



# Board of Nursing

Wes Moore, Governor · Aruna Miller, Lt. Governor · Laura Herrera Scott, M.D., M.P. H., Secretary

## OPEN SESSION MINUTES MAY 26, 2021 BOARD MEETING

Held at the Maryland Board of Nursing,  
4140 Patterson Avenue, Baltimore, MD 21215,  
and VIA Conference Call

### Attendance

NAME	TITLE	PRESENT	ABSENT
<b>Board Members</b>			
Gary Hicks, RN	RN Member (Clinician), Board President	X	
Gregory David Raymond, RN	RN Member (Nurse Administrator) Board Secretary.	X	
Jennette Logan, DNP, RN	RN Member (Baccalaureate Nursing Educator)		
Ann Turner, RN	RN Member (Acute Care)		X
Emalie Gibbons Baker, CNM	RN Member (APRN)	X	
Jenell Steele, RN	RN Member (APRN)	X	
M. Damare Vickers, LPN	LPN Member		X
Robin Hill , RN	RN Member (Practical Nursing Educator)	X	
Laura V. Polk, Ph.D., RN	RN Member (Associate Degree Nursing Educator)	X	
Jacqueline Hill, RN	RN Member (Educator)	X	
M. Dawne Hayward	RN Member (Delegating Nurse)	X	
Mariah Dillon, RN	RN Member (APRN)	X	
Charlene Harrod-Owuamana, LPN	LPN Member	X	
Charles Neudstadt	Consumer Member	X	
Audrey Cassidy	Consumer Member	X	

**May 26, 2021 Open Session Minutes**

<b>Board Counsel</b>			
Michael Conti	Assistant Attorney General	X	
Katherine Cummings	Assistant Attorney General		X
Margaret Lankford	Assistant Attorney General		X
<b>Board Staff</b>			
Karen Evans	Executive Director	X	
Rhonda Scott	Deputy Director	X	
Dr. Shelia Green	Nursing Education Consultant	X	
Iman Farid	Health Policy Analyst	X	
Jaray Richardson	Manager, Certification	X	
Amber Havens-Bernal	Discipline and Compliance	X	
Dr. Camille Forbes-Scott	Education Consultant	X	
Lakia Jackson	Board Counsel Paralegal	X	
Millicent Nwolisa	Director of Operations	X	
Monica Mentzer	Manager, Practice	X	
Joyce Cleary	CNA Training Programs	X	
<b>Audience</b>			
Pamela Holtzinger, FNE	Frederick Memorial Hospital	X	
Lorraine Diana	Nurse Practitioner	X	
Sharon Allen	Clinical Nurse Specialist	X	
Jane Kriebs	American College of Nure Midwives	X	
Jane Krienke	Maryland Hospital Association	X	

**Open Session**

1. **Call to Order:** Steele made a motion to go into open session. Cassidy seconded the Motion. The motion passed unanimously. The open session began at 9:15 a.m.
  - A. Roll call and declaration of quorum: A roll call of the Board members was conducted, and a quorum of the Board was present.
  - B. Board of Nursing Updates: Karen Evans, Executive Director, provided updates regarding the following: May 16, met with CNOs to give a status of the Board regarding certification and licensing; the renewal extension will end on June 30 2021; we ask that people renew as soon as possible and be patient as we get through this cycle. Introduction of the Director of Operations, Millicent Nwolisa. Congratulations to Dr. Robin Hill on receiving her doctorate. DJS signed off on the sign for the Board, we will be easier to locate. Evans had met with DO-IT about the licensure system, and it is costly. Evans will be meeting with MDH and see what the next steps will be. CNA/GNA programs will receive letters about the changes coming to Pearson Vue. The state has suggested that all Boards go through One Stop system to get to MBONs licensing system. The nine million dollar cost is for starting the system but does not include maintenance.

**2. Approval of Consent Agenda**

None.

