



Board of Nursing

Wes Moore, Governor · Aruna Miller, Lt. Governor · Laura Herrera Scott, M.D., M.P.H., Secretary

OPEN SESSION MINUTES OCTOBER 23, 2024 BOARD MEETING

Held at the Maryland Board of Nursing,
4140 Patterson Avenue, Baltimore, MD 21215,
and VIA Conference Call

Attendance

NAME	TITLE	PRESENT	ABSENT
Board Members			
Christine Lechlitter, BSN, MBA, NE-BC	RN, Nurse Administrator Member, Board President	X	
Rachel Sherman, DNP, CRNP, FNP-BC, ACHPN	Advanced Practice Member, Board Secretary	X	
Iskra Gillis, MSN, RN, NEA-BC	Licensed Nurse Member, LPN, RN, APRN	X	
Dawne Hayward, RN, CM/DN, CDDN	RN, Delegating Nurse Member	X	
Jacqueline Hill, PhD, RN, CNE	RN, BSN Educator Member	X	
Irene Molina, DrPH, MSN, RN, CCRN-K, CPH	RN, Associate Degree Educator Member	X	
Robin Hill, DNP, RN	RN, Practical Nurse Educator Member	X	
Dawn Pfluger, BSN, RN, CPN, CRRN, CWOCN	Acute Care Nurse Member	X	
Ameera Chakravarthy, PhD, RN, ACNP-BC, CNE	Advanced Practice Member		X
Gary N. Hicks, DNP, RN, CEN, CNE	RN Clinician Member		X
Tyler Adamson, MPH	Consumer Member	X	
Board Counsel			

Michael Conti	Assistant Attorney General	X	
Katherine Cummings	Assistant Attorney General	X	
Board Staff			
Rhonda Scott	Executive Director	X	
Dr. Camille Forbes-Scott	Deputy Director	X	
Adrienne Smith	Executive Assistant	X	
Nikki Brown	Manager of Quality Assurance and Performance Improvement	X	
Dr. Sheila Green	Education Consultant	X	
Patrice Burris	Enforcement Division	X	
Carolyn Bailey	Director of Licensure	X	
Monica Mentzer	Manager of Practice	X	
Dr. Elizabeth Miller	Education Consultant	X	
Mitzi Fishman	Director of Legislative Affairs	X	
Jaray Richardson	Manager of Certifications	X	
Avis Ward	Education and Exams	X	
Amber Havens Bernal	Discipline and Compliance Division	X	
Dedra Thompson	Compliance Division	X	
Joshua Gregg	Manager of Licensure	X	
Michael Rogers	Director of IT	X	
Rodney Lambson	IT Division	X	
Julianne Wynter	Investigations Division	X	
Deb Boyd	Investigations Division	X	
Paula Mombenh	Compliance Division	X	
Rosalyn Johnson	Safe Practice	X	
Della Sanders	Backgrounds Division	X	
Other Audience Members (Not all attendees are documented)			
Brenda Scafiro	Credentia	X	
Amanda Jayakeerthi	Credentia	X	
Liz Rodriguez	Credentia	X	
Sharon Mezger	IT Works	X	
Chad Salois	HeadMaster, LLC	X	
Theresa Whitney	HeadMaster, LLC	X	
Katie Gilbert	HeadMaster, LLC	X	
Dr. Monique Davis	Montgomery College	X	
Dr. Mary Mallow	Stevenson University	X	

Open Session

1. **Call to Order:** R. Hill made a motion to go into open session. Molina seconded the Motion. The motion passed unanimously. The open session began at 9:03 a.m.

- A. Roll call and declaration of quorum: A roll call of the Board members was conducted, and a quorum of the Board was present.
- B. Board of Nursing Updates:
- Staffing: The Board is actively recruiting. Currently there are two vacant front desk positions. All positions in the fiscal unit are vacant. A fiscal assistant will be starting soon, and the fiscal manger position has been posted online. The CNA training coordinator position has been filled, and the staff member's expected start date is November 20th. A new education consultant is scheduled to start on November 20th as well. There are currently five open non-nursing investigator positions available.
 - CNA testing: Credentia will be joining the open session to address concerns and answer questions relating to testing.
 - CNA town hall follow-up is scheduled for November 6th.
2. **Approval of Consent Agenda:** Sherman made a motion to approve the Consent Agenda. Hayward seconded the motion. The motion passed unanimously.

