



Board of Nursing

Wes Moore, Governor · Aruna Miller, Lt. Governor · Laura Herrera Scott, M.D., M.P.H., Secretary

OPEN SESSION MINUTES JULY 24, 2024 BOARD MEETING

Held at the Maryland Board of Nursing,
4140 Patterson Avenue, Baltimore, MD 21215,
and VIA Conference Call

Attendance

NAME	TITLE	PRESENT	ABSENT
Board Members			
Christine Lechlitter, BSN, MBA, NE-BC	RN, Nurse Administrator Member, Board President		X
Rachel Sherman, DNP, CRNP, FNP-BC, ACHPN	Advanced Practice Member, Board Secretary	X	
Iskra Gillis, MSN, RN, NEA-BC	Licensed Nurse Member, LPN, RN, APRN	X	
Dawne Hayward, RN, CM/DN, CDDN	RN, Delegating Nurse Member	X	
Jacqueline Hill, PhD, RN, CNE	RN, BSN Educator Member		X
Irene Molina, DrPH, MSN, RN, CCRN-K, CPH	RN, Associate Degree Educator Member	X	
Robin Hill, DNP, RN	RN, Practical Nurse Educator Member	X	
Dawn Pfluger, BSN, RN, CPN, CRRN, CWOCN	Acute Care Nurse Member	X	
Ameera Chakravarthy, PhD, RN, ACNP-BC, CNE	Advanced Practice Member	X	
Gary N. Hicks, DNP, RN, CEN, CNE	RN Clinician Member	X	
Tyler Adamson, MPH	Consumer Member	X	
Board Counsel			

Michael Conti	Assistant Attorney General	X	
Katherine Cummings	Assistant Attorney General	X	
Tiffani Shannon	Assistant Attorney General		X
Board Staff			
Rhonda Scott	Executive Director	X	
Dr. Camile Forbes-Scott	Deputy Director	X	
Adrienne Smith	Executive Assistant	X	
Nikki Brown	Manager of Quality Assurance and Performance Improvement	X	
Patrice Burris	Enforcement Division	X	
Amber Havens Bernal	Discipline and Compliance	X	
Dr. Sheila Green	Education Consultant	X	
Dr. Elizabeth Miller	Education Consultant	X	
Jaray Richardson	Manager of Certifications	X	
Carolyn Bailey	Director of Licensure	X	
Joshua Gregg	Manager of Licensure	X	
Avis Ward	Manager of Education and Practice	X	
Dedra Thompson	Supervisor of Compliance and Probation	X	
Monica Mentzer	Practice Manager	X	
Mitzi Fishman	Director of Legislative Affairs	X	
Della Sanders	Backgrounds	X	
Deb Boyd	Investigations	X	
Julianne Wynter	Complaints Coordinator	X	
Janelle Joyce-Pelsey	Safe Practice Coordinator	X	
Rodney Lambson	IT Division	X	
Michael Rogers	IT Division	X	
Taneisha Stevenson	Enforcement Division	X	
Audience Members (Not all attendees are documented)			
Tijuana Griffin	Washington Adventist University	X	
Maiju Lehmijoki Wetzel	Loyola University	X	
Sharon O'Neill	Loyola University	X	
Meredith Durmowicz	Stevenson University	X	
Vanessa Velez	Stevenson University	X	
Bernice Brezina	College of Southern Maryland	X	
Morag Dahlstrom	College of Southern Maryland	X	
Monique Davis	Montgomery College	X	
Morgan Kee	Montgomery College	X	
Heather Gable	Montgomery College	X	
Dionne Woolford-Hudgins	Baltimore City Community College	X	
Dorothy Holley	Baltimore City Community College	X	
Rochelle Lemon Howard	Baltimore City Community College	X	

