



Rate Review Advisory Group

Developmental Disabilities Administration

May 18, 2023



Agenda

1. Welcome and Opening Remarks
2. Approval of Meeting Minutes
3. Policy Updates
4. Status of April Action Items
5. General Ledger Data Collection Process Update
6. FY25 Rate Review Priorities
7. FY25 Data Collection Tool
8. Open Discussion
9. Next Steps and Adjournment

Welcome and Introductions

DDA Vision:

People with developmental disabilities will have full lives in the communities of their choice where they are included, participate, and are active citizens.

DDA Mission:

Create a flexible, person-centered, family-oriented system of supports so people can have full lives.

Approval of Meeting Minutes

Policy Updates

- Employment Services

Status of April Action Items

Topic	Status
State team to provide update on requested extension to feedback deadline	Date to provide feedback was extended from 4/17 to 4/20
State team to follow up with DCAR	Update to be shared during 5/18 meeting
Finalize the GL template data collection tool	In progress
State team to review status of CPI and COLA discussion and send out additional details about analysis	Update pending
Share updated GL Data Collection Tool for FY25 rate cycle	Emailed to members 5/11

General Ledger Data Collection Template

General Ledger Data Collection Template Implementation

Communication, Training, and Technical Assistance Activities	Time Frame
Initial draft of GL Collection Template shared with the RRAG for review and feedback	October 2022
DDA Provider Pilot Workgroup meetings and technical assistance to review template, solicit feedback, and collect data	November 2022 – January 2023
Pilot Workgroup informed Draft GL Collection Template Shared with RRAG	March 2023
RRAG Meetings: Discussion of Draft GL Collection Template to identify outstanding issues and technical assistance needs	March – April 2023
Finalize Draft of GL Collection Template	May 2023
Communication and distribution of GL Collection Template and supporting documents to DDA providers	May 2023
GL Collection Template Trainings <ul style="list-style-type: none"> • Introduce the template, provide initial training on cost categories, and review completing the template. Trainings will be recorded and posted. 	May – June 2023
Targeted Technical Assistance Sessions – TBD based on provider input	May – June 2023
1:1 Technical Assistance available upon provider request	May – June 2023
Provider network begins collecting data for FY24 consistent with GL template reporting guidelines	July 1, 2023
Technical Assistance continues to be available by provider request	Ongoing

General Ledger Data Collection

Next Steps

- Distribution of the GL Data Collection Template and support documents to the DDA Provider Community
- Training and technical assistance opportunities:
 - Recorded webinar training to introduce the template, cost categories, and instructions
 - Targeted technical assistance
 - 1:1 meetings with providers
 - Additional assistance as requested
- Centralized TA and contact: dda_rate@hilltop.umbc.edu
- ***Providers begin collecting data to report on the new GL Data Collection Template in FY 2024***
- ***Data will be due in September 2024***

FY25 Rate Review Priorities

Rate Priorities/Focus Areas

Item	Topic for Review for FY25	Current Rate Data Source	Data Updates
1	Facility	2017 Rate-Setting GLs	FY25 DCT
2	Program Support	2017 Rate-Setting GLs	FY25 DCT
3	Distribution of transportation costs	Allocated based on DSP hours (like other components)	FY25 DCT ?
4	Non-billable time adjustment	Implicit in some components & wage assumption	FY25 DCT ?
5	Structure change (group sizes)	DDA Structure	FY25 DCT - Provider Feedback
6	Base Wage	BLS 2018 & CPI & COLA (21-1093 at various %s)	2021 BLS
7	Training	Hours req. per DDA/avg. hrs worked & replacement	FY25 DCT
8	Service Adjustment (Closures)	Avg. state closures / days open (2014-2016)	Most Recent 3 years' closure data

FY25 Data Collection Tool

Updates on the FY25 Data Collection Tool

FY25 DCT (Data Collection Tool) distributed to RRAG and providers last week:

- Submission Deadline: Friday June 9th, 2023
 - Question sessions to be scheduled
 - Submit to rrag.dda@maryland.gov
- There are 4 tabs to be filled out
 - Program Support/Facility costs
 - Training - Turnover
 - Service Structure/Groupsize feedback
 - MACS Proposed data collection tool

