



State Board of Massage Therapy Examiners

METRO EXECUTIVE BUILDING
4201 PATTERSON AVENUE • SUITE 301
BALTIMORE, MARYLAND 21215

OPEN SESSION MINUTES

Teleconference Call

June 22, 2022, 10:02 a.m. – 10:29 a.m.

Members Present

Caitlin M. Thompson, LMT, Board Chair
Kirsten Bodnarchuk, LMT, Vice Chair
Margaret Hayes, MS, Secretary/Treasurer
Paula Jilanis, LMT, Board Member
Diane Jones Richards, BS, Consumer Member
Stephen Conti, LMT, Board Member
Eric Newdom, LMT, Board Member

Non-Members Present

Sharon Oliver, MBA, Executive Director
Christopher Hawkins, Licensing Unit Manager
Tony DeFranco, AAG, Board Counsel
Pamela Alston, Admin. Specialist
Mae Mgbaja, Chiro Licensing Coordinator
Kimberly Link, MDH Boards Liaison

Call to Order at 10:02 a.m. by Board Chair

The regularly scheduled Open Session meeting of the Maryland State Board of Massage Therapy Examiners was held virtually on June 22, 2022. The meeting was called to order at 10:02 a.m. by Board Chair, Caitlin Thompson, LMT. Roll call was taken and all Board Members were present.

Review/Approval of the Amended Open Session Agenda – Kirsten Bodnarchuk motioned to accept the Amended Open Session Agenda; 2nd by Stephen Conti. The motion passed. Board Vote: 7/0/0.

Review/Approval of the Open Session Minutes for May 25, 2022 – Kirsten Bodnarchuk motioned to accept the Open Session Minutes; 2nd by Stephen Conti. The motion passed. Board Vote: 7/0/0.

OLD BUSINESS - MATTERS FOR REPORTING

BOARD CHAIR REPORTS – (*Caitlin Thompson, LMT*) – No report.

EXECUTIVE DIRECTOR'S REPORT – (*Sharon J. Oliver*)

Staffing Update: Licensing Coordinator, Investigator Supervisor

The Investigator positions have been posted. A list of candidates should be forthcoming from HR in the next few weeks. A candidate of choice has been identified for the Massage Licensing Coordinator position.



Network Reconnection Update– Discussions continue with the IT Department, DoIT and MDH regarding reconnection options. The Board continues to operate without interruption while using hotspots. The network reconnection proposals and cost estimates spreadsheet are in the board packets.

Implicit Bias Training- Approved Courses Update

A meeting recently took place with the Administrator of the Cultural and Linguistic Health Care Professional Competency Program in the Office of Minority Health and Health Disparities (MHHD), to discuss the Implicit Bias Training Program. Links to previously approved courses on the program's website have been removed due to revamping of the Department's program. Boards are required to first approve Implicit Bias Training courses geared towards their specific profession and then submitted those courses to MHHD for approval and inclusion on that Department's website.

LICENSING UNIT MANAGER'S REPORT– (*Christopher Hawkins, Sr.*) – No report.

COMMITTEE REPORTS

Advisory Committee – (*Kirsten Bodnarchuk, LMT*)

The 2023 concept papers have been submitted to the Secretary of the Department of Health. Proposed regulations that have been at the Secretary for almost two years, awaiting his signature, have been pulled back to incorporate regulations for the single tier conversion. The committee will schedule meetings to work on updates to the regulations over the next few months.

Licensing Committee – (*Eric Newdom, LMT*) - No report.

NEW BUSINESS- MATTERS FOR DISCUSSION

BOARD CHAIR REPORTS – No report.

EXECUTIVE DIRECTOR'S REPORT – (*Sharon J. Oliver*)

Anne Arundel County Local Government, 2023 Proposed Bill – Anne Arundel County Local Government has provided the Board with a copy of their 2023 proposed bill that will require massage therapy establishments to register as a business in that County. The bill has been referred to the Advisory Committee for review. Board Discussion.

Nominations Committee –Diane Jones Richards has volunteered to serve on the committee. Board members will receive an email with instructions to nominate individuals to serve on the 2022-2023 Executive Committee.

The FSMTB Annual Meeting will take place October 18-20, 2022 in Charlotte, North Carolina –The Board Chair and Vice Chair are delegate and alternative delegates respectively. Motion to approve expenditures for two Board Members and two Board Staff to attend the FSMTB conference by Stephen Conti; 2nd by Paula Jilanis. The motion passed. Board Vote: 7/0/0.



FSMTB Openings for Board of Directors – The FSMTB is seeking qualified candidates to sit on its Board of Directors. If interested in serving, please contact Sharon Oliver.

2023 Appropriation (Budget) – The Board has been appropriated \$665,130 to cover operating expense for fiscal year 2023.

LICENSING UNIT MANAGER’S REPORT– (*Christopher Hawkins, Sr.*)

2023 Renewals – A renewal notice has been sent out via Eblast outlining the required CEU credits, the (17) elective carryover CEU’s and a reminder to update mailing addresses.

Current Licensure Statistics

Active and Inactive Licensees/Registrants as of 06/13/2022

Category	Status	#
License Massage Therapist	Active	2283
License Massage Therapist	Inactive	251
Registered Massage Practitioner	Active	1563
Registered Massage Practitioner	Inactive	87

COMMITTEE REPORTS

Advisory Committee – (*Kirsten Bodnarchuk, LMT*)- No report.

Licensing Committee – (*Eric Newdom, LMT*)- No report.

ACTIONS FROM MAY 25, 2022 CLOSED SESSION – The Board did not conduct a closed session meeting.

PETITION(S)/PORTFOLIO REVIEWS/ PETITIONS/ACTIONS TO BE TAKEN – None

Applicant(s) Ratifications

Ratification of Board Issued Licenses and Registrations LMT’s & RMP’s – May 2022 Motion to accept the entire group of LMT’s & RMP’s as a whole group by Paula Jilanis; 2nd by Kirsten Bodnarchuk. The motion passed. Board Vote: 7/0/0.

New LMT’s

License Number	Name	Original License Date
M06296	Wells, Andrew V.	05/27/2022
M06297	Dulaney, Elizabeth M.	05/27/2022

Total 2



**RMP to LMT Conversion
None**

New RMP's

License Number	Name	Original License Date
R03477	Regan, Kathleen R.	05/19/2022
R03478	Kemp, Stephanie, N.	05/19/2022
R03479	James, Parichat, N.	05/26/2022

Total 3

REVIEW ACTIONS TO BE TAKEN – None

MISCELLANEOUS

Next Meeting – July 27, 2022 at 10:00 A.M.

Open Session Meeting Adjourned – Motion to adjourn Open Session Meeting at 10:29 a.m. by Kirsten Bodnarchuk; 2nd by Paula Jilanis. The motion passed. Board Vote: 7/0/0.

Respectfully Submitted,

Margaret Hayes by SRU
Margaret Hayes, Consumer Member
Secretary/Treasurer



STATE OF MARYLAND BOARD OF MASSAGE THERAPY EXAMINERS

OPEN SESSION BOARD MEETING
June 22, 2022 – 10:02 a.m. to 10:29 a.m.

CALL IN PARTICIPANTS

1. Chelsea Adams-Cook
2. Lynne Brummitt
3. Michelle England
4. Robin Anderson
5. Chris Antonakos
6. Michelle Donahue
7. Christine Hooper
8. Bryan Inman
9. Hunter Irons
10. Tara McManaway