Open Session

1. **Call to Order:** Hayward made a motion to go into open session. Molina seconded the Motion. The motion passed unanimously. The open session began at 9:04 a.m.
 - A. Roll call and declaration of quorum: A roll call of the Board members was conducted, and a quorum of the Board was present.
 - B. Board of Nursing Updates:
 1. Recruitment efforts: IT Director starts today, currently recruiting for Assistant Director of Enforcement, Director of Operations and a fiscal team.
 2. CNA townhall follow up TBD but coming in October
 3. Licensure Townhall to come with a pending date of September 4th
 4. On August 7th MBON due to appear before USDOE with recommendations to receive full recognition for the next 4 years
 5. Pennsylvania has passed background law (with hopes that this change will allow the state to be fully implemented with the NLC).
2. **Approval of Consent Agenda:** Hicks made a motion to approve the Consent Agenda. Molina seconded the motion. The motion passed unanimously.

Items B, C and D were reviewed and recommended for approval by the Practice and Education Committee

- A. Initial Certified Nursing Assistant (CNA) Training Program Seeking Board Approval: None
- B. Renewal of Approved CNA Training Programs:
 1. Allegheny Health Nursing & Rehabilitation Center – CNA/GNA (Program code: 23060)
 2. Anne Arundel County Department of Health School Health Services – CNA Only (Program code: 22689)
 3. Cambridge Nursing Assistant Academy (Gaithersburg) – CNA/GNA: Program code: 22944
 4. Carroll Community College – CMA/CMA Update
 5. Harford Technical High School – CNA/GNA (Program code: 22511)
 6. Howard Community College – CNA/GNA (Program code: 22370)
 7. John F. Kennedy High School – CNA Only (Program code: 22521)
 8. Paint Branch High School – CNA Only (Program code: 22685)
 9. Sherwood High School – CNA Only (Program code: 22687)
 10. Thomas Edison High School of Technology – CNA Only (Program code: 22522)
 11. University of Maryland Medical Center (Downtown Campus) – CNA Only (Program code: 23058)
 12. Top Knowledge- Renewal Site Visit Report

C. Approval of Faculty for CNA Training Programs:

1. Anne Arundel Community College
 - Angela Horton, R123390
2. Anne Arundel County Department of Health – School Health Services
 - Sarah Perkins, R240506
3. Carroll Community College
 - Diana Dannettel, R069866
4. Chesapeake College
 - Dana Mahoney, R131243
5. Community College of Baltimore County
 - Monica Sears, R206062
 - Jennifer Riley, R180321
6. FutureCare Irvington
 - Michele Del Valle, R138306
 - Michelle Neblett, R185909
 - Debra Sedlander, R096948
7. Hagerstown Community College
 - Sondra Dorsey, R122227
8. Harford Community College
 - Heather Freeland, R164159
9. IT Works Learning Center
 - Norma Schultz, R121566
 - Brooke Mapp, R247707
10. Montgomery College
 - Rocio Belli Yaringano, R185860
 - Nursing Assistant Academy
 - Fatmata Conteh, R199363

D. Approval of Change or Addition of Clinical Site for Approved CNA Training Programs:

1. IT Works Learning Center is requesting to add the following as clinical sites for its CNA/GNA program:
 - Complete Care at Corsica Hills
 - Complete Care Severna Park
 - Northampton Manor Nursing and Rehabilitation Center
2. Community College of Baltimore County is requesting to add the following as classroom sites:
 - Greater Baltimore Medical Center
 - University of Maryland St. Joseph's Medical Center

E. Other:

1. Effective June 13, 2024, Ashley Roper resigned from her position at Carroll Community College and will no longer serve as the Program Coordinator for their CNA/GNA program (22381) nor Certified Medicine Aide/Certified Medicine Aide Update Training Programs

3. Discussion of Items Removed from the Consent Agenda

None.