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Base Wage Analysis

Service	BLS %	Proj. Year	Rest of State			Geographic Differential		
			FY24 Rates BLS Wages	May 2021 BLS Data	% Diff	FY24 Rates BLS Wages	May 2021 BLS Data	% Diff
Day Hab 2:1, 1:1, Small Group (2-5)	75%	2024	\$ 24.24	\$ 25.00	3%	\$ 28.46	\$ 30.09	6%
Day Habilitation Large Group (6-10)	90%	2024	\$ 29.35	\$ 30.18	3%	\$ 35.73	\$ 33.88	-5%

- Comparison of the updated May 2021 BLS data projected to 2024 to current FY24 base wage
- On average, Rest of State Wage is 3% higher and Geographic Differential Rate is 6% higher than FY24 (Except for large group)



Base Wage Analysis

- DDA decision to pass through latest BLS wages for all Day Habilitation services except for the geographic differential large group BLS base wage as that would result in a decrease.
- Approximately 8% increase to the Rest of State rates, and 11% increase to the Geographic Differential rates except for Large Group
 - Change in rates estimated based on just the BLS update.
 - No other changes included (such as inflation or service adjustment)

Open Discussion - Base Wage

- Approximately 5-10 minutes (or as time allows)

Service Adjustment Analysis

Year	Total	3 Year Moving Average	3 Year Service % Calc
2014	11		
2015	10		
2016	5	8.7	3.6%
2017	4	6.3	2.6%
2018	18	9.0	3.8%
2019	12	11.3	4.7%
2020	8	12.7	5.3%
2021	10	10.0	4.2%
2022	14	10.7	4.4%
Total	117		

- Number of Days of State Closures per Year:
 - Liberal leave or closure in effect for any county
- Current adjustment percentage is app. 3.6%
- Partial Service Adj. % using most recent 3 years:
 - $32/720 = 4.4\%$



Service Adjustment Analysis

- DDA decision to update the service adjustment calculation to utilize most recent three years and incorporate the 4.4% into the Day Habilitation Rates
- Approximately 0.8% increase all rates
 - Change in rates estimated based on just the Service Adjustment % update.
 - No other changes included (such as BLS or inflation)

Open Discussion - Service Adjustment

- Approximately 5-10 minutes (or as time allows)

Open Discussion



Next Steps and Adjournment

Developmental Disabilities Administration

Calendar of Events
June 2023

< previous

next >

SUN	MON	TUE	WED	THU	FRI	SAT
28	29	30	31 PCP Enhancement Committee Meeting	1 Community Settings Questionnaire	2	3
4	5	6 Support Broker Initial Certification Training	7	8	9	10
11	12	13 Support Broker Re - Certification Training	14	15	16	17
18	19	20 Trauma Informed Care Train the Trainer Training	21	22 DDA Statewide Nurses Meeting - Dental Care Maryland Department of Health DDA Rate Review Advisory Group	23	24
25	26	27 Technology First Task Force "Tech Tuesdays" Lunch and Learn Series	28 Update: DDA and DORS Quarterly Joint Trainings	29	30 The Deputy Secretary's Webinar Series of Monthly Updates	1

- Meetings occur monthly until August 2023 and will be posted on the [DDA's Training Calendar](#)

Upcoming Meeting Dates

- Thursday, June 22, 2023 from 12:30 to 2:30PM
- Thursday, July 20, 2023 from 12:30 to 2:30 PM
- Thursday, August 10, 2023 from 12:30 to 2:30 PM

Rate Review Advisory Group Materials

<https://health.maryland.gov/dda/Pages/RATE-REVIEW-ADVISORY-GROUP.aspx>

MARYLAND DEPARTMENT OF HEALTH
Developmental Disabilities Administration

Home Individuals Families Providers Transformation **LTSSMaryland** Electronic Visit Verification (EVV) POLICYSTAT Person-Centered Planning

Quick Links

LTSS RATES/RATE REVIEW
ADVISORY GROUP



Thank You!

See you on June 22nd from 12:30PM to 2:30PM