**3. Discussion of Items Removed from the Consent Agenda**

*Items A - D were reviewed and recommended for approval by the Practice and Education Committee*

**A. Renewal of Approved Certified Nursing Assistant Training Programs:**

1. AMC Career Institute

1. Steele made a motion to approve the AMC Career Institute for renewal. Cassidy seconded the motion. Motion passed unanimously.

2. Carroll County Career & Tech Center

1. Steele made a motion to approve the Carroll County Career and Tech Center. Cassidy seconded the motion. Motion passed unanimously.

3. Cecil College

1. Steele made a motion to approve Cecil College. Cassidy seconded the motion. Motion passed unanimously.

4. Crofton Care & Rehabilitation Center

1. Steele made a motion to approve the Crofton Care and Rehabilitation Center. Cassidy seconded the motion. Motion passed unanimously.

5. Fort Washington Healthcare

1. R. Hill made a motion to approve Fort Washington Healthcare. Steele seconded the motion. Motion passed unanimously.

**B. Approval for Faculty for Certified Nursing Assistant Training Programs:**

1. BCCC – Angela Long R204994

1. R. Hill made a motion to approve Angela Long for BCCC. Steele seconded the motion. Motion passed unanimously.

2. Heritage Care – Tareah Vernon R219113

1. Steele made a motion to approve Tareah Vernon for Heritage Care. R. Hill seconded the motion. Motion passed unanimously.

3. US Renal Care – Shelia Guldner R223757

1. R. Hill made a motion to approve Shelia Guldner for US Renal Care. Steele seconded the motion. Motion passed unanimously.

4. US Renal Care – Cecelia Moorman Multi-state 0001208962

1. Steele made a motion to approve Cecelia Moorman for Us Renal Care. R. Hill seconded the motion. Motion passed unanimously.

5. Wor-Wic College – Benita Harris R072607

1. J. Hill made a motion to approve Benita Harris for Wor-Wic College. Steele seconded the motion. Motion passed unanimously.

6. College of Southern Maryland – Sarah K. Strauss R127116

1. R. Hill made a motion to approve Sarah Strauss for College of Southern Maryland. Steele seconded the motion. Motion passed unanimously.

## May 26, 2021 Open Session Minutes

- C. Approval for Change or Addition of Clinical Site for Approved Certified Nursing Assistant Training Program:
  - 1. Chesapeake College- Add Chesapeake Woods Center, 525 Glenburn Ave., Cambridge, MD 21613 – Approved OHCQ
    - 1. Steele made a motion to approve the request to add Chesapeake Woods Center. R. Hill seconded the motion. Motion passed unanimously.
  - 2. Cecil College- Add Laurelwood Healthcare Center, 100 Laurel Dr., Elkton, MD 21921 – Approved OHCQ
    - 1. Steele made a motion to approve the request to add Laurelwood Healthcare Center. Hayward seconded the motion. Motion passed unanimously.
- D. Notification that these sites will no longer be used as Nurse Aide training sites for:
  - 1. Genesis Healthcare (Closed, effective March 1, 2021):
    - 1. Ballenger Creek Center- 22941
    - 2. Bradford Oaks Center – 22175
    - 3. Catonsville Commons Center- 22089
    - 4. Chesapeake Woods Center- 22126
    - 5. Corsica Hills Center- 22194
    - 6. Cromwell Center- 22090
    - 7. Glade Valley Center- 22563
    - 8. LaPlata Center- 22123
    - 9. Severna Park Center- 22943
    - 10. Spa Creek Center- 22424
    - 11. Waugh Chapel Center- 22938
  - 2. US Renal Care CNA-DT (Closed, effective March 1, 2021):
    - 1. US Renal Care Chesapeake Dialysis
    - 2. US Renal Care North Baltimore Dialysis

#### 4. Education (Dr. Camille Forbes-Scott and Dr. Sheila Green, Education Consultants)

*Items A-D were reviewed and recommended for approval by the Practice and Education Committee*