Items B, C, and D were reviewed and recommended for approval by the Practice and Education Committee

- A. Initial Certified Nursing Assistant (CNA) Training Program Seeking Board Approval:
- None
- B. Renewal of Approved CNA Training Programs:
1. Dema's Academy, LLC - CNA/GNA (Program code: 22909)
 2. ELH Nursing Solutions, LLC - CNA/GNA (Program code: 23054)
 3. The Arc of Washington County Inc - CNA Only (Program code: 22849)
 4. Gandhi Health Care LLC - Renewal / Site Visit Report - CNA/GNA (Program code: 22861)
 5. The Nursing Assistant Academy - Renewal / Site Visit Report - CNA/GNA (Program Code: 22907)
- C. Approval of Faculty for CNA Training Programs:
1. Easton High School
 - Joan Gannon, R072530
 2. Hagerstown Community College
 - Jeremy Rickett, R190774
 3. Harford Community College
 - Margie Vaughan
 4. Montgomery College
 - Regina Rivers, R229426
 - Zipporah Mwangi, R179241
 5. Stella Maris Inc.
 - Patricia Maxwell, R184060
- D. Approval of Change or Addition of Clinical Site for Approved CNA Training Programs:

1. Allegany College of Maryland is requesting to add Devlin Manor Nursing and Rehabilitation Center as a clinical site for its Certified Medicine Aide Program.

3. Discussion of Items Removed from the Consent Agenda

None

4. Education (Dr. Sheila Green, Education Consultant)

Items A through E have been reviewed and recommended for approval by the Practice and Education Committee

- A. University of Maryland Global Campus - Nursing Program Administrator, Dr. Hannah Hughes – Deferred until November’s Board meeting
- B. Johns Hopkins School of Nursing - Doctor in Nursing Practice Non-Substantial Curriculum Change
 - Sherman made a motion to accept the MHEC approval for the non-substantial modifications and approve the John Hopkins School of Nursing Non-Substantial Modifications to the DNP-Family Nurse Practitioner program of graduate study and the MHEC approval. Hayward seconded the motion. Motion passed unanimously.
- C. Bowie State University - Notification of Reinstatement of Graduate Nursing Program (Southern Maryland Campus)
 - Sherman made a motion to approve the letter of notification from Bowie State University, regarding the readmission of graduate students to the Family Nurse Practitioner Program located at the University of Maryland at Southern Maryland campus effective Fall 2024. Hayward seconded the motion. Motion passed unanimously.
- D. Montgomery College - Lower Division Certificate Practical Nursing Program
 - Hayward made a motion to approve a site visit to Montgomery College. Sherman seconded the motion. Motion passed unanimously.
- E. Stevenson University - Prelicensure Nursing Program Administrator, Dr. Mary Mallow
 - Hayward made a motion to approve Dr. Mary Mallow as Nursing Program Administrator. Pfluger seconded the motion. Motion passed unanimously.

5. Legislative Affairs (Mitzi Fishman)

None

6. Direct-Entry Midwives and Electrology (Monica Mentzer, Manager, Practice)

Items 6.A.1 and 2 have been reviewed by the Direct-Entry Midwifery Advisory Committee with recommendations from the Committee to the Board to approve. Items 6.B. 1 and C have been reviewed by the Electrology Practice Committee with recommendations from the Committee to the Board to approve.

- A. Request to the Board to approve the “Application for Licensure to Practice Direct-Entry Midwifery” and issue an initial Direct-Entry Midwifery license to applicants:
 1. Abiana Patton-Toure
 - Molina made a motion to approve the application for licensure to practice Direct-Entry Midwifery and issue an Initial Direct-Entry Midwifery license to Abiana Patton-Toure. Sherman seconded the motion. Motion passed unanimously.
 2. Allison Honeycutt
 - Molina made a motion to approve the application for licensure to practice Direct-Entry Midwifery and issue an Initial Direct-Entry Midwifery license to Allison Honeycutt. Hayward seconded the motion. Motion passed unanimously.
- B. Request to the Board to approve the “Application for Electrology Licensure” and issue a license an initial Electrology license to applicant:
 1. Sandra Hamdi
 - R. Hill made a motion to approve the application. Molina seconded the motion. Motion passed unanimously.
- C. Request to the Board to approve licensed electrologist Debra Larson, LE (E01003) as an assigned alternate designee to administer the Electrology Clinical/Oral and Written Practice and Regulations Examination to electrology applicants.
 - R. Hill made a motion to approve Debra Larson, LE (E01003) as an alternate designee to administer the Electrology Clinical/Oral and Written Practice and Regulations Examination to electrology applicants. Molina seconded the motion. Motion passed unanimously.

