

Direct Entry Midwives Advisory Committee Meeting Minutes
April 8, 2016

The April 8, 2016 meeting of the DEMs Advisory Committee was held in the Board of Nursing Board Room at 10:00 a.m.

Committee members present: Alexa Richardson, CPM; Jan Kriebs, CNM; Harold Fox, MD; Julia Perkins, CNM; Elizabeth Reiner, CPM; Deana Frank. Present by telephone were: Caitlin McDonough, Kai Parker, CPM, and Pam Kassemeyer.

Board of Nursing Staff present: Michelle Duell, Deputy Director; Sarah Pendley, AAG, Board Counsel; and Ann Tyminski, Contract Administrator assigned to this Committee.

Also Present: A student from Salisbury University, George Enyema.

Ms. Richardson requested that the Data Collection Form be added to the agenda.

The meeting commenced with all present introducing themselves. Mrs. Tyminski presented minutes for all the previous Committee meetings which she had composed from notes taken by various members and staff. The purpose was to have Committee minutes in a form acceptable to the State that will be housed in a Minute book specific to this Committee. It was announced that she would provide minutes for this and future meetings compiled from her notes and those taken by Ms. Reiner. After a short discussion, it was decided that the minutes would be reviewed by members with comments sent to Mrs. Tyminski within a week. If no comments are received, the minutes will stand as presented.

In a brief review of the February 19, 2016 stakeholder meeting minutes, Ms. Richardson stated they were not an accurate representation of the meeting. She has volunteered to rewrite them for review at the next meeting.

The Committee did review and approve the March 11, 2016 meeting minutes with corrections as discussed. Mrs. Tyminski will make those corrections.

Ms. Kriebs suggested that a "To Do List" be created from tasks mentioned in past minutes.

The next item for review and discussion was the final draft of the proposed regulations. There was lively discussion regarding the phrase, "electronic devices" and its definition. It was decided to add, "computers" to that list and to remove recording devices. On page 7, Section B new suggested wording is, "Any changes in the plan of care, following a consultation, shall be documented in the patient's chart."

When discussing .07 Formulary, Ms. Richardson pointed out that an agreed-upon sentence concerning LDEMs administering medications prescribed by other providers has been

ommitted. Ms. Kassemeyer suggested that someone check with the AAGs who are counsel to other Health Occupations Boards as there are certain prohibitions about delegation. She specifically stated that physicians cannot delegate across all healthcare professions. Mrs. Tyminski gave one example is that physicians are specifically prohibited from delegating physical therapy treatment to anyone but a physical therapist even though a physician may perform physical therapy himself/herself. Then, Ms. Richardson expressed the thought that perhaps they could explicitly add influenza, T-DAP, and rubella vaccines to the formulary. There ensued a lively discussion regarding this. Ms. Kassemeyer added that vaccines prescribed to adults can be administered by pharmacists and perhaps the appropriate way to handle such vaccines would be to refer the mother to a pharmacist. Further, there was discussion about prescribing and administering medications and how other health professions may view any prescribing and/or administering of vaccines by DEMs. Mrs. Tyminski cautioned the Committee to be very careful not to go beyond their defined scope of practice or these regulations will not pass through the entire process. In the end, there was agreement to leave the above-mentioned vaccines out of the formulary.

Mrs. Tyminski asked for a few moments to inform the Committee about the process for promulgating regulations and all the steps these regulations will have to go through before they can be finalized. It was an educational experience for many on the Committee. Ms. Pendley added that her sign-off is required for the regulations.

Under .10 Plan of Care C. it was agreed that LDEMs will not provide individual plans of care to the hospital. Therefore, suggested new wording is as follows:

"C. Under Section A of this regulation the care plans that will be reviewed by hospitals will not be specific patients' care plans. The plans to be reviewed with hospitals shall be the standard care plans that all LDEMs agree to use. The DEMs Committee will identify who and what facility is to receive information on a specific patient. This will be accomplished by educational outreach by the Committee. The Committee is to prepare an appropriate educational packet to be reviewed by the Board of Nursing before members distribute it.

.15 Qualifications of Applicants and Required Documentation. After discussion, the Committee agreed no changes to this Section are necessary.

.7 Fees. After an explanation by Mrs. Tyminski that health professional boards and committees in Maryland are required to cover their costs of operation with the fees charged, the Committee voted to approve the fee schedule. Ms. Duell pointed out that a great deal of research had been done to arrive at the appropriate fee. Mrs. Tyminski distributed to the Committee a spreadsheet of all jurisdictions showing fees for licensure, renewal, inactive etc.

She also explained that some jurisdictions, such as Virginia are umbrella boards, where all fees are collected in a central depository and set by a central body while other jurisdictions may be special funded agencies.

The fee schedule approved is as follows:

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| Initial Application Fee: | \$900 |
| Biennial Renewal Fee: | 800 |
| Reactivation Fee: | 800 |
| Reinstatement Fee: | 900 |
| Inactive Status: | 100 |

The Committee approved the draft regulations with the minor changes indicated. Ms. Pendley, Board Counsel, will discuss the changes with Ms. Shirley Devaris, Director of Legislation. The Committee wondered how soon the regulations would be processed. Mrs. Tyminski said it depended upon how fast they can be moved through the system and whether there are many negative comments along the way.

Ms. Kriebs asked whether the licensure review and renewal date of October can be changed so as not to coincide with the data collection date. Ms. Duell will discuss this request with Ms. Devaris to see what restrictions exist.

Ms. Frank expressed frustration that a staff person has not been hired. Ms. Duell expressed her view that having Mrs. Tyminski's help is actually a great thing rather than having to go through the process of hiring. There are now restrictions on hiring contractual employees but after June 30 when the fiscal year ends, a request can be prepared to fill the position that is called for in legislation. Mrs. Tyminski will attempt to put the Committee's files in order and to leave a spreadsheet of actions to be taken and dates for those actions before her contract ends.

Dr. Fox requested that dates should be added to each version of a document so that the members can know which document is the latest one. Ms. Richardson said she has created an initial information packet. She will provide this packet for the members prior to the next meeting since the attachment would not come through for this meeting. Mrs. Tyminski requested that agenda items be provided directly to her at least a week prior to the meeting. The next meeting is scheduled for May 13 at 10:00 a.m. in the BON Board Room.

Since the Committee had run out of time, the Data Collection Form will be on the Agenda for the May meeting. The Application Committee will meet prior to the next meeting and their report will be presented to the members. There being no further time left for the Committee meeting, the meeting adjourned at 12:15 p.m.

Respectfully submitted,



Ann E. Tyminski