4. Education (Dr. Sheila Green, Education Consultant and Dr. Elizabeth Miller)

Items A through G were reviewed and recommended for approval by the Practice and Education Committee

- A. Stevenson University -Nursing Program Administrator
 - Hicks made a motion to approve Vanessa Velez as the Stevenson University Nursing Program Administrator. Hayward seconded the motion. Motion passed unanimously.
- B. College of Southern Maryland-Nursing Program Administrator
 - Hayward made a motion to approve Morag Dalhstrom as the College of Southern Maryland Nursing Program Administrator. Adamson seconded the motion. Motion passed unanimously.
- C. Loyola University-Nursing Program Administrator
 - Adamson made a motion to approve Sharon O'Neill as Loyola University's Nursing Program Administrator. Hicks seconded the motion. Motion passed unanimously.
- D. DC-FNE Online Program
 - Hicks made a motion to approve the DC-FNE online program. Hayward seconded the motion. Motion passed unanimously.
- E. Montgomery College-New LPN Certificate Program-Proposal – FYI
- F. Montgomery College- Nursing Refresher Program Renewal
 - Hicks made a motion to approve the refresher course at Montgomery College. Hayward seconded the motion. Motion passed unanimously.
- G. Annual Report Template - Revised Version
 - Hayward made a motion to approve the revised version of the Annual Report Template that would be effective immediately. Adamson seconded the motion. Motion passed unanimously.
- H. Preceptorship/Nurse Refresher Template- Revised Version
 - Hayward made a motion to approve the revised version of the Preceptorship/Nurse Refresher Template that changes the verbiage only by adding the word “preceptorship”. Hicks seconded the motion. Motion passed unanimously.
- I. Allegany College of Maryland- Waiver
 - Hicks made a motion to approve the faculty waivers for Patricia Beals, Dorothy Dunn and Kimberly Kaisner at Allegany College of Maryland. Hayward seconded the motion. Motion passed unanimously.
- J. McDaniel College- New Program/Substantial Change Request
 - Hayward made a motion to approve McDaniel College's faculty modification plan. Pfluger seconded the motion. Motion passed unanimously.

- Hicks made a motion to approve site visit(s) to McDaniel College's Nursing Education Program in collaboration with Lifebridge Health and Carroll Hospital. Hayward seconded the motion. Motion passed unanimously.

K. Baltimore City Community College -Revised Action Plan

- Hayward made a motion to approve the Baltimore City Community College Action Plan Report and request the inclusion of a progress report with the submission of their annual report for 2024. Adamson seconded the motion. Motion passed. Gillis abstained.

L. Care Hope College ADN Program - Not Substantially Equivalent (Boynton, Florida)

- Hayward made a motion to add the second location of Care Hope College as not substantially equivalent. Hicks seconded the motion. Motion passed unanimously.

5. Certification (Jaray Richardson, Manager, Certification)

None.

6. Licensure and Advanced Practice (Carolyn Bailey, Director of Licensure)

None.

7. Legislative Affairs (Mitzi Fishman, Director of Legislative Affairs)

None.

8. Direct-Entry Midwives and Electrology (Monica Mentzer, Manager, Practice)

Items 8.A.1 has been reviewed by the Direct-Entry Midwifery Advisory Committee with recommendations from the Committee to the Board to approve; Items 8.B.1, C, D, and E have been reviewed by the Electrology Practice Committee with a recommendation from the Committee to the Board to approve; Item D was additionally reviewed by the Practice and Education Committee with a recommendation to the Board to approve.

A. Request to the Board to accept and approve the "Application for Licensure to Practice Direct-Entry Midwifery" received by the Board from:

1. Hadassah Bellot

- Hicks made a motion to approve Hadassah Bellot's application for licensure to practice direct-entry midwifery. Pfluger seconded the motion. Motion passed unanimously.

B. Request to the Board to accept and approve the "Application for Electrology Licensure" received by the Board from:

1. Jalene Armstrong

- Hicks made a motion to approve Jalene Armstrong's application for electrology licensure. Pfluger seconded the motion. Motion passed unanimously.

