



Maryland BON Meeting

11/13/2025

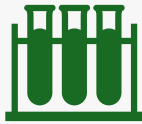
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Candidate Lifecycle



Create Candidate Account – Candidates register at Credentia.com to begin the CNA Testing process



Submit application to test – Apply to test and request a testing accommodation



Application Approval – Credentia Staff will review and approve candidate applications to test



Schedule Exam(s) – Schedule your exam via the Credentia Platform – Written, Online, and Skills Exams



Take CNA Exams – Written (online) and Skills – candidates must pass both exam components



CNA Registry – Upon passing, your name is added to the MD State CNA Registry



Credentia Account



1

Click the Login Button on the top of your state website page at www.credentia.com

2

Select the "Sing up link on the Credentia login page.

A screenshot of the Credentia login page. At the top is the Credentia logo. Below it are two input fields: "Email" with a person icon and "Password" with an eye icon. To the right of the password field is a link "Forgot Password?". Below these fields is a grey "Login" button. At the bottom, it says "Don't have an account? [Sign up](#)".

3

Fill out the new account form and click the "Sign Up" button

A screenshot of the Credentia sign-up page for Maryland. It starts with the Maryland state name and an important note. Below is a "Create Your Account" link. The form is divided into "General Information" (First name, Middle name, Last name) and "Other Information" (Date of Birth, Gender, Address, City, Zip Code, State, SSN, Confirm SSN, Phone number, Email). There is an "Account Setup" section with "Enter Password" and "Confirm Password" fields. At the bottom, there is a checkbox for terms and data policy, a "Sign Up" button, and a link for existing users to "Sign In".

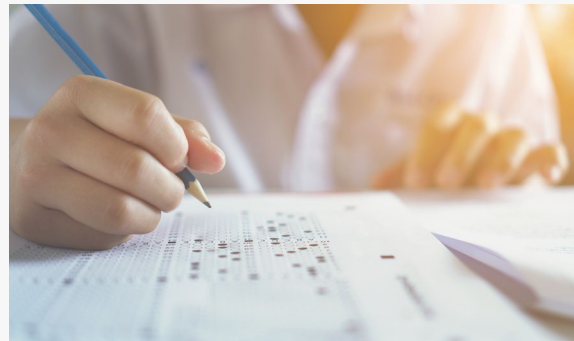
4

Check your email for your account confirmation and click the "Activate Account" button

A screenshot of an email confirmation page from Credentia. It says "You're Almost There!" and instructs the user to click a button to validate their email and activate their account. A red arrow points to the "Activate Account" button. Below this is a note about ignoring the email if not signed up. At the bottom, it says "Sincerely, Credentia Administrator" with the website URL and contact support information.

Eligibility Routes

**A-1 New Geriatric Nursing Assistant
Completed Training
Student Nurse – Active
Student Nurse – Inactive
Graduate Nurse
Graduate Nurse – Foreign**



**A2 – Expired GNA Certificate (Less
than 24 months)**

**A3- Expired GNA Certificate (More
than 24 months)**

A4 – Endorsement/Reciprocity



Application

A1-4 New Geriatric Nursing Assistant – Graduate Nurse

Has graduated from an accredited LPN/RN nursing education program in the United States. A copy of your diploma or degree must accompany the examination application.

Maryland Nurse Aide Testing Application

Eligibility Route: A1 4 New Geriatric Nursing Assistant Graduate Nurse

SECTION 1: UPLOAD DIPLOMA OR DEGREE

Please upload a copy of your diploma or degree:



SECTION 2: ACCOMMODATIONS

All accommodation requests must be approved by Credentia before you reserve an examination date.

Are you requesting testing accommodations due to a documented disability?

☐ Yes ☒ No

SECTION 3: REGISTRANT CERTIFICATION

I hereby certify that the information provided on this application form is true and accurate, and that I am the person whose name appears on the application form.

☒ I agree to the above stated attestation

Testing Preference

1. Are you planning to take your Nurse Aide Skills Exam at an In-facility or Regional Testing Center?

☐ INF (In-facility) ☐ RTS (Regional Testing Center)

Once the candidate selects the proper eligibility route they submit their applications on their Credentia Platform account and include their Training Program information for approval.

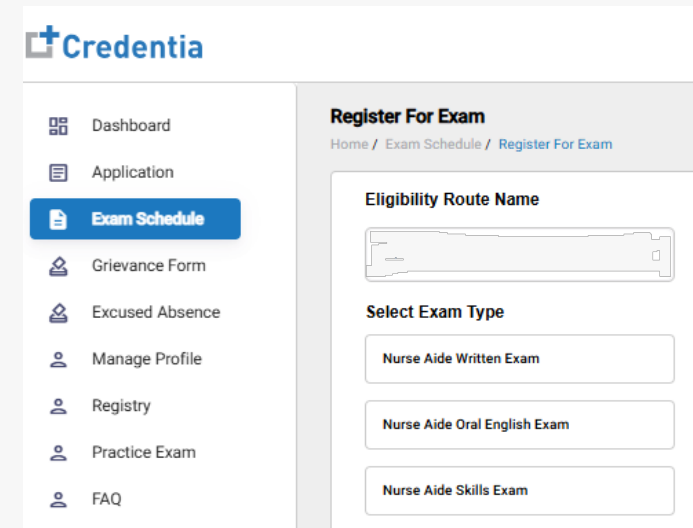
Once reviewed the candidate's application is approved and they may schedule their exams.



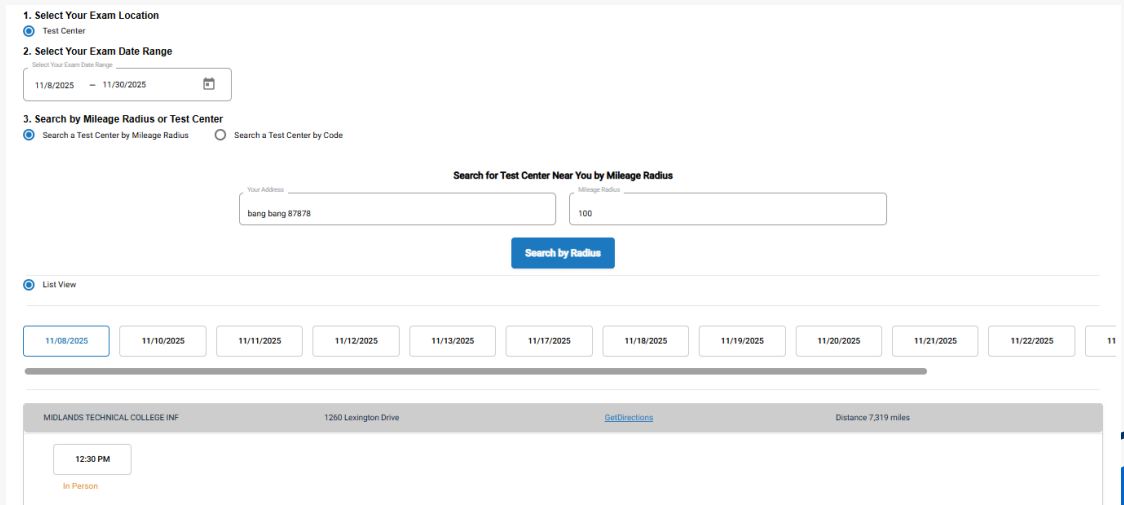
Schedule Exams

Select the exam type :
Written, Written Oral
English, or Skills Exam

The candidate will be
presented multiple
locations and date
options to select their
Skills exam.



The screenshot shows the 'Register For Exam' page in the Credentia system. On the left is a sidebar menu with options: Dashboard, Application, Exam Schedule (highlighted), Grievance Form, Excused Absence, Manage Profile, Registry, Practice Exam, and FAQ. The main content area has a breadcrumb trail: Home / Exam Schedule / Register For Exam. Below this is a section titled 'Eligibility Route Name' with a text input field. Underneath is a 'Select Exam Type' section with three buttons: 'Nurse Aide Written Exam', 'Nurse Aide Oral English Exam', and 'Nurse Aide Skills Exam'.



The screenshot shows the 'Search for Test Center' section of the Credentia system. It includes three steps: 1. Select Your Exam Location (with 'Test Center' selected), 2. Select Your Exam Date Range (with a date range of 11/8/2025 to 11/30/2025), and 3. Search by Mileage Radius or Test Center (with 'Search a Test Center by Mileage Radius' selected). Below these steps is a search form with 'Your Address' (containing 'bang bang 87878') and 'Mileage Radius' (set to 100). A 'Search by Radius' button is present. Below the search form is a 'List View' section showing a list of dates from 11/08/2025 to 11/22/2025. At the bottom, a card for 'MIDLANDS TECHNICAL COLLEGE INF' at '1280 Lexington Drive' is shown, with a 'GetDirections' link and a distance of 7,319 miles. A '12:30 PM' time slot is also visible.

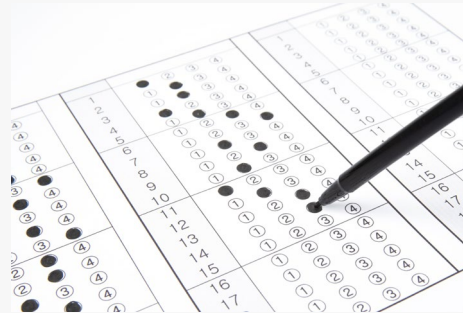
The Exams

The Skills Exam

The Skills Evaluation is set up to resemble an actual care-giving situation. The examination takes 30 minutes to complete and the equipment necessary to perform the assigned skills will be in the testing lab.

The Skills Evaluation is administered by a Registered Nurse. During the evaluation, the candidate is asked to perform 5 skills. The skills are timed and rated by the Registered Nurse.

The tested Skills are available within the candidate handbook at [Credentia.com/test-takers/Maryland](https://credentia.com/test-takers/Maryland)



The Written Exam

The Written Examination is a two hour exam and consists of seventy (70) multiple choice questions written in English.

Sample examination questions are available for reference in the Maryland candidate handbook.

An Oral Examination may be taken in place of the Written Examination if you have difficulty reading English. The Oral Examination consists of sixty (60) multiple-choice questions and ten (10) reading comprehension questions.



The Registry

Once the candidate passes their written and skills exams, the candidate's score results are sent to the Maryland Board of Nursing for placement on the Maryland Geriatric Nursing Assistant Registry.



Changes & Enhancements

General Credentia Releases

- Lead Time Adjustment:
 - Effective July 16th, lead time for candidate scheduling has been reduced from 10 days to 2 days (excluding the day of the examination), permitting that the minimum candidate threshold of 5 candidates is met. This significantly increases scheduling flexibility
- Training Program Chronicles:
 - Volume 1 of the *Training Program Chronicles* was distributed on July 26th, 2025. subsequent Chronicles were sent to the programs for review.
- Training Program Console Sessions:
 - Console training is now being offered for all states! We strongly encourage you to share session details with any programs that may be interested in participating.



Thank you!

Credentia Support:



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