Welcome to the Lab Web Portal!

Please contact Maryland Department of Health prior to setting up an account:

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https://lwp-web.aimsplatform.com/md/#/login

Once you are approved by the lab click New User to begin registering your account
Create a user account

Enter user details and create a password

Each individual that will be requesting tests will need to create a user account

Begin typing your organization and select from the drop-down menu or add new organization

Click “create an account”
Your homepage

Log in with your new username and password

- **Click to order**: enter test requests

- **Published reports**: view results returned from the lab

- **All specimens**: view all orders

- **Incomplete orders**: view orders that you have saved but not submitted to the lab

To place an order **Click to Order**

https://lwp-web.aimsplatform.com/md/#/login
Enter approved investigation code provided by Maryland Epidemiologists

Enter submitting facility information:

Depending on your jurisdiction, this may be:
- Collection site facility
- State Public Health Lab

Note: the submitting facility must match the organization with which you created your account. States wishing to be submitters will have to order tests.

Reports will be shared with State Labs, State Epidemiologists and collection sites.
Test Ordering

Maryland will pre-populate HAI coordinators from your region; select from a dropdown menu.

Enter submitting facility information:

If the submitter is the collection site facility, this section will have the same name as the “submitting facility”

Click in box to enter information
Test Ordering Details

Previous facilities will load or you can create a new facility

“Apply” to select pre-populated site

“Add New” to create another site
Creating A Facility

Details can be edited with the pencil icon or a different facility selected with the magnifying glass icon.
Entering Patient Information

TRAB must be a qualified health care professional (select credentials from the drop down menu)

Click in the box to begin entering patient demographic information
Patient Demographics

Please enter as much information as possible
Specimen information

Submitting facility specimen ID is a required field

Please include unique specimen IDs for each sample submitted

State Public Health Labs may not have an ID for these samples, but if they are tracking specimens and have an ID please include it as well

Note: orders can be saved at any time and resumed later, by clicking “save”
Submitting requests

When submitting, please review the following information:

After submitting an order, “Copy Order” will allow you to quickly enter subsequent specimen requests.

All information entered will by carried over to a new test request form.
Submitting subsequent requests

After “Copy Order” is selected, given that all samples are coming from the same collection facility, only the following information must be updated:

- Patient Demographic information – Add new patient or search for an existing one
- Specimen information

Click magnifying glass to create a new patient

Select existing patient

new patient
Submitting subsequent requests

After “Copy Order” is selected, given that all samples are coming from the same collection facility, only the following information must be updated:

- Patient Demographic information – Add new patient or search for an existing one
- Specimen information
Viewing requests

Click “All Specimens” tab at the top of the page to see requests.

Requests will be listed in a table.

To obtain a PDF of the request, click the magnifying glass.

PDF will pop up at the bottom of the window or in downloads folder.
Completed test request

Please print the final PDF of the test request and include it in the box with all specimens being submitted.