

MEANINGFUL DAY SERVICES PLANNING & AUTHORIZATION At a Glance

Beginning on December 2019, until the Developmental Disabilities Administration's (DDA) system is fully transitioned into *LTSSMaryland*, the DDA will be operating in two systems: *LTSSMaryland* and the legacy Provider Consumer Information System (PCIS2).

Until further notice:

- **Person-centered plans will be completed and approved in *LTSSMaryland***
- **Pilot providers, Personal Supports, and Supported Living Providers that have transitioned shall bill through *LTSSMaryland*, and**
- **All other DDA Providers offering services under the traditional service model will be authorized and billed through PCIS2.**

To help stakeholders navigate between the two systems, the following service mapping is noted for the different service names, units, scope, and billing instructions for the two systems.

Meaningful Day Services

- **Career Exploration** will be authorized in PCIS2 as Supported Employment - Career Exploration for the Community Pathways Waiver and Career Exploration for the Community Supports Waiver. *
 - Career Exploration is a 15-minute service in *LTSSMaryland* and a daily service in PCIS2.
- **Community Development Services** will be authorized in PCIS2 as Community Learning Services for the Community Pathways Waiver and Community Development Services for the Community Supports Waiver.*
 - Community Development Services is a 15-minute service in *LTSSMaryland* and a daily service in PCIS2.
- **Day Habilitation Groups** (Small and Large Groups), one-to one, and two-to-one services will be authorized in PCIS2 as Day Habilitation, including add-ons as appropriate, for individualized staffing patterns. *
 - Day Habilitation is a 15-minute service in *LTSSMaryland* and a daily service in PCIS2.
- **Job Development** may be provided and billed for as a component of any of the daily Meaningful Day Services authorized in PCIS2. *
 - Meaningful Day Services are 15-minute services in *LTSSMaryland* and daily services in PCIS2.
- **Ongoing Job Supports** may be provided and billed for as part of Supported Employment services authorized in PCIS2.*
 - Ongoing job supports is a 15-minute service in *LTSSMaryland* and Supported Employment is a daily service in PCIS2.

***The provider must provide a minimum of four hours of service to bill for the daily service rate in PCIS2 (with the exception of [COVID-19 flexibilities](#)).**

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- **Co-Worker Supports** has no comparable service available through PCIS2. Co-Worker Supports are only available from providers who have transitioned to LTSSMaryland.
- **Discovery** activities may be billed as a component of any meaningful day service in PCIS2 as part of the daily rate but may not be authorized or billed as a separate milestone service.
- **Follow-Along Supports** activities may be billed as a component of the Supported Employment service in PCIS2 as part of the daily rate but may not be authorized or billed as a separate monthly service.
- **Self-Employment Development Supports** may be billed as a component of the Supported Employment service in PCIS2 as part of the daily rate but may not be authorized or billed as a separate milestone service.

Service in LTSSMaryland	Unit	Service in PCIS2	Unit
Career Exploration	15 Minute	Career Exploration/ Supported Employment: Career Exploration	Daily
Community Development Services Community Development Services 1:1 Community Development Services 2:1	15 Minute	Community Development Services/ Community Learning Services	Daily
Co-Worker Supports	Upper Pay Limit	Not available	Daily
Day Habilitation Groups (Small and Large Groups) Day Habilitation 1:1 Day Habilitation 2:1	15 Minute	Day Habilitation (plus, add-ons for individualized staffing patterns)	Daily
Discovery	Milestone	Not available Note: May be deliverable as a component of any Meaningful Day service	Daily
Follow Along Supports	Monthly	Not available Note: Maybe deliverable as a component of Supported Employment services	Daily
Job Development	15 Minute	May be billed under any Meaningful Day service in PCIS2	Daily
On-going Job Supports	15 Minute	Supported Employment	Daily
Self-Employment Development Supports	Milestone	Not available Note: Maybe deliverable as a component of Supported Employment	Daily

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