- A. Harford Community College RN Refresher Program Renewal (Dr. Camille Forbes-Scott)
  - 1. Request to renew the application for their RN Nursing Program Refresher Program. Steele made a motion to approve the application. J. Hill seconded the motion. Motion passed unanimously.
- B. Revised Letters (Dr. Camille Forbes-Scott)
  - 1. CGFNA application notification/update
    - 1. FYI to the Board. Purpose is to provide clear guidance for applicants who do not meet the requirements for substantial equivalency for education.
  - 2. Closed out of state applicant notification/update

## May 26, 2021 Open Session Minutes

1. Specific to out of state closed nursing programs and those that have not been reviewed for substantial equivalency.
- C. Determination of Substantial Equivalency for the Universidad Adventista de las Antillas (Antillian Adventist University of Mayaguez, Puerto Rico) and Course of Actions (Dr. Shelia Green)
  1. Ensure that in the future, graduates of this program take the NCLEX. As of now, they must take the NCLEX PN or RN to practice in Maryland. Florida accepts other exams for multistate licensure and those individuals may attempt to endorse into Maryland.
  2. J. Hill made a motion to determine that the program has substantial equivalency for education requirements. Harrod seconded the motion. Motion carried unanimously.
- D. FNE Pediatric Curriculum Approval (Karen Evans)
  1. Steele made a motion to approve the FNE pediatric curriculum. Hayward seconded the motion. Motion passed unanimously.
- E. Pass Rate for TOEFL (Karen Evans)
  1. Request to change the passing scores to: Writing 18; Speaking 26; Reading 20; and Listening 20 with a total of 24. The Board will draft the regulations and bring them to the Board for approval and then sent to the Committee of the Legislature. Steele made a motion to approve the recommended changes. Cassidy seconded the motion. Motion passed unanimously.
- F. English Speaking Countries accepted by MBON (Karen Evans)
  1. List of English-Speaking Countries approved y MBON, CGFNS, and NCSBN
  2. Request to add Guyana as English-Speaking Country: Steele made a motion to accept Guyana as an English-speaking country. R. Hill seconded the motion. Motion passed unanimously.
- 5. Practice** (Monica Mentzer, Manager, Practice)

None.
- 6. Certification** (Jaray Richardson, Manager, Certification)
  - A. Monthly Stats were reported.
- 7. Licensure and Advanced Practice** (Shetarah Goodwin, Manager, Licensure)
  - A. Monthly Stats were reported.
- 8. Legislative Affairs** (Iman Farid, Health Policy Analyst)
  - A. Legislative Updates
    1. HB224 cross filed with SB262, Department of Information Technology- Study of Common Information Technology Platform for Health Occupations Boards: requires the Department of Information Technology to conduct a review of information technology platforms used by certain health occupations boards and make recommendations on the feasibility and cost of developing the platform; the Board took no position.

2. HB429 cross filed with SB537, Pharmacists – Required Notification and Authorized Substitution – Lower Cost Drug or Devise Product: requires pharmacist to inform a consumer if a therapeutically equivalent brand name drug is the lowest cost alternative; the Board took no position.
3. HB1252 cross filed with SB102, Income Tax – Credits for Preceptors in Areas with Healthcare Workforce Shortages: authorizes credit against the State income tax for healthcare professionals who serve a preceptor to students; the Board submitted a letter of support.
4. SB13, Certified Nursing Assistants – Certificate Renewal- Training Program Requirements: allows a CNA who has not completed hours of active practice to take a CNA refresher program as a condition of their renewal. Also requires the Board to adopt regulations for approving CNA refresher training program; the Board submitted a letter of support and testified in support.

