



State Board of Massage Therapy Examiners

METRO EXECUTIVE BUILDING
4201 PATTERSON AVENUE • SUITE 301
BALTIMORE, MARYLAND 21215

OPEN SESSION MINUTES

Virtual

December 13, 2023, 09:02 a.m. – 09:13 a.m.

Members Present

Kirsten Bodnarchuk, LMT, Board Chair
Stephen Conti, LMT, Vice Chair
Margaret Hayes, MS, Secretary/Treasurer-*Absent*
Sabrina Lopez, LMT, Board Member
Eddie Souza, LMT, Board Member-*Absent*
Dynasty Crawford, LMT, Board Member
Diane Jones Richards, BS, Board Member

Non-Members Present

Sharon Oliver, MBA, Executive Director
Clarine Henderson, Investigator Supervisor
Tony DeFranco, AAG, Board Counsel
Corinne Leith, Massage Licensing Coordinator
Pamela Alston, Admin. Specialist
T. Nicole Cullings, Investigator

Call to Order at 09:02 a.m. by Board Chair

On December 13, 2023, the Open Session meeting of the Maryland State Board of Massage Therapy Examiners was held virtually. The meeting was called to order at 09:02 a.m. by Board Chair Kirsten Bodnarchuk, LMT. Roll call was taken and all Board Members & Staff were present except for Eddie Souza, LMT, and Margaret Hayes, MS.

Review/Approval of the Amended Open Session Agenda – Stephen Conti motioned to accept the Amended Open Session Agenda; 2nd by Dynasty Crawford. The motion passed. Board Vote: 5/0/0.

Review/Approval of the Open Session Minutes for November 29, 2023 – Diane Jones Richards motioned to accept the Open Session Minutes for November 29, 2023; 2nd by Stephen Conti. The motion passed. Board Vote: 5/0/0.

REPORTS & MATTERS FOR DISCUSSION

BOARD CHAIR REPORTS – (*Kirsten Bodnarchuk, LMT*)

Approval of the CCBC Massage Education Curriculum – The Board approve the CCBC Massage Education Curriculum.

Delegation of Authority to Ad Hoc Program Modification Committee for Curriculum Approvals – Motion to delegate authority to the Ad Hoc Program Curriculum Committee to approve massage school by Stephen Conti; 2nd by Diane Jones Richards. The motion passed. Board Vote 5/0/0.



Approval of Expenditure up to \$5,000 for Online License Application Project – Motion to approve expenditures up to \$4,999.99 programmer to develop online initial application by Dynasty Crawford; 2nd by Sabrina Lopez. The motion passed. Board Vote: 5/0/0.

MEETING FINALIZATION

Next Meeting – January 24, 2024, at 10:00 a.m. (Hybrid)

Open Session Meeting Adjourned – Motion to adjourn Open Session at 09:13 a.m. by Sabrina Lopez; 2nd by Diane Jones Richards. The motion passed. Board Vote: 5/0/0.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Margaret Hayes".

Margaret Hayes, MS, Consumer Member
Secretary/Treasurer