

RESIDENTIAL SERVICES PLANNING & AUTHORIZATION At A Glance

Beginning on December 2019, until the Developmental Disabilities Administration’s (DDA) system is fully transitioned into *LTSSMaryland*, the DDA will be operating in two systems: *LTSSMaryland* and the legacy Provider Consumer Information System (PCIS2).

Until further notice:

- **Person-centered plans will be completed and approved in *LTSSMaryland***
- **Pilot providers, Personal Supports, and Supported Living Providers that have transitioned shall bill through *LTSSMaryland*, and**
- **All other DDA Providers offering services under the traditional service model will be authorized and billed through PCIS2.**

To help stakeholders navigate between the two systems, the following service mapping is noted for the different service names, units, scope, and billing instructions for the two systems.

Residential Services

- **Community Living - Group Home** services in *LTSSMaryland* will be authorized as Residential services in PCIS2. The services have the same daily unit in *LTSSMaryland* and PCIS2.
- **Community Living - Enhanced Support** services are in *LTSSMaryland* only and are only available from providers who have transitioned to *LTSSMaryland*.
- **Shared Living** services in the *LTSSMaryland* PCP will be authorized as Shared Living - Individual Family Care (IFC) in PCIS2. It is billed quarterly via the PCIS2 invoice process. Shared Living service levels are only available from providers who have transitioned to *LTSSMaryland*.
- **Supported Living** services transitioned to *LTSSMaryland* on January 1, 2021. It will be billed through *LTSSMaryland* only.

Service in <i>LTSSMaryland</i>	Unit	Service in PCIS2	Unit
Community Living - Group Home	Daily	Residential	Daily
Community Living - Enhanced Support	Daily	Not available	N/A
Shared Living	Month	Shared Living - Individual Family	Month
Shared Living Level 1, 2 and 3	Month	Not available	N/A
Supported Living	Daily	Not available	N/A

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 Revised Date: **03.15.2021**



Residential/ Community Living and Supported Living Services Matrix Scores, Add Ons and Dedicated Hours:

- Services authorized in *LTSSMaryland*
 - Rates for Community Living-Group Home, Community Living - Enhanced Supports, and Supported Living services include shared hours based on the size of the home. They also have an option for shared overnight hours.
 - Dedicated hours are used in *LTSSMaryland* when a person needs more staffing support than what is included in the shared service hours. These are hours that provide one-to-one or two-to-one staffing for a person.
- Services authorized in PCIS2
 - Rates for Residential services in PCIS2 include supervision levels based upon the person's matrix scores.
 - Add-ons can be authorized in PCIS2 when a person needs more staffing support than what is included in the rate for the person's matrix.
- The DDA will review dedicated hours in the PCP in *LTSSMaryland* and to ensure that the appropriate service level is authorized in PCIS2, based upon each person's assessed need.

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