



Rate Review Advisory Group

Developmental Disabilities Administration

June 22, 2023



Agenda

1. Welcome and Opening Remarks
2. Approval of Meeting Minutes
3. Rate-Related Policy Updates
4. Status of May Action Items
5. General Ledger Data Collection Process Update
6. FY25 Data Collection Tool
7. Open Discussion
8. Next Steps and Adjournment

Welcome and Introductions

DDA Vision:

People with developmental disabilities will have full lives in the communities of their choice where they are included, participate, and are active citizens.

DDA Mission:

Create a flexible, person-centered, family-oriented system of supports so people can have full lives.

Approval of Meeting Minutes

Rate-Related Policy Updates

1. BLS
2. CPI vs. COLA
3. Service Adjustments
4. Training Matrix Overview

Status of May Action Items

Topic	Status
GL Template finalized and distributed to providers	GL Template, instructions, and example template emailed to providers on May 19th.
Hilltop to provide GL Tool training seminars	Three training seminars were completed on 6/6, 6/12, and 6/14.
Optumas FY25 DCT Q&A Webinar Sessions	Held on May 24th and 31st.
Optumas to review FY25 DCT submitted from provider community	Feedback due on June 9th. Ongoing review and analyses of data.

General Ledger Data Collection Template

General Ledger Data Collection Template Implementation

Communication, Training, and Technical Assistance Activities	Time Frame
Initial draft of GL Collection Template shared with the RRAG for review and feedback	October 2022
DDA Provider Pilot Workgroup meetings and technical assistance to review template, solicit feedback, and collect data	November 2022 – January 2023
Pilot Workgroup informed Draft GL Collection Template Shared with RRAG	March 2023
RRAG Meetings: Discussion of Draft GL Collection Template to identify outstanding issues and technical assistance needs	March – April 2023
Finalize Draft of GL Collection Template	May 2023
Communication and distribution of GL Collection Template and supporting documents to DDA providers	May 2023
GL Collection Template Trainings <ul style="list-style-type: none"> • Review of template instructions, cost categories, and example template. Trainings recorded and posted. 	May – June 2023
Targeted Technical Assistance Sessions – TBD based on provider input	May – June 2023
1:1 Technical Assistance available upon provider request	May – June 2023
Provider network begins collecting data for FY24 consistent with GL template reporting guidelines	July 1, 2023
Technical Assistance available by provider request	Ongoing

General Ledger Data Collection

Next Steps

- Training and technical assistance opportunities
 - [Recorded webinar trainings](#) available
 - June 6th: Residential Services
 - June 12th: Support Services
 - June 14th: Meaningful Day Services
 - 1:1 meetings with providers available on request
 - Additional assistance as requested
- Centralized TA contact: dda_rate@hilltop.umbc.edu
- ***Providers begin collecting data to report on the new GL Data Collection Template in FY 2024***
- ***Data will be due in September 2024***

FY25 Priorities and Data Collection Tool

Rate Priorities/Focus Areas

Item	Topic for Review for FY25	Current Rate Data Source	Data Updates
1	Facility	2017 Rate-Setting GLs	FY25 DCT
2	Program Support	2017 Rate-Setting GLs	FY25 DCT
3	Distribution of transportation costs	Allocated based on DSP hours (like other components)	FY25 DCT ?
4	Non-billable time adjustment	Implicit in some components & wage assumption	FY25 DCT ?
5	Structure change (group sizes)	DDA Structure	FY25 DCT - Provider Feedback
6	Base Wage	BLS 2018 & CPI & COLA (21-1093 at various %s)	2021 BLS
7	Training	Hours req. per DDA/avg. hrs worked & replacement	FY25 DCT
8	Service Adjustment (Closures)	Avg. state closures / days open (2014-2016)	Most Recent 3 years' closure data

FY25 DCT: Initial Profile of Responses

- As of June 12, 50 responses received. The following numbers will decrease as we check and validate data.
 - Program Supports: 42 responses with some data
 - Facility Costs: 39 responses with some data
 - Training Data: 45 response with some data
 - Structural Change: 20 comments
- Current step in process: Data Validation
 - Identify quality of responses
 - Quantify responses by data point (Region, Service Type)
 - Quantify sample representation
 - Identify outliers
 - Review and potentially correct errors

