

BOARD OF CHIROPRACTIC AND MASSAGE THERAPY EXAMINERS
BOARD MEETING

October 8, 2015

GENERAL SESSION

Notice: Committee Meeting 9:00 a.m. (see pg. 2)

- 1. Review approval of Agenda**
- 2. Review approval of Board Minutes of last meeting (*September 10, 2015*)**
- 3. Old Business**
 - a) Update – 2015-2017 Chiropractor Renewal**
 - b) Board Professional Workshop**
- 4. New Business**
 - a) FCLB Conference Update**
 - 1) JP Examination**
 - 2) CA Expanded duties**
 - b) Discussion of “Grandfather Provision of applicants”**
 - c) Legislative Audit**
 - d) Per Diems (Handout)**
 - e) Michelle Verdis promotion to Social Security Administration Legal Department**
 - f) Board Roster Fee(s)**
- 5. Mary Denby, Postgraduate Assistant – Inquiry Re: Are webinars accepted as CEU credited courses and how many hours would be awarded?**
- 6. Massage Therapy Petition(s):**
 - a) Juraluk Upatcha, (Massage Applicant) –** Petition to waive accreditation requirement by accepting her non-accredited massage therapy training from *The Avalon School of Massage* in Florence, SC. This massage therapy program is approved by the South Carolina Commission on Higher Education.
- 7. Clarification of Board Procedures for Reinstating a Chiropractic Assistant**

FYI: Miscellaneous Correspondence for Review

 - a) Cultural Competency**
 - b) Meetings/Conferences**
 - 1) Citizen Action Center** -November 12 – 13, 2015 will be attended by Board Consumer Member Ms. Gloria Boddie-Epps
 - 2) Stand Down – The Community College of Baltimore County** – November 13, 2015
 - 3) Military Cultural Competency** - Oct. 21, 2015 will be attended by Board Members: Mrs. Ernestine Jones Jolivet, Secretary and Dr. Gregory Lewis, DC
 - 4) New Member Orientation** – November 16, 2015 will be attended by Board Member: Dr. Kindra Ingram, D.C.

BOARD WORKING LUNCH

BOARD OF CHIROPRACTIC AND MASSAGE THERAPY EXAMINERS
GENERAL SESSION BOARD MEETING

October 8, 2015

Members Present

Jonathan Nou, D.C., Board President
David Cox, LMT, Board Vice President
Michael Fedorczyk, Fmr. Board President
Robert Frieman, DC
Michael Moskowitz, DC
Gregory Lewis, DC
Kindra Ingram, DC
Gwenda Harrison, LMT
Karen Biagiotti, LMT
Gloria Boddie-Epps, Consumer Member

Non-Members Present

Laurie Sheffield-James, Executive Director
Adrienne Congo, MS, Deputy Director
Grant Gerber, AAG, Board Counsel
James Gamble, Admin Specialist II
Michelle Verdis, Compliance Manager
Paul Abosh, DC
Kristen Neville, DHMH
Sharon Bloom, DHMH

Members Absent:

Ernestine Jones Jolivet, Secretary/Treasurer

Dr. Nou called the meeting to order at 10:05am

Review Agenda and Minutes:

The October 8, 2015 Agenda was reviewed by the Board. The following revisions were suggested: "Item 7 Clarification of Board Procedures for Reinstating a Chiropractic Assistant". Dr. Fedorczyk moved to approve the Board Agenda with those revisions; Dr. Lewis seconded and the motion was passed unanimously.

The September 10, 2015 Board Minutes were reviewed by the Board. Dr. Fedorczyk moved to approve Board Minutes as written; Dr. Frieman seconded, and the motion was passed unanimously.

Old Business Summary

a) Update – 2015-2017 Chiropractor Renewal

Ms. Adrienne Congo, Deputy Director advised the Board that 800 chiropractors have renewed their license at this time. Additionally, Ms. Congo notified the Board that 51 Chiropractors have gone inactive with 39 that have not renewed their license for the 2015-2017 renewal period.

b) Board Professional Workshop

Ms. Adrienne Congo notified the Board that a tentative date of January 28, 2016 has been agreed upon by all Board members. In addition Ms. Boddie-Epps and Ms. Harrison will be on the Board Professional Workshop to assist in the coordination of the aforementioned event.

New Business Summary

Ms. Sheffield-James generally discussed NCTMB administering the Chiropractor and Chiropractic Assistants Exam.

CA Expanded Duties

Ms. Sheffield-James generally discussed with the Board her most recent participation at the District III Regional Meeting in Providence, RI regarding Graduate Chiropractors and expanding CA responsibilities.

Discussion of “Grandfather Provision of Applicants”

Ms. Sheffield-James advised the Board of the Grandfathering provision of applicants so that LMT’s and RMP’s can become licensed utilizing the prior 500 hour requirement. Additionally, Ms. Sheffield-James explained that a grandfathering provision could also be in effect for Chiropractors who did not have a degree however, they had to have been in practice for 15+ years to receive this Grandfathering provision.

