

Direct Entry Midwives Advisory Committee Meeting Minutes  
December 8, 2015

The December 8, 2015 meeting of the DEMs Advisory Committee was called to order at 10:00 a.m. in the Board of Nursing Board Room. Advisory Committee members present were: Dr. H. Fox; Jan Kriebs, CNM, MSN, FACNM; Julia Perkins, CNM, MSN; Alexa Richardson, CPM; Deana Frank-Consumer Member; Elizabeth Reiner, CPM, LM; Kai Parker (via telephone) and Robyn Elliott.

Board staff present: A'lise Williams, Director of Nursing Practice (via telephone); Shirley Devaris, Director of Legislation; Danielle Baker, Secretary/Nursing Practice; Sarah Pendley, AAG, Board Council who arrived at 11:45 a.m.

The meeting opened with introductions, places of employment, and involvement with Direct Entry Midwives Advisory Committee.

Those members who have not yet completed the Ethics Commission report were reminded to do so. Members were reminded to complete their expense reports timely for both workgroup and committee meetings.

Ms. Williams informed the Committee that BON was to interview in December for hiring of the DEM employee. Michelle Duell is to coordinate the interviews, however, she has been out ill.

Alexa Richardson is to reach out to the Pharmacy Board to request that Board's help in formulary meetings for such questions as epipens, ordering through County Health officers.

The Committee reviewed an application form. They suggested removing the requirement for tax forms, removing requirement for submitting a copy of any state licenses. They questioned the requirement for a high school diploma and felt a spot audit may be appropriate to verify. Move other graduate school to Section III. The "yes or no" questions have been reviewed by Sarah Pendley, AAG, Board Counsel; and Keva Jackson, Director of Compliance. It was suggested to add or change the following to the application:

"Direct any questions to \_\_\_\_\_" to end of header

Change, "WHILE UNDER INVESTIGATION" TO "Have you surrendered or allowed your license to lapse in any jurisdiction?"

Add, "and by the North American Registry of Midwives" to "The Direct Entry Midwife shall practice according to the scope and standards defined by law and regulation in Maryland."

Change proof of residency requirements to meet current requirements.

Add, "state-issued ID card" for those who might not have a driver's license.

Assess whether IT can hyperlink the law and regulations to the words in the signature box.

Further, the Committee revised 2015 typo.

Took out last two yes or no questions due to question of legality and lack of authority to ask and act on those questions.

General Written Care Plan: It was suggested to make one signature for entire page. Change

"Arrange to transport the client/newborn to the closed hospital" (Remove wording, "in an ambulance"). Complete list of hospitals with accurate numbers for each one. Obtain NCU/Nursery designations from DHMH.

With regard to Data Collection, the fiscal year is July 1<sup>st</sup> to June 30. Dates should be changed to coincide with fiscal year reporting. **DUPLICATE RECORDS: IF THE CLIENT IS TRANSFERRED.** Add, "Please do not include identifying information on this form. This form is De-identified data only. Change date range under MANA stats section. A chart under 3,b should be made that says transfers and reasons. Under 3c, change "outcome if available". Obtain State list of morbidities that require reporting and attach. Home/birth center births to be completed as planned. Number 7 separate out intrapartum, postpartum, and neonatal. Remove word, "please" and either say "List" or "Number of \_\_\_\_\_". E and F should say, "outcomes by birth type at hospital", vaginal, caesarian. Define fetal demise number of weeks after 20 weeks or Maryland's definition. Define which morbidities should have a brief description.

Legal counsel does not need proof of residency. A plan was made for Ms. Richardson and Ms. Pendley, AAG, Board Counsel, to meet for discussion of other questions.

The Committee is asked to make a list of accrediting bodies for future CEUs for purposes of renewal of licenses.

It was requested that Ms. Devaris will oversee the following:

Regulations: Add section on data collection  
Add section on duplicate information, no personal client identifying  
Information reported on data. Put some of what is on forms in the regulations.

Fees: Fees are to include one staff person, part of Ms. Devaris' time, part of Ms. Williams' time, and electronic costs.

The Committee was asked to review the bill for any other areas requiring regulation. Shirley Devaris will begin to draft the regulations for items already agreed upon.

Future meetings were reserved on the Board Room calendar.

There being no further business, the meeting adjourned at 12:00 noon.

Respectfully submitted,

Danielle Baker, Secretary  
Nursing Practice, BON