



Board of Nursing

Wes Moore, Governor · Aruna Miller, Lt. Governor · Laura Herrera Scott, M.D., M.P.H., Secretary

OPEN SESSION MINUTES DECEMBER 18, 2024 BOARD MEETING

Held at the Maryland Board of Nursing,
4140 Patterson Avenue, Baltimore, MD 21215,
and VIA Conference Call

Attendance

NAME	TITLE	PRESENT	ABSENT
Board Members			
Christine Lechlitter, BSN, MBA, NE-BC	RN, Nurse Administrator Member, Board President	X	
Rachel Jordan, DNP, CRNP, FNP-BC, ACHPN	Advanced Practice Member, Board Secretary	X	
Iskra Gillis, MSN, RN, NEA-BC	Licensed Nurse Member, LPN, RN, APRN	X	
Dawne Hayward, RN, CM/DN, CDDN	RN, Delegating Nurse Member	X	
Jacqueline Hill, PhD, RN, CNE	RN, BSN Educator Member		X
Irene Molina, DrPH, MSN, RN, CCRN-K, CPH	RN, Associate Degree Educator Member	X	
Robin Hill, DNP, RN	RN, Practical Nurse Educator Member	X	
Dawn Pfluger, BSN, RN, CPN, CRRN, CWOCN	Acute Care Nurse Member	X	
Ameera Chakravarthy, PhD, RN, ACNP-BC, CNE	Advanced Practice Member	X	
Gary N. Hicks, DNP, RN, CEN, CNE	RN Clinician Member	X	
Tyler Adamson, MPH	Consumer Member		X
Board Counsel			

Michael Conti	Assistant Attorney General	X	
Katherine Cummings	Assistant Attorney General	X	
Tiffani Shannon	Assistant Attorney General		X
Board Staff			
Rhonda Scott	Executive Director	X	
Dr. Camille Forbes-Scott	Deputy Director	X	
Adrienne Smith	Executive Assistant	X	
Nikki Brown	Manager of Quality Assurance and Performance Improvement	X	
Dr. Sheila Green	Education Consultant	X	
Patrice Burris	Enforcement Division	X	
Carolyn Bailey	Director of Licensure	X	
Monica Mentzer	Manager of Practice	X	
Dr. Elizabeth Miller	Education Consultant	X	
Mitzi Fishman	Director of Legislative Affairs	X	
Audience Members (Not all attendees are documented)			
Tijuana Griffin	Washington Adventist University	X	
Nicole Stevens	Constituent	X	
Vivian Kuawogai	Prince Georges Community College	X	

Open Session

1. Call to Order: Hayward made a motion to go into open session. Jordan seconded the Motion. The motion passed unanimously. The open session began at 9:09 a.m.

A. Roll call and declaration of quorum: A roll call of the Board members was conducted, and a quorum of the Board was present.

B. Board of Nursing Updates:

- Look Up a License feature on website being worked on, but safe to use.
- Weekly meetings are being held with Credentia to discuss testing concerns; updates are being posted on the MBON website.
- GNA mass testing event coming soon (must secure a location).
- Currently finalizing the agreement with a 2nd GNA testing vendor.
- Director of Operations to begin on January 8, 2025.
- Director of Education position has been filled and finalized, with candidate to begin on December 25, 2024, and be on-site on December 26, 2024.
- Fiscal Manager to begin on January 8, 2025.
- Position for Practice Assistant has been posted and closed. Currently waiting to receive a list of candidates to begin the interviewing process.
- One non-nurse Investigator has started, and one begins on January 1, 2025.
- An Education Program Consultant has started.

- MBON is reaching out to stakeholders to submit preceptor programs for approval.
 - NCSBN to offer an NCLEX NexGen workshop on April 15, 2025 at the Maritime Conference Center (limited to 100 people).
 - MBON will be present at the B'More Healthy Expo on March 8, 2025.
- C. Review of Open Session Minutes: Molina made a motion to approve the January 2022, February 2022, March 2022, April 2022, May 2022, June 2022, July 2022, August 2022, September 2022, October 2022, November 2022, November 2022 Emergency, December 2022, January 2023, February 2023, March 2023, April 2023, June 2023, August 2023, and September 2023 open session minutes as written. Jordan seconded the motion. The motion passed unanimously.

2. Approval of Consent Agenda: Chakravarthy made a motion to approve the Consent Agenda. Jordan seconded the motion. The motion passed unanimously.

Items B, C, and E have been reviewed and recommended for approval by the Practice and Education Committee

- A. Initial Certified Nursing Assistant (CNA) Training Program Seeking Board Approval: None
- B. Renewal of Approved CNA Training Programs:
 - 1. AMC Career Institute – CNA/GNA (Program Code: 23012)
 - 2. Carroll County Career & Technology Center CNA/GNA (Program Code: 22592)
 - 3. PULLED
 - 4. PULLED
 - 5. Quality First Career Center – CNA/GNA (Program Code: 22874)
 - 6. Quality First Career Center – CNA Only (Program Code: 22873)
 - 7. Parkside High School Health Occupations – CNA/GNA (Program Code: 22683)
- C. Approval of Faculty for CNA Training Programs:
 - 1. Fresenius Medical Care
 - Julie Pompei, R178623
 - 2. Hagerstown Community College
 - Holly Stone, R225389
 - 3. Meritus Medical Center
 - Melanie Bernard, R243194
 - 4. Sterling Care Bethesda
 - Sherry Malcolm, R088351
- D. Approval of Change or Addition of Clinical Site for Approved CNA Training Programs: None.
- E. Other
 - 1. Effective November 25, 2024, Ann Poling resigned from her position as Program Coordinator at Meritus Medical Center. Melanie Bernard, who is seeking approval, will assume this position.

