



Board of Nursing

Wes Moore, Governor · Aruna Miller, Lt. Governor · Laura Herrera Scott, M.D., M.P.H., Secretary

OPEN SESSION MINUTES SEPTEMBER 25, 2024 BOARD MEETING

Held at the Maryland Board of Nursing,
4140 Patterson Avenue, Baltimore, MD 21215,
and VIA Conference Call

Attendance

NAME	TITLE	PRESENT	ABSENT
Board Members			
Christine Lechliter, BSN, MBA, NE-BC	RN, Nurse Administrator Member, Board President	X	
Rachel Sherman, DNP, CRNP, FNP-BC, ACHPN	Advanced Practice Member, Board Secretary	X	
Iskra Gillis, MSN, RN, NEA-BC	Licensed Nurse Member, LPN, RN, APRN	X	
Dawne Hayward, RN, CM/DN, CDDN	RN, Delegating Nurse Member	X	
Jacqueline Hill, PhD, RN, CNE	RN, BSN Educator Member	X	
Irene Molina, DrPH, MSN, RN, CCRN-K, CPH	RN, Associate Degree Educator Member	X	
Robin Hill, DNP, RN	RN, Practical Nurse Educator Member	X	
Dawn Pfluger, BSN, RN, CPN, CRRN, CWOCN	Acute Care Nurse Member	X	
Ameera Chakravarthy, PhD, RN, ACNP-BC, CNE	Advanced Practice Member	X	
Gary N. Hicks, DNP, RN, CEN, CNE	RN Clinician Member	X	
Tyler Adamson, MPH	Consumer Member		X
Board Counsel			

Michael Conti	Assistant Attorney General	X	
Katherine Cummings	Assistant Attorney General	X	
Tiffany Shannon	Assistant Attorney General		X
Board Staff			
Rhonda Scott	Executive Director	X	
Dr. Camile Forbes-Scott	Deputy Director	X	
Adrienne Smith	Executive Assistant	X	
Nikki Brown	Manager of Quality Assurance and Performance Improvement	X	
Dr. Sheila Green	Education Consultant	X	
Patrice Burris	Enforcement Division	X	
Carolyn Bailey	Director of Licensure	X	
Monica Mentzer	Manager of Practice	X	
Dr. Elizabeth Miller	Education Consultant	X	
Mitzi Fishman	Director of Legislative Affairs	X	
Taylah Davis	CNA Training Program Specialist	X	
Audience Members (Not all attendees are documented)			
Sandy Clark	Allegany College of Maryland	X	
Tijuana Griffin	Washington Adventist University	X	
Morton Lapidés	IT Works	X	

Open Session

1. **Call to Order:** Molina made a motion to go into open session. J. Hill seconded the Motion. The motion passed unanimously. The open session began at 9:06 a.m.
 - A. Roll call and declaration of quorum: A roll call of the Board members was conducted, and a quorum of the Board was present.
 - B. Board of Nursing Updates: Look up a license feature being worked on, safe to use
 - Look-up a license feature being worked on, safe to use
 - Telephones are being upgraded (currently experiencing a delayed), will allow constituents to leave a message and receive a callback.
 - Director of Operations position posted to the State website along with LinkedIn.
 - CNA training program resources allocated, and a CNA specialist has been hired
 - Second CNA townhall meeting upcoming
 - March 2025: MBON will have a table at the B-More Healthy Expo
 - NCLEX workshop hosted by MBON on April 15, 2025
 - Board members voted on fee structure proposal, more info to come soon
2. **Approval of Consent Agenda:** Molina made a motion to approve the Consent Agenda. J. Hill seconded the motion. The motion passed unanimously.

Items B, C, D and E were reviewed and recommended for approval by the Practice and Education Committee

A. Initial Certified Nursing Assistant (CNA) Training Program Seeking Board Approval:

None

B. Renewal of Approved CNA Training Programs:

None

C. Approval of Faculty for CNA Training Programs:

- Allegany College of Maryland
 - Pulled
- Caroline Career and Technology Center
 - Molly Mellor, R189489
- Community College of Baltimore County
 - Sharon Hall, R048842
- Easton High School
 - Pulled
- Hagerstown Community College
 - Kelley, Smith, R143219
- It Works Learning Center, Inc.
 - Pulled
 - Melissa Casto, 51624 (West Virginia Multi-State Privilege)
 - Elaine Frantum-Reed, R118618
 - Kelly Hockman, 0001253893 (Virginia Multi-State Privilege)
 - Heather Stanley, R266165
- Queen Anne's County High School
 - Dana Mahoney, R131243
- Montgomery College
 - Ijeoma Aham, R250795
 - Lorena Wilson, R180385

D. Approval of Change or Addition of Clinical Site for Approved CNA Training Programs:

- It Works Learning Center, Inc is requesting to add the following sites:
 - Centreville Methodist Church as a classroom site for its CNA/GNA training program.
 - Lorien Elkridge and Complete Care La Plata as clinical sites for its CNA/GNA training program.
- The Nursing Assistant Academy is requesting to add Sacred Heart Home as a clinical site for its CNA/GNA training program.

E. Other

- Brittney Nichols resigned from Easton High School, effective August 1, 2024.

3. Discussion of Items Removed from the Consent Agenda

A. Allegany College of Maryland- Brenda Castle, R096898

- Hayward made a motion to approve the faculty request. Sherman seconded the motion. Motion passed unanimously.
- B. Easton High School- Taylor Morton, R222706
 - R. Hill made a motion to approve the faculty request. Sherman seconded the motion. Motion passed unanimously.
- C. IT Works Learning Center- Autumn Bozzo, R139201
 - Molina made a motion to approve the faculty request. R. Hill seconded the motion. Motion passed unanimously.

4. Education (Dr. Sheila Green, Education Consultant)

Items A through F were reviewed and recommended for approval by the Practice and Education Committee

- A. Allegany College of Maryland - Waiver requests
 - Sherman made a motion to approve the faculty request for Jesse Middle, R182356. Hayward seconded the motion. Motion passed unanimously.
 - Hayward made a motion to approve the faculty request for Daniell Shertzer, R133367. Sherman seconded the motion. Motion passed unanimously.
 - Sherman made a motion to approve the request that Allegany College of Maryland include a progress report update regarding all waiver approved faculty with the FY2024 Annual Report scheduled to be submitted to the Board in December 2024. Chakravarthy seconded the motion. Motion passed unanimously.
- B. The Johns Hopkins University - New Program Administrator; Masters Entry Program
 - Hicks made a motion to approve Laura Stinnette Lucas, R081495 as the New Program Administrator for the Masters Entry Program. Sherman seconded the motion. Motion passed unanimously.
- C. Annual Review Report FY 2023
 - Hicks made a motion to approve the In-State Pre-Licensure Nursing Education Programs Annual Review Report FY 2023. Hayward seconded the motion. Motion passed unanimously.
- D. NCLEX Report FY2024
 - Sherman made a motion to accept the committee's recommendation to approve the FY2024 NCLEX-RN and NCLEN-PN reports and the Maryland Required Passing Rates. Hayward seconded the motion. Motion passed unanimously.
 - Washington Adventist University
 - Hicks made a motion to approve the committee's recommendation to approve the continuance of Conditional Approval of Washington Adventist University for FY 2025 with consideration of progressive actions. Gillis seconded the motion. Motion passed unanimously.
 - Sherman made a motion to accept the committee's recommendation for Washington Adventist University to include a progress report in

the Annual Report submission due in December 2024. Hayward seconded the motion. Motion passed unanimously.

- Coppin State University
 - Gillis made a motion to accept the committee's recommendation to approve the continuance of Conditional Approval of Coppin State University for FY 2025. Hicks seconded the motion. Motion passed unanimously.
 - Hicks made a motion to accept the committee's recommendation for Coppin State University to include a progress report in the Annual Report submission due in December 2024. Gillis seconded the motion. Motion passed unanimously.
- Morgan State University
 - Hayward made a motion to accept the committee's recommendation to approve the reinstatement of Program Approval for Morgan State University with continued monitoring of the Board-approved action plan, and to require Morgan State University to include a progress report with the Annual Report submission due in December 2024. Hicks seconded the motion. Motion passed unanimously.
 - Hayward made a motion to accept the committee's recommendation to approve the continuance of services provided by the Education Consultant, Dr. Bonita Jenkins. Hicks seconded the motion. Motion passed unanimously.
- Baltimore City Community College
 - Hayward made a motion to accept the committee's recommendation to approve the reinstatement of Program Approval for Baltimore City Community College, with continued monitoring of the Board-approved action plan. and to require Baltimore City Community College to include a progress report in the Annual Report submission due in December 2024 for the RN and PN program that would include specified information concerning clinical experiences. Hicks seconded the motion. Motion passed. Gillis abstained.
- Stevenson University
 - The program was notified in writing of achieving less than the 90 percent of the national success rate in FY2023, but no further action is recommended as the program met 90 percent of the national success rate in FY2024.

E. North Broward Technical Center

- Sherman made a motion to accept the committee's recommendation to determine the North Broward Technical Center Nursing Education Programs (ADN and LPN) as not substantially equivalent. Hayward seconded the motion. Motion passed unanimously.
- Molina made a motion to accept the committee's recommendation to determine the North Broward Technical Center Nursing Education ADN Program as not substantially equivalent effective the graduation of 2014

through the closing of the RN program. Hayward seconded the motion. Motion passed unanimously.

