



STATE OF MARYLAND

DHMH

Maryland Department of Health and Mental Hygiene

Larry Hogan, Governor - Boyd Rutherford, Lt. Governor - Dennis Schrader, Secretary

**IMPORTANT INFORMATION FOR ALL DENTISTS AND DENTAL HYGIENISTS
SCHEDULED TO RENEW THEIR LICENSES ON OR BEFORE JUNE 30, 2017**

The Maryland State Board of Dental Examiners is in the process of upgrading its license support system. Unfortunately, during this period the Board will not be able to process on-line license renewals for dentists and dental hygienists for the upcoming renewal period ending on June 30, 2017. **Therefore, all dentists and dental hygienists scheduled to renew their license by June 30, 2017 may only do so by completing a paper application.** The completed application must be accompanied by a check or money order made payable to the Maryland State Board of Dental Examiners. The application may be mailed to the Board or hand delivered to the Board's offices during normal business hours between 8:30 AM and 5:00 PM, Monday through Friday. The Board's offices will be closed on Monday, May 29, 2017 in observance of Memorial Day.

Very shortly paper applications and instructions will be mailed to dentists and dental hygienists at the address they maintain on file with the Board. It is therefore very important that the Board have your current mailing address. If you wish to change your mailing address please go to the Board's website at www.dhmh.md.gov/dental > choose: Forms & Apps > Miscellaneous > Change of Information. To speed the process please fax the form to 410-402-8505, ATTN Debbie Wurster. The Board cannot accept a change of address over the telephone. If you have questions regarding the Change of Information Form please contact Ms. Wurster at 410-402-8509.

In addition, if an applicant requires another renewal application it can be accessed on the Board's website at www.dhmh.md.gov/dental > choose either: 2017 Dentist Renewal Application Form or Dental Hygienist Renewal Application Form. Instructions accompany the forms.

Because of the volume of applications the Board strongly recommends that you complete your renewal application and submit it to the Board at your earliest opportunity. An application post-marked on or after July 1, 2017 will be considered late and the applicant will be subject to both the application fee and late fee. An application post-marked on or after August 1, 2017 will require the applicant to reinstate their license. In addition, any licensee practicing dentistry or dental hygiene on or after August 1, 2017 without a valid license issued by this Board will be considered to be practicing dentistry or dental hygiene without a license, which subjects the licensee to sanctions.

The Board is aware that most of you have grown accustomed to submitting their renewal application on-line. The Board sincerely apologizes for the inconvenience.

Ronald F. Moser, D.D.S.
Board President