MEANINGFUL DAY SERVICES
PLANNING & AUTHORIZATION
At a Glance

Beginning on December 2019, until the Developmental Disabilities Administration’s (DDA) system is fully transitioned into LTSSMaryland, the DDA will be operating in two systems: LTSSMaryland and the legacy Provider Consumer Information System (PCIS2).

Until further notice:

- **Person-centered plans will be completed and approved in LTSSMaryland**
- **Pilot providers, Personal Supports, and Supported Living Providers that have transitioned shall bill through LTSSMaryland, and**
- **All other DDA Providers offering services under the traditional service model will be authorized and billed through PCIS2.**

To help stakeholders navigate between the two systems, the following service mapping is noted for the different service names, units, scope, and billing instructions for the two systems.

### Meaningful Day Services

- **Career Exploration** will be authorized in PCIS2 as Supported Employment - Career Exploration for the Community Pathways Waiver and Career Exploration for the Community Supports Waiver. *
  - Career Exploration is a 15-minute service in LTSSMaryland and a daily service in PCIS2.

- **Community Development Services** will be authorized in PCIS2 as Community Learning Services for the Community Pathways Waiver and Community Development Services for the Community Supports Waiver.*
  - Community Development Services is a 15-minute service in LTSSMaryland and a daily service in PCIS2.

- **Day Habilitation Groups** (Small and Large Groups), one-to one, and two-to-one services will be authorized in PCIS2 as Day Habilitation, including add-ons as appropriate, for individualized staffing patterns. *
  - Day Habilitation is a 15-minute service in LTSSMaryland and a daily service in PCIS2.

- **Job Development** may be provided and billed for as a component of any of the daily Meaningful Day Services authorized in PCIS2. *
  - Meaningful Day Services are 15-minute services in LTSSMaryland and daily services in PCIS2.

- **Ongoing Job Supports** may be provided and billed for as part of Supported Employment services authorized in PCIS2.*
  - Ongoing job supports is a 15-minute service in LTSSMaryland and Supported Employment is a daily service in PCIS2.

*The provider must provide a minimum of four hours of service to bill for the daily service rate in PCIS2 (with the exception of COVID-19 flexibilities).

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- **Co-Worker Supports** has no comparable service available through PCIS2. Co-Worker Supports are only available from providers who have transitioned to LTSSMaryland.

- **Discovery** activities may be billed as a component of any meaningful day service in PCIS2 as part of the daily rate but may not be authorized or billed as a separate milestone service.

- **Follow-Along Supports** activities may be billed as a component of the Supported Employment service in PCIS2 as part of the daily rate but may not be authorized or billed as a separate monthly service.

- **Self-Employment Development Supports** may be billed as a component of the Supported Employment service in PCIS2 as part of the daily rate but may not be authorized or billed as a separate milestone service.

### Service in LTSSMaryland | Unit | Service in PCIS2 | Unit
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Career Exploration | 15 Minute | Career Exploration/Supported Employment: Career Exploration | Daily
Community Development Services | 15 Minute | Community Development Services/Community Learning Services | Daily
Co-Worker Supports | Upper Pay Limit | Not available | Daily
Day Habilitation Groups (Small and Large Groups) | 15 Minute | Day Habilitation (plus, add-ons for individualized staffing patterns) | Daily
Discovery | Milestone | Not available Note: May be deliverable as a component of any Meaningful Day service | Daily
Follow Along Supports | Monthly | Not available Note: May be deliverable as a component of Supported Employment services | Daily
Job Development | 15 Minute | May be billed under any Meaningful Day service in PCIS2 | Daily
On-going Job Supports | 15 Minute | Supported Employment | Daily
Self-Employment Development Supports | Milestone | Not available Note: May be deliverable as a component of Supported Employment | Daily