7. Quarterly Reports

The following quarterly reports were provided to the Board:

A. Education and Examination	Dr. Elizabeth Miller
B. Certification	Jaray Richardson
C. Licensure	Carolyn Bailey
D. Direct Entry Midwifery Advisory Committee	Monica Mentzer
E. Electrology Practice Committee	Monica Mentzer
F. Background Review	Della Sanders
G. Investigations Status Report	Julianne Wynter
H. Safe Practice Committee	Rosalyn Johnson
I. Discipline and Compliance Programs (Probation and Discipline)	Amber Havens Bernal Dedra Thompson
J. Fiscal Management	None
K. Information Technology	Michael Rogers

8. Other

- A. Present resume for Shannon Craig RN, R205688 as a Certification Advisory Committee Member, for the Dialysis Facility seat. (Jaray Richardson)

- Molina made a motion to approve Shannon Craig, R205688 as a Certification Committee Member for the Dialysis facility seat. Hayward seconded the motion. Motion passed unanimously.
- B. Present resume for David Insel for reappointment as a Certification Advisory Committee Member, for the Nursing Home Administrator seat. (Jaray Richardson)
 - R. Hill made a motion to reappoint David Insel as a Certification Advisory Committee member for the Nursing Home Administrator seat. Sherman seconded the motion. Motion passed unanimously.
- C. Credentia. Representatives from Credentia were presented and updated the Board on GNA testing matters, including hiring evaluators and locating testing sites. Credentia will send updates to the Board by next Friday and a mapping site.
- D. Headmaster Testing Vendor Nurse Aide Certification Examination Compliance to Federal Requirements
 - Sherman made a motion to approve HeadMaster as a vendor to administer the NACEP Evaluation Examination for the State of Maryland with the following condition: modify the written NACEP Evaluation Examination to comply with the federal and state exceptions. Molina seconded the motion. Motion passed unanimously.

Adjournment: President Christine Lechlitter walked through the written statement required by the Open Meetings Act to close an open session. The written statement is attached. At 12:18 p.m., Hayward made a motion to close the open session pursuant to the statutory authority and reasons cited in the written statement. Molina seconded the motion. Motion passed unanimously.

October 23, 2024 Closed Session Summary

Closed Session was held from 12:18 p.m. to 4:18 p.m. at 4140 Patterson Avenue, Baltimore MD 21215. The same Board members present for the open session were present for the closed session (unless recused from a particular matter). The authority for the closed session was Md. Code Ann., Gen. Prov. § 3-305(b)(13) in order to discuss confidential matters involving applicants for licensure/certification that are prohibited from public disclosure pursuant to Md. Code Ann., Health Occ. § 8-303(f), Health Occ. §§ 1-401 et seq., and/or Gen. Prov. § 4-333. The topics actually discussed were confidential matters involving applicants for licensure/certification.

The Board voted to take the following actions during closed session:

- Review of applicants who are the subject of a complaint:
 - Take no action on a complaint involving 1 APRN applicant(s);
 - Take no action on a complaint involving 1 CNA applicant(s);
 - Issue an Intent to Deny to 1 RN applicant(s)
 - Issue an Intent to Deny to 1 LPN applicant(s)
 - Accept a Consent Order of Reprimand for 1 APRN applicant(s);
- Review of applicants with a criminal history:
 - License 4 RN applicant(s);
 - License 2 LPN applicant(s);
 - Certify 4 MT applicant(s);
 - Certify 8 CNA applicant(s);

- License 1 LPN applicant(s) and issue a Public Advisory Letter;
- License 1 RN applicant(s) and issue a Public Advisory Letter;
- License 1 APRN applicant(s) and issue a Public Advisory Letter;
- Certify 3 CNA applicant(s) and issue a Public Advisory Letter;

(During the closed session, the Board also performed quasi-judicial and administrative functions that are not subject to the Open Meetings Act and are therefore not summarized above.)