

**DEPARTMENT OF HEALTH AND MENTAL HYGIENE
2012 – 2020 WORK PLAN FOR EVALUATION REPORT ON
COMAR 10._____**

OBJECTIVES	ACTION STEPS	RESPONSIBLE PERSON	SCHEDULED COMPLETION DATE
I. Evaluate COMAR for the purpose of satisfying the requirement of State Government Article, §10-130 - 10-139, Annotated Code of Md.	<ol style="list-style-type: none"> 1. Inventory affected regulations. 2. Procedures and methods to be used to ensure comments from public / stakeholders / other affected units. <ol style="list-style-type: none"> A. To invite public comment on these regulations, the following procedures and methods will be used: (PICK WHICH OF THE FOLLOWING WILL BE USED AND DELETE THE OTHERS) <ol style="list-style-type: none"> 1. Publication of notice in the Maryland Register; 2. Publication of notice in newspapers of general circulation in the State; 3. Posting of notice on the unit's website; 4. Posting notice on Division of State Document's website; 5. Mailing of notice; and 6. Holding of public hearings at various locations around the State. B. To ensure the participation of stakeholders in the review process, the following procedures will be used: (EXPLAIN IN PARAGRAPH OR OUTLINE FORM): C. To ensure the participation in the review process of other units affected by the regulations, the following procedures will be used: (EXPLAIN IN PARAGRAPH OR OUTLINE FORM): 3. Procedures for gathering and reviewing of: A. Any recent scientific information related to the regulations being reviewed, if applicable; B. Similar regulations adopted or repealed by other states or the federal government; and C. Other appropriate information, are as follows: (EXPLAIN IN PARAGRAPH OR OUTLINE FORM): 4. Evaluate the need to retain, amend, or repeal each existing regulation based on the following criteria: <ol style="list-style-type: none"> A. Continue to be necessary for public interest; B. Continue to be supported by statutory authority and judicial opinions; C. Are obsolete or otherwise appropriate for amendment or repeal; D. Continue to be effective in accomplishing the intended purpose of the regulations; E. The information gathered under Action Steps 1 - 3. 		

II. Prepare report to the
Administrative, Executive
and Legislative Review
(AELR) Committee

1. Consolidate information obtained from objective #1 above
2. Write draft report.
3. Coordinate executive reviews of draft report.
4. Consolidate review comments and prepare final report.