FY25 DCT: Next Steps

- Compile data for Program Supports (PS) and Facility
 - Review data for statistical significance
 - If there are adequate data, then calculate a new PS and Facility component percentages
- Validation and comparison of turnover data
- Compile feedback for Day Habilitation service structure and discuss internally
- By next meeting: The goal is to share the results of our data analysis

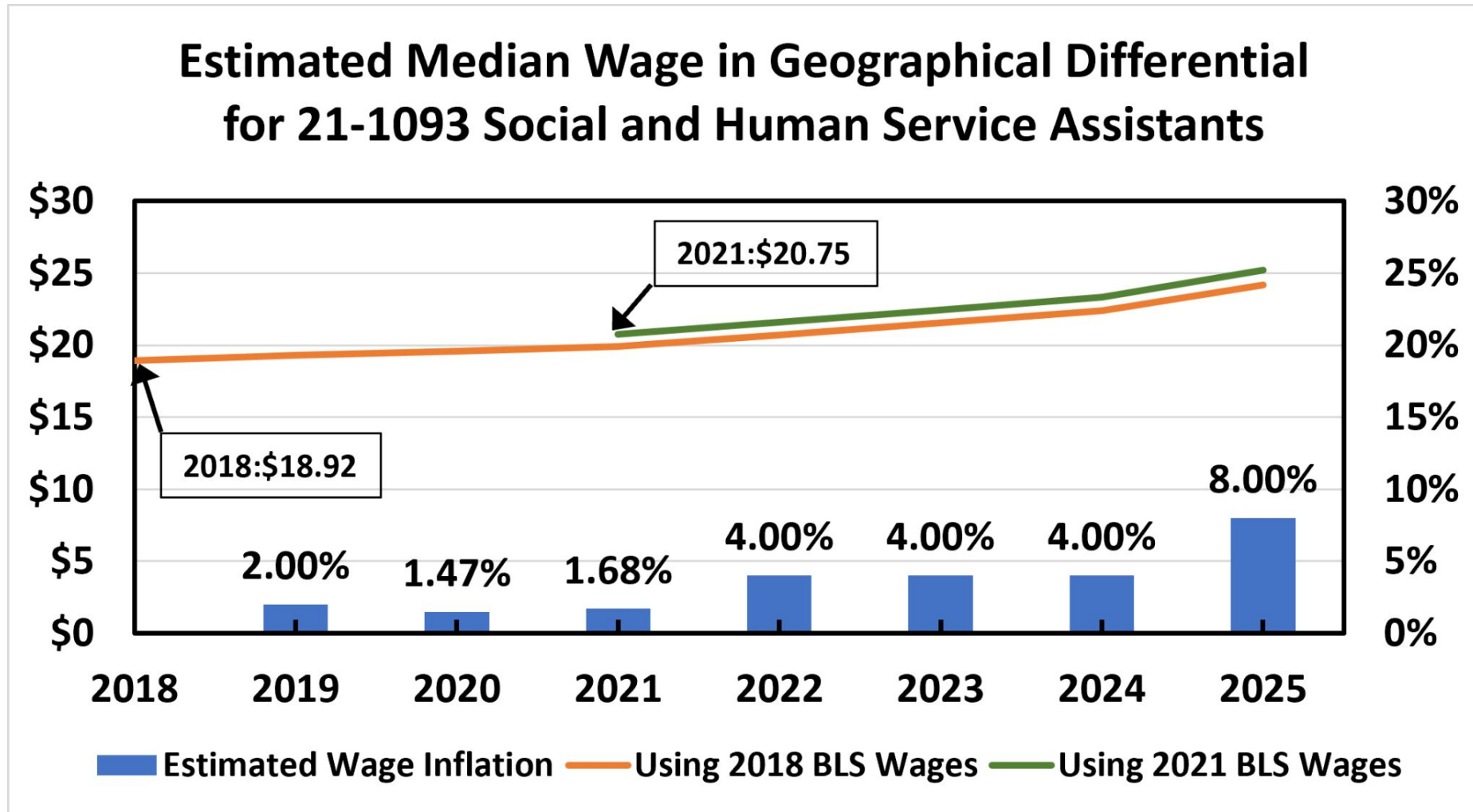
Training

- DDA “Required Training” list being updated
- Training component requires 2 pieces
 - Numerator (Training hours required) - from DDA
 - Denominator (Expected hours worked) - from DCT

Numerator update:

Position	Services	Previous Req. Hours	Updated Req. Hours
DSP I	Day Habilitation: Group	63	76
DSP I w/ Beh. & Med.	Day Habilitation: 2:1 and 1:1	94	95

BLS Wages



BLS Wages

Completed Wage Analysis Summary			Adjusted 2018 BLS Wages		Adjusted 2021 BLS Wages		Final Comparison	
Day Hab Service	BLS Wage Percentile	Projection Year	Rest of State	Geo. Diff.	Rest of State	Geo. Diff.	Rest of State	Geo. Diff.
2:1	75%	2024	\$24.24	\$28.46	\$24.42	\$30.09	1%	6%
1:1	75%	2024	\$24.24	\$28.46	\$24.42	\$30.09	1%	6%
Small Group (2-5)	75%	2024	\$24.24	\$28.46	\$24.42	\$30.09	1%	6%
Large Group (6-10)	90%	2024	\$29.35	\$35.73	\$29.35	\$33.88	0%	-5%

BLS Wages

- Previously shared preliminary results
- Reviewed impacts for other codes and wage percentiles
 - Largely flat or negative - of 16 comparison points outside Geo. Diff
 - 11 were negative (as low as -16%)
 - 4 roughly flat (<2%)
 - 1 increase above 2%
- Likely volatile due to pandemic
- DDA Decisions:
 - Adjust to 2021 data for day hab (except negative 5% region/service)
 - Review emerging data for future cycles

Day Habilitation/Employment Services

- Day Habilitation
- Employment Services
 - Discovery
 - Job Development
 - Follow Along
 - Ongoing
 - Co-worker Support
 - Self-employment Support

Open Discussion



Next Steps and Adjournment

Developmental Disabilities Administration

Calendar of Events
July 2023

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SUN	MON	TUE	WED	THU	FRI	SAT
25	26	27 Technology First Task Force "Tech Tuesdays" Lunch and Learn Series Support Broker Initial Certification Training	28 Update: DDA and DORS Quarterly Joint Trainings	29	30 The Deputy Secretary's Webinar Series of Monthly Updates	1
2	3	4	5	6	7	8
9	10	11 Support Broker Re - Certification Training	12	13 Money Follows the Person (MFP) Stakeholder Advisory Group Meeting	14	15
16	17	18 DDA RN Case Manager/Delegating Nurse /MTTP Trainer Orientation Support Broker Initial Certification Training	19 Support Broker Services Update Webinar	20 Maryland Department of Health DDA Rate Review Advisory Group	21	22
23	24	25 Support Broker Re - Certification	26	27	28 The Deputy	29

- Meetings occur monthly until August 2023 and will be posted on the [DDA's Training Calendar](#)

Upcoming Meeting Dates

- Thursday, July 20, 2023 from 12:30 to 2:30 PM
- Thursday, August 10, 2023 from 12:30 to 2:30 PM

Rate Review Advisory Group Materials

<https://health.maryland.gov/dda/Pages/RATE-REVIEW-ADVISORY-GROUP.aspx>

MARYLAND DEPARTMENT OF HEALTH
Developmental Disabilities Administration

Home Individuals Families Providers Transformation **LTSSMaryland** Electronic Visit Verification (EVV) POLICYSTAT Person-Centered Planning

Quick Links

[LTSS RATES/RATE REVIEW ADVISORY GROUP](#)



Thank You!

See you on July 20th from 12:30PM to 2:30PM