B. Approval of CNS Regulations (COMAR 10.27.27)

1. Amendments to COMAR 10.27.27, Practice of Clinical Nurse Specialists. Serve to clarify scope of practice for the CNSs, used as a steppingstone during the 2022 legislative session. R. Hill made a motion to change the amendment to say, “system means the setting within which the clinical nurse specialist group is practicing.” J. Hill seconded the motion. Motion passed unanimously.
2. J. Hill made a motion to accept all other amendments. Steele seconded the motion. Motion passed unanimously.

**9. Direct Entry Midwives and Electrology (Monica Mentzer, Manager, Practice)**

*Items 8 (A-C) have been reviewed and recommended for approval by the Electrology Practice Committee. Items (D-E) have been reviewed and recommended for approval by the Direct Entry Midwifery Advisory Committee.*

- A. Approval of the Update to Clinical Examination for licensure as Licensed Electrologist in Maryland.
  1. Steele made a motion to approve the update to the clinical exam for licensure for electrologist in Maryland. Cassidy seconded the motion. Motion passed unanimously.
- B. Approval of Clinical Examination for licensure as a Licensed Electrology Instructor in Maryland.
  1. Steele made a motion to approve the clinical examination administered to a licensed electrologist applicant seeking initial licensure as an electrologist instructor to practice as a licensed electrology instructor in Maryland. Hayward seconded the motion. Motion passed unanimously.
- C. Approval of Update to the Electrology Maryland Law Examination.
  1. Hill made a motion to approve the updated Electrology Maryland Law Examination administered to applicants seeking initial licensure as a licensed electrologist to practice electrology in the State of Maryland. Steele seconded the motion. Motion passed unanimously.
- D. Approval of Applicants for Initial Licensure to Practice Direct-Entry Midwifery in Maryland.

## May 26, 2021 Open Session Minutes

1. Elyana B. Verkley
  1. Steele made a motion to approve the initial licensure as a direct-entry midwife in Maryland. Gibbons-Baker seconded the motion. Motion passed unanimously.
2. Valerie R. Monterrey
  1. Steele made a motion to approve for initial licensure as a direct-entry midwife in Maryland. Gibbons-Baker seconded the motion. Motion unanimously passed.

### 10. Other

- A. Informed Consent and Disclosure for Birth with a Licensed Direct-Entry Midwife
  1. Steele made a motion to approve the revised Informed Consent and Disclosure for Birth with a Licensed Direct-Entry Midwife document and post it and update the document in a PDF fillable format to replace the current posted document for use by each licensed direct-entry midwife. Gibbons-Baker seconded the motion. Motion passed unanimously.

**Adjournment:** President Gary Hicks walked through the written statement required by the Open Meetings Act to close an open session. The written statement is attached. At 10:39 am, Steele made a motion to close the open session pursuant to the statutory authority and reasons cited in the written statement. Harrod seconded the motion. Motion passed unanimously.

### June 28, 2023 Closed Session Summary

Closed Session was held from 11:03 am to 12:21 pm at 4140 Patterson Avenue, Baltimore MD 21215. The same Board members present for the open session were present for the closed session (unless recused from a particular matter). The authority for the closed session was Md. Code Ann., Gen. Prov. § 3-305(b)(13) in order to discuss confidential matters involving applicants for licensure/certification that are prohibited from public disclosure pursuant to Md. Code Ann., Health Occ. § 8-303(f), Health Occ. §§ 1-401 et seq., and/or Gen. Prov. § 4-333. The topics actually discussed were confidential matters involving applicants for licensure/certification.

The Board voted to take the following actions during closed session:

- Review of applicants who are the subject of a complaint:
  - Take no action on a complaint involving one (1) RN applicant.
- Review of applicants with a criminal history:
  - License one (1) RN applicant;
  - Certify one (1) CNA applicant;
  - License one (1) RN applicant and issue a Public Advisory Letter;
  - Certify one (1) CNA applicant and one (1) MT applicant and issue a Public Advisory Letter.

(During the closed session, the Board also performed quasi-judicial and administrative functions that are not subject to the Open Meetings Act and are therefore not summarized above.)

