



# Rate Review Advisory Group

## Developmental Disabilities Administration

April 13, 2023



# Agenda

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1. Welcome and Opening Remarks
2. Approval of Meeting Minutes
3. Policy Updates
4. Status of March Action Items
5. General Ledger Data Collection Process Update
6. FY25 Rate Review Priorities
7. Open Discussion
8. Next Steps and Adjournment

# Welcome and Introductions

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## **DDA Vision:**

People with developmental disabilities will have full lives in the communities of their choice where they are included, participate, and are active citizens.

## **DDA Mission:**

Create a flexible, person-centered, family-oriented system of supports so people can have full lives.

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# Approval of Meeting Minutes

# Policy Updates

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- Employment Services
  - Survey
  - Employment 1st Workgroup

# Status of March Action Items

Topic	Status
Incorporate feedback for GL Data Collection Template	Will be shared by Hilltop during the GL data collection template development discussion
Share updated GL Data Collection Tool for FY25 rate cycle	Emailed to members 4/6
State team to offer clarity on waiver questions resulting from MDH memo	Questions outside scope of RRAG will be answered separately
State team to follow-up with DCAR about GL template taking the place of the cost reports until providers are fully transitioned	Update pending
Share March Appendix with members	Emailed to members 4/6



# General Ledger Data Collection Template Development

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## Draft GL Data Collection Template Development

- Utilized past data collection process and cost category guidance as the foