



DEPARTMENT OF HEALTH

Larry Hogan, Governor · Boyd K. Rutherford, Lt. Governor · Dennis R. Schrader, Acting Secretary

TO: Participants Self-Directing Services
Coordinators of Community Services (CCS)
Fiscal Management Services Providers
Support Brokers

FROM: Bernard Simons, Deputy Secretary
Developmental Disabilities Administration

DATE: March 8, 2021

SUBJECT: Individual and Family Directed Goods and Services (IFDGS)

Note: Please inform appropriate staff members of the content of this memorandum.

Effective immediately, participants using the self-directed services delivery model can use budget cost savings for Individual and Family Directed Goods and Services (IFDGS) in their self-directed budget sheet for all Initial, Revised, and Annual Person-Centered Plans (PCPs).

Previously, IFDGS for the purpose of staff recruitment supports only was allowed for Initial and Annual PCPs and self-directed budget sheets.

Participants are now able to use cost savings for services, equipment, or supplies that enable the participant to maintain or increase independence and promote opportunities for the participant to live in and be included in their community as per DDA's Medicaid Waiver Programs requirements.

IFDGS are limited to \$5,500 per year from the total self-directed budget of which \$500 is dedicated to support staff recruitment efforts such as developing and printing flyers and using staffing registries. Staff recruitment supports are to be reflected in both the PCP and self-directed budget sheet. All other goods and services are reflected only in the self-directed budget sheet based on cost savings.

Participants can contact their Coordinator of Community Services for assistance with creating and revising their Self-Directed Budget Sheet.

cc: Patricia Sastoque, Director of Programs
NaToya Mitchell, Statewide Coordinator of Self-Directed Services
Valerie Roddy, Director of Fiscal & Operations
Robert White, Director of Fiscal & Operations
Dr. Yemonja Smalls, State Director for Coordination of Community Services
DDA Staff