- Hayward made a motion to accept the committee's recommendation to determine the North Broward Technical Center Nursing Education LPN Program as not substantially equivalent effective the graduation of 2014 through 2024. Sherman seconded the motion. Motion passed unanimously.

F. Alma School of Nursing and Allied Health Practical Nursing Program

- Hayward made a motion to accept the committee's recommendation to determine that ALMA School of Nursing and Allied Health Practical Nursing Education Programs are not substantially equivalent. Sherman seconded the motion. Motion passed unanimously.
- Hayward made a motion to accept the committee's recommendation to determine that ALMA School of Nursing and Allied Health Practical Nursing Education Program is not substantially equivalent effective 2007 through closure. Sherman seconded the motion. Motion passed unanimously.

5. Legislative Affairs (Mitzi Fishman)

A. Regulation Draft Proposal: Medical Records

- Sherman made a motion to approve the Regulation Draft Proposal: Medical Records. Molina seconded the motion. Motion passed unanimously.

B. Regulation Draft Proposal: Midwifery

- Hicks made a motion to approve the Draft Proposal: Midwifery. R. Hill seconded the motion. Motion passed unanimously.

6. Direct-Entry Midwives and Electrology (Monica Mentzer, Manager, Practice)

Item A was reviewed and recommended for approval by the Electrology Practice; Item B was reviewed and recommended for approval by the Electrology Practice Committee and the Practice and Education Committee; and Item C was reviewed and recommend for approval by the Direct-Entry Midwifery Advisory Committee and the Practice and Education Committee.

A. Request to the Board to accept the Application for Electrology Licensure and approve the electrology licensure for:

1. Carrie Renner

- Hayward made a motion to accept the committee's recommendation to approve electrology licensure for Carrie Renner. Sherman seconded the motion. Motion passed unanimously.

B. Request to the Board to approve the updated Electrology Practice Committee "Application for Electrology Licensure"

- Hayward made a motion to accept the committee's recommendation to approve the updated Application for Electrology Licensure. Hicks seconded the motion. Motion passed unanimously.

C. Request to the Board to approve the updated "Information Sheet for Applicants seeking licensure to practice Direct-Entry Midwifery"

- Hicks made a motion to accept the committee's recommendation to approve the updated Information Sheet for Applicants seeking licensure to practice Direct-Entry Midwifery. Sherman seconded the motion. Motion passed unanimously.

7. Quarterly Reports

(Quarterly Reports are presented during January, April, July, October)

None

8. Other

A. Knowledge First Institute-Clarification of Board Approval – Dr. Forbes-Scott

- Hayward made a motion to approve the training of students who attended clinical training at clinical sites that are now approved, and accept clinical affiliation agreements from the dates each agreement was executed. (Autumn Lake at Waugh Chapel, January 1, 2024; Sligo Creek Healthcare Center, April 19, 2024; and Shady Grove Nursing and Rehabilitation Center June 18, 2024). Sherman seconded the motion. Motion passed unanimously.

B. Credentia – Brenda Scafiro

- Unable to speak at today's meeting due to another obligation.

Adjournment: President Christine Lechlitter walked through the written statement required by the Open Meetings Act to close an open session. The written statement is attached. At 11:02 a.m., Molina made a motion to close the open session pursuant to the statutory authority and reasons cited in the written statement. Hayward seconded the motion. Motion passed unanimously.

September 25, 2024 Closed Session Summary

Closed Session was held from 11:02 a.m. to 6:37 p.m. at 4140 Patterson Avenue, Baltimore MD 21215. The same Board members present for the open session were present for the closed session (unless recused from a particular matter). The authority for the closed session was Md. Code Ann., Gen. Prov. § 3-305(b)(13) in order to discuss confidential matters involving applicants for licensure/certification that are prohibited from public disclosure pursuant to Md. Code Ann., Health Occ. § 8-303(f), Health Occ. §§ 1-401 et seq., and/or Gen. Prov. § 4-333. The topics actually discussed were confidential matters involving applicants for licensure/certification.

The Board voted to take the following actions during closed session:

- Review of applicants who are the subject of a complaint:
 - Take no action on a complaint involving 1 RN applicant(s);
 - Take no action on a complaint involving 1 LPN applicant(s);
 - Take no action on a complaint involving 2 CNA applicant(s);
- Review of applicants with a criminal history:
 - License 3 RN applicant(s);
 - Certify 6 MT applicant(s);

- Certify 10 CNA applicant(s);
- License 1 LPN applicant(s) and issue a Public Advisory Letter;
- Certify 13 CNA applicant(s) and issue a Public Advisory Letter;
- Issue an Intent to Deny to 1 CNA applicant(s)
- Take no action on 1 LPN applicant(s);

(During the closed session, the Board also performed quasi-judicial and administrative functions that are not subject to the Open Meetings Act and are therefore not summarized above.)