**Script for Closing Open Session**  
May 2021

In a moment, I am going to ask if there is a motion to close the open session, but first I am going to walk us through the written statement that is required by the Open Meetings Act to ensure that all Board members agree with its contents.

As documented in the written statement, the statutory authority to close this open session and meet in closed session is General Provisions § 3-305(b)(13), which gives the Board the authority to close an open session to comply with a specific statutory requirement that prevents public disclosure about a particular matter or proceeding. The topic to be discussed during closed session is applications for licensure and/or certification. The reason for discussing this topic in closed session is to discuss confidential matters that are prohibited from public disclosure by the Annotated Code of Maryland, Health Occupations Article, sections 8-303(f), 8-320(a), and 1-401 *et seq.*, and General Provisions Article section 4-333. In addition, the Board may also perform quasi-judicial and administrative functions involving disciplinary matters during the closed session.

Is there a motion to close this open session pursuant to the statutory authority and reasons cited in the written statement or any discussion thereof?



MARYLAND BOARD OF NURSING

Presiding Officer's Written Statement for Closing a Meeting  
under the Open Meetings Act (General Provisions Article § 3-305)

1. **Recorded vote to close the meeting:** Date: 5/26/2021 Time: 10:38 am  
Location: 4140 Patterson Avenue, Baltimore, MD; Conference Call Line  
Motion to close meeting made by: Steele Seconded by Owuamana  
Members in favor: Cassidy, R. Hill, Hayward, Steele, Owuamana, J. Hill, Hicks, Raymond  
Opposed: None Abstaining: None  
Absent: Nvestadt, Turner, Vickers

Gibbons-Baker,  
Polk,  
Dillon

2. **Statutory authority to close session.** This meeting will be closed under General Provisions § 3-305(b) only:

(1)\_\_\_ "To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals"; (2)\_\_\_ "To protect the privacy or reputation of individuals concerning a matter not related to public business"; (3)\_\_\_ "To consider the acquisition of real property for a public purpose and matters directly related thereto"; (4)\_\_\_ "To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State"; (5)\_\_\_ "To consider the investment of public funds"; (6)\_\_\_ "To consider the marketing of public securities"; (7)\_\_\_ "To consult with counsel to obtain legal advice"; (8)\_\_\_ "To consult with staff, consultants, or other individuals about pending or potential litigation"; (9)\_\_\_ "To conduct collective bargaining negotiations or consider matters that relate to the negotiations"; (10)\_\_\_ "To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including: (i) the deployment of fire and police services and staff; and (ii) the development and implementation of emergency plans"; (11)\_\_\_ "To prepare, administer, or grade a scholastic, licensing, or qualifying examination"; (12)\_\_\_ "To conduct or discuss an investigative proceeding on actual or possible criminal conduct"; (13) X "To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter"; (14)\_\_\_ "Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process." (15)\_\_\_ "To discuss cybersecurity, if the public body determines that public discussion would constitute a risk to: (i) security assessments or deployments relating to information resources technology; (ii) network security information . . . or (iii) deployments or implementation of security personnel, critical infrastructure, or security devices."

Date: 5/26/2021

3. For each provision checked above, disclosure of the topic to be discussed and the Maryland Board of Nursing's reason for discussing that topic in closed session.

Citation	Topic	Reason for closed-session discussion of topic
§ 3-305(b) ( 13 )	Applicants for Licensure/Certification	To discuss confidential information that is prohibited from public disclosure pursuant to Md. Code Ann., Health Occ. §§ 8-303(f), 8-320(a), and 1-401 <i>et seq.</i> , and Gen. Prov. § 4-333.
§ 3-305(b) ( )		
§ 3-305(b) ( )		

**NOTE:** During the Closed Session, the Maryland Board of Nursing may also perform quasi-judicial and administrative functions involving disciplinary matters.

4. This statement is made or adopted by \_\_\_\_\_, Presiding Officer, Maryland Board of Nursing.