2. Effective October 29, 2024, Jeremy Rickett resigned from his position as faculty at Hagerstown Community College.

3. Discussion of Items Removed from the Consent Agenda

None.

4. Education (Dr. Sheila Green, Education Consultant)

Item A through C was reviewed and recommended for approval by the Practice and Education Committee

A. Radians College

- Jordan made a motion to maintain the finding that Radians College is not substantially equivalent to nursing education programs in this State during the time period of 2011 through 2013. Molina seconded the motion. Motion passed unanimously.

B. Prince George's Community College-Full Cycle Site Visit

- Hayward made a motion to accept the findings for the full cycle visit to Prince George's Community College. Jordan seconded the motion. Motion passed unanimously.

C. Montgomery College - One Day Site Visit Report

- Jordan made a motion to accept the findings from the one-day site visit to Montgomery College. Hayward seconded the motion. Motion passed unanimously.

5. Legislative Affairs (Mitzi Fishman, Director of Legislative Affairs)

A. Phase One of Fee Increases - Public Feedback Summary

- Jordan made a motion to accept the revised renewal fee. Chakravarthy seconded the motion. Motion passed unanimously.

6. Direct-Entry Midwives and Electrology (Monica Mentzer, Manager, Practice)

Item 6.A. has been reviewed by the Direct-Entry Midwifery Advisory Committee with recommendations from the Committee to the Board to approve. Item 6.B.1 has been reviewed by the Electrology Practice Committee with a recommendation for the Board to approve. Items 6.B.2 and 6.B.3 have been reviewed by both the Electrology Practice Committee and the Practice and Education Committee with recommendations from both Committees to the Board to approve.

- #### **A. Request to the Board to consider a decrease in the required fees for initial licensure and for the renewal of a license to practice Direct-Entry Midwifery in Maryland –**
- Hayward made a motion to table this issue and collect more information. Jordan seconded the motion. Motion passed unanimously.

B. Electrology:

1. Request to the Board to approve the “Initial Application for Electrology Licensure” received by the Board from:

- Ryan Planchard
 - a. Hayward made a motion to approve the initial application for electrology licensure for Ryan Planchard. Jordan seconded the motion. Motion passed unanimously.
- 2. Request to the Board for approval of the “Instructions for Electrology Applicant seeking Licensure to Practice Electrology” in Maryland
 - Hayward made a motion to approve the “Instructions for Electrology Applicant seeking Licensure to Practice Electrology” in Maryland. Chakravarthy seconded the motion. Motion passed unanimously.
- 3. Request to the Board for approval of the updated Electrology Practice Committee’s “Initial Application for Electrology Licensure”
 - Chakravarthy made a motion to approve the updated Electrology Practice Committee’s “Initial Application for Electrology Licensure”. Hayward seconded the motion. Motion passed unanimously.

7. Quarterly Reports

None.

8. Other

None.

Adjournment: President Christine Lechlitter walked through the written statement required by the Open Meetings Act to close an open session. The written statement is attached. At 10:45 a.m., Hayward made a motion to close the open session pursuant to the statutory authority and reasons cited in the written statement. Molina seconded the motion. Motion passed unanimously.

December 18, 2024 Closed Session Summary

Closed Session was held from 10:45 a.m. to 3:00 p.m. at 4140 Patterson Avenue, Baltimore MD 21215. The same Board members present for the open session were present for the closed session (unless recused from a particular matter). The authority for the closed session was Md. Code Ann., Gen. Prov. § 3-305(b)(13) in order to discuss confidential matters involving applicants for licensure/certification that are prohibited from public disclosure pursuant to Md. Code Ann., Health Occ. § 8-303(f), Health Occ. §§ 1-401 et seq., and/or Gen. Prov. § 4-333. The topics actually discussed were confidential matters involving applicants for licensure/certification.

The Board voted to take the following actions during closed session:

- Review of applicants who are the subject of a complaint:
 - Take no action on a complaint involving 1 CNA applicant(s);
 - Issue an Intent to Deny 4 RN to applicant(s);
 - Invite 1 CNA applicant to pre-charge and if a no-show, then issue an intent to deny;
- Review of applicants with a criminal history:
 - License 1 RN applicant(s);
 - License 1 APRN applicant(s);

- License 2 LPN applicant(s);
- Certify 9 CNA applicant(s);
- Certify 4 MT applicant(s);
- License 1 LPN applicant(s) and issue a Public Advisory Letter;
- License 1 RN applicant(s) and issue a Public Advisory Letter;
- Certify 13 CNA applicant(s) and issue a Public Advisory Letter;
- Certify 4 MT applicant(s) and issue a Public Advisory Letter;

(During the closed session, the Board also performed quasi-judicial and administrative functions that are not subject to the Open Meetings Act and are therefore not summarized above.)