- C. Request to the Board to approve the Application for Request for Approval of a Course for Continuing Education Units (CEUs) received by the Board from Ms. Eileen Collins, LE (E01343), and LEI (E01476)
- Hicks made a motion to approve the course for continuing education units received from Eileen Collins (E01343, E01476). Pfluger seconded the motion. Motion passed unanimously.
- D. Request to the Board to approve to update the textbook for the Maryland Electrolysis Education Center, Board-approved Electrology Education Program, received by the Board from Eileen Collins, LE (E01343), and LEI (E01476).
- Hicks made a motion to approve the updated textbook for the Maryland Electrologist Education Center presented by Eileen Collins (E01343, E01476). Hayward seconded the motion. Motion passed unanimously.
- E. Request to the Board to designate Ms. Debra Larson, LE (E01003) to administer the Clinical Examination to Ms. Sandra Hamdi, who submitted an Application for Electrology Licensure.
- Hayward made a motion to designate Debra Larson (E01003) to administer the clinical examination to Sandra Hamdi. Hicks seconded the motion. Motion passed unanimously.

9. Quarterly Reports. The following quarterly reports were provided:

A. Education and Examination	Dr. Forbes-Scott Avis Ward Dr. Eliazbeth Miller
B. Certification	Jaray Richardson
C. Licensure	Carolyn Bailey Joshua Gregg
D. Direct Entry Midwifery Advisory Committee	Monica Mentzer
E. Electrology Practice Committee	Monica Mentzer
F. Background Review	Della Sanders
G. Investigations Status Report	Julianne Wynter
H. Safe Practice Committee	Janelle Joyce-Pelsey
I. Discipline and Compliance Programs (Probation and Discipline)	Amber Havens Bernal Dedra Thompson
J. Fiscal Management Report (pending end of year closeout)	Rhonda Scott

10. Other

- A. Knowledge First Institute Action Plan
- Hicks made a motion to accept and approve the action plan report from KFI to include the revised renewal application excluding Ayo Williams as faculty and that Board staff will conduct an unannounced site visit to KFI to assess the program's compliance and action plan within 180 days from today. Pfluger seconded the motion. Motion passed unanimously.
- B. Sunset Bill/HB 611 Amendment

- Hicks made a motion to amend the language of the previous vote to reduce the timeframe from ten years to five years while maintaining the infrastructure under the Department of Health. Pfluger seconded the motion. Motion passed unanimously.

Adjournment: Board Secretary Rachel Sherman walked through the written statement required by the Open Meetings Act to close an open session. The written statement is attached. At 12:43 p.m., Molina made a motion to close the open session pursuant to the statutory authority and reasons cited in the written statement. Hayward seconded the motion. Motion passed unanimously.

July 24, 2024 Closed Session Summary

Closed Session was held from 1:42 p.m. to 2:08 p.m. at 4140 Patterson Avenue, Baltimore MD 21215. The same Board members present for the open session were present for the closed session (unless recused from a particular matter). The authority for the closed session was Md. Code Ann., Gen. Prov. § 3-305(b)(13) in order to discuss confidential matters involving applicants for licensure/certification that are prohibited from public disclosure pursuant to Md. Code Ann., Health Occ. § 8-303(f), Health Occ. §§ 1-401 et seq., and/or Gen. Prov. § 4-333. The topics actually discussed were confidential matters involving applicants for licensure/certification.

The Board voted to take the following actions during closed session:

- Review of applicants who are the subject of a complaint:
 - Take no action on a complaint involving 1 RN applicant(s);
 - Take no action on a complaint involving 1 DEM applicant(s);
 - Issue an Intent to Deny to 1 RN applicant(s);
 - Accept a Consent Order of Denial for 1 RN applicant(s);
- Review of applicants with a criminal history:
 - License 2 RN applicant(s);
 - Certify 2 CNA applicant(s);
 - Certify 2 MT applicant(s);
 - Certify 7 CNA applicant(s) and issue a Public Advisory Letter;

(During the closed session, the Board also performed quasi-judicial and administrative functions that are not subject to the Open Meetings Act and are therefore not summarized above.)