Legislative Audit

Ms. Sheffield-James notified the Board that the state mandated biennial audit will be conducted for all Health Occupation Boards which will include the Board of Chiropractic and Massage Therapy Examiners.

Per Diems (Handout)

Ms. Sheffield-James generally discussed the per diem guidelines for Board members and staff.

Michelle Verdis promotion to Social Security Administration Legal Department

Ms. Sheffield-James generally discussed with the Board that Michelle Verdis, is leaving for a subsequent promotion with the Social Security Administration Legal Department.

Board Roster Fee

Ms. Adrienne Congo advised the Board that the current fee for the entire Massage Therapy population in Maryland is \$200. Ms. Congo notified the Board that the fee for providing the rosters range from 0 to 100 dollars per roster generated by individual Boards from across the country.

Dr. Frieman moved to send fee regulation for Massage Therapy rosters to the Regulations Committee to provide clarification on the appropriate practice of this service to third party entities; Dr. Fedorczyk seconded and the motion was passed unanimously.

Mary Denby, Postgraduate Assistant – Inquiry Re: Are webinars accepted as CEU credited courses and how many hours would be awarded?

Ms. Denby petitions the Board to verify if Webinar courses are accepted as CEU credit.

Based on this information, Ms. Biagiotti moved for individuals to utilize webinars for CEU credit if they are college accredited; Dr. Frieman seconded and the motion was passed unanimously.

Massage Therapy Petition(s):

- a) **Juraluk Upatcha, (Massage Applicant)** – Petition to waive accreditation requirement by accepting her non-accredited massage therapy training from *The Avalon School of Massage* in Florence, SC. This massage therapy program is approved by the South Carolina Commission on Higher Education.

Based on this information, Dr. Fedorczyk moved to approve Ms. Upatcha petition to continue on in the application process; Dr. Lewis seconded and the motion was unanimously passed by the Board.

FYI: Miscellaneous Correspondence for review discussion:

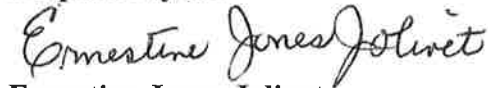
a) **Cultural Competency**

b) **Meetings/Conferences**

- 1) **Citizen Action Center** -November 12 – 13, 2015 will be attended by Board Consumer Member Ms. Gloria Boddie-Epps
- 2) **Stand Down – The Community College of Baltimore County** – November 13, 2015
- 3) **Military Cultural Competency** - Oct. 21, 2015 will be attended by Board Members: Mrs. Ernestine Jones Jolivet, Secretary and Dr. Gregory Lewis, DC
- 4) **New Member Orientation** – November 16, 2015 will be attended by Board Member: Dr. Kindra Ingram, D.C.

Upon motion by Dr. Fedorczyk, seconded by Dr. Frieman, the Board unanimously voted to close General Session at 11:23am.

Respectfully Submitted:



Ernestine Jones Jolivet
Board Secretary/Treasurer

BOARD OF CHIROPRACTIC AND MASSAGE THERAPY EXAMINERS
BOARD MEETING

November 12, 2015

GENERAL SESSION

***1:00pm – Board Scheduled Event**

- 1. Review approval of Agenda**
 - 2. Review approval of Board Minutes of last meeting (*October 8, 2015*)**
 - 3. Old Business**
 - a) Opinion by Kathryn Rowe – Massage Therapists Educational Requirement**
 - 4. Chiropractic Petitions:**
 - a) Leslie Windman, DC (CA Applicant – Lesly Mata) – 2nd Request Petition to extend CA training program to allow C.A. trainee to take the April 2016 CA Exam.**
 - b) Mary McLaughlin Galanis, DC (CA Applicant – Vita Laignel) – Petition to extend CA training program to allow C.A. trainee to take the April 2016 CA Exam.**
 - c) John Greensfelder, DC (CA Applicant – Amanda Jenkins) – Petition to extend CA training program to allow C.A. trainee to take the April 2016 CA Exam.**
 - d) Lori Cottman, DC (CA Applicant – Heather Sloan) – Petition to extend CA training program to allow C.A. trainee to take the April 2016 CA Exam.**
 - e) Stephen Taylor, DC (CA Applicant- Evangelina Espinoza) Petition to waive educational requirement (Never Completed High Diploma or GED)**
 - f) Application for Preceptor, Larry Plotkin, D.C.**
 - g) Application for Preceptor, Erica Wise, D.C.**
- FYI: Miscellaneous Correspondence for review/discussions**
- a) Authority of a Chiropractor to provide care to an unaccompanied minor – Marc Cohen**

BOARD WORKING LUNCH

BOARD OF CHIROPRACTIC AND MASSAGE THERAPY EXAMINERS
GENERAL SESSION BOARD MEETING

November 12, 2015

Members Present

Jonathan Nou, D.C., Board President
David Cox, LMT, Board Vice President
Ernestine Jones Jolivet, Board Secretary/Treasurer
Robert Frieman, DC
Gregory Lewis, DC
Kindra Ingram, DC
Gwenda Harrison, LMT
Karen Biagiotti, LMT

