Expense Report forms from the Board of Nursing office on July 6, 2021.</p>