

OPEN SESSION MINUTES
DIRECT-ENTRY MIDWIFERY ADVISORY COMMITTEE
JANUARY 12, 2018

Call to Order

The January 12, 2018 meeting of the Direct-Entry Midwifery Advisory Committee was called to order at 10:00 a.m. by Chairperson, Alexa Richardson. Members also present were Jan Kriebs, Elizabeth Reiner, Jessica Watkins,. Committee members present via telephone were Julie Perkins and Harold Fox. Sarah Pendley, AAG and Michael Conti, AAG, Counsel to the Board of Nursing; Monica Mentzer, Director of Advanced Practice; Shetarah Goodwin and Ann Tyminski were also present. Ms. Reiner introduced her guest, Ms. D. Huggins.

Expense Sheets

Whitley Johnson explained the correct process for filling out expense sheets. She also directed the Committee members to the Department of Budget and Management's web page if they had problems with reimbursements.

Change in staffing

Ms. Pendley introduced Michael Conti, AAG who will be taking over her duties as Counsel to the Direct-Entry Midwifery Advisory Committee. Ms. Pendley has accepted a position with another agency. Mrs. Tyminski explained that Ms. Shetarah Goodwin, Administrative Officer, will be staffing the Committee as its administrator. Mrs. Tyminski asked that the Committee follow parliamentary procedures in conducting its business and to especially wait to be recognized by the Chair prior to speaking. She explained such procedures would make it easier for Ms. Goodwin to take accurate minutes of the proceedings.

Closed Session

Ms. Evans entered the meeting at 10:15 a.m. to hear the discussion of one application for licensure. Ms. Reiner's guest left the meeting. The Committee entered into closed session at this time. At 11:31 a.m. the Committee re-entered open session.

Minutes

The Committee reviewed the open session minutes of its November 17, 2017 meeting. Those minutes were unanimously approved. On a motion made by Ms. Richardson and seconded by Ms. Kriebs, the open session minutes of the December 8, 2017 meeting were unanimously approved with corrections to be made to the spelling of Ms. Richardson's and Ms. Kriebs' names.

The Committee requested that the minutes reflect standardized name recognition. Early on the Committee had agreed that their professional designation not be mentioned in the minutes.

Quarterly Report

The quarterly report reflecting the Committees activities through December 31, 2017 was read and approved with changes.

List of Hospitals

Ms. Kriebs reported she is still working on a list of hospitals to which the Committee wishes to send letters alerting the Obstetrical and Pediatric departments that from time to time licensed direct-entry midwives may be transporting mothers and infants to the hospitals. Harold Fox indicated Ms. Kriebs may wish to contact Carla Bailey at NIMs for help in obtaining a list of appropriate individuals to whom to address the letters.

Birth Certificates

Ms. Kriebs inquired if there was any news on birth certificates to be submitted electronically by the licensed direct-entry midwives. There has been no new directions.

Disciplinary Process

Mrs. Tyminski had included in the Committee's documents an informational leaflet outlining the disciplinary process for health occupations boards that had been prepared at the request of the legislature some years ago. Mr. Conti explained the differences between the leaflet's outline and the process used by the Nursing Board. The leaflet was included in the January meeting packet merely to give the Committee members some idea of what transpires from the time a complaint is received by a Board.

Next Meeting

The Committee agreed not to hold a February meeting unless urgent business came up. It agreed upon March 9, 2018 for its next meeting.

There being no further open session business, the meeting adjourned at 11:57 a.m.

Respectfully submitted,

Ann E. Tyminski,
Administrator