Non-Members Present

Laurie Sheffield-James, Executive Director
Adrienne Congo, MS, Deputy Director
Grant Gerber, AAG, Board Counsel
James Gamble, Admin Specialist II
Kristen Neville, DHMH
Sharon Bloom, DHMH
Michael Windman, DC
Keith Scott, DC
Heather Berkowitz
Carrie Byrne, LCSW-C
Nina Wendt, LMT Body Health Massage

Members Absent:

Michael Fedorczyk, Fmr. Board President
Michael Moskowitz, DC
Gloria Boddie-Epps, Consumer Member

Dr. Nou called the meeting to order at 10:05 a.m.

Review Agenda and Minutes:

The November 12, 2015 Agenda was reviewed by the Board. Dr. Frieman moved to approve the Agenda as written; Dr. Lewis seconded, and the motion passed unanimously.

The October 8, 2015 Board Minutes were reviewed by the Board. Dr. Frieman moved to approve Board Minutes as written; Dr. Lewis seconded, and the motion was passed unanimously.

Old Business Summary

a) Opinion by Kathryn Rowe – Massage Therapists Educational Requirement

Ms. Sheffield-James discussed the current policy on Massage Therapist's educational requirement. The Board's current policy requires all new licensees to have completed 600 hours of education before getting licensed. However, Assistant Attorney for the General Assembly Kathryn Rowe' reviewed the Board's statute and advised **that a Maryland license or registration issued before October 1, 2014 can be renewed or reinstated even if the holder has only 500 hours of training.**

The Board voted to allow individuals whose licensed lapsed prior to Oct 1, 2014 to be renewed with the 500 hours of education. Motion passed.

Chiropractic Petition(s):

- a) **Leslie Windman, DC (CA Applicant – Lesly Mata)** – 2nd Request Petition to extend CA training program to allow C.A. trainee to take the April 2016 CA Exam.

Based on this information, Dr. Frieman moved to extend CA training program to allow to Ms. Mata to take the April 2016 CA Exam and issue a strong letter of education to the Supervising Chiropractor; Ms. Harrison seconded and the motion was passed unanimously.

- b) **Mary MacLaughlin Galanis, DC (CA Applicant – Vita Laignel)** – Petition to extend CA training program to allow C.A. trainee to take the April 2016 CA Exam.

Based on this information, Dr. Frieman moved to extend CA training program to allow Ms. Laignel to take the April 2016 CA Exam. Ms. Harrison seconded and the motion was passed unanimously.

- c) **John Greensfelder, DC (CA Applicant – Amanda Jenkins)** – Petition to extend CA training program to allow C.A. trainee to take the April 2016 Exam.

Based on this information, Ms. Ernestine Jones-Jolivet moved to extend CA training program to allow Ms. Jenkins to take the April 2016 Exam. Mr. Cox seconded and the motion was passed unanimously.

- d) **Lori Cottman, DC (CA Applicant – Heather Sloan)** – Petition to extend CA training program to allow C.A. trainee to take the April 2016 Exam.

Based on this information Dr. Frieman moved to extend CA training program to allow Ms. Sloan to take the April 2016 CA Exam. Ms. Harrison seconded and the motion was passed unanimously.

- e) **Stephen Taylor, DC (CA Applicant – Evangelina Espinoza)** – Petition to waive educational requirement (**Never Completed High School Diploma or GED**)

Based on this information, Dr. Frieman moved to waive the educational requirement; Dr. Lewis seconded. Upon further discussion by the Board Dr. Frieman withdrew his motion to waive the educational requirement due to regulatory constraints.

Based on this information, Ms. Jones-Jolivet moved to deny Ms. Espinoza's petition to waive the educational requirement; Dr. Frieman seconded and the motion was passed unanimously.

- f) **Application for Preceptor, Larry Plotkin, D.C.**

Dr. Frieman and Ms. Laurie Sheffield-James were assigned to accompany Mr. David Ford on his inspection of Dr. Plotkin's practice and will report his findings/recommendations to the Board upon completion.

- g) **Application for Preceptor, Erica Wise, D.C.**

Mr. David Ford was assigned to inspect Dr. Wise's documentation as she is an associate of Dr. Marc Gulitz who is an approved preceptor with the Board as of 10/08/2015.

FYI: Miscellaneous Correspondence for Review/Discussion:

- a) **Authority of a Chiropractor to provide care to an unaccompanied minor – Marc Cohen**

Upon motion by Dr. Frieman, seconded by Ms. Harrison, the Board unanimously voted to close General Session at 10:51am.

Respectfully Submitted:

A handwritten signature in cursive script that reads "Ernestine Jones Jolivet".

**Ernestine Jones Jolivet
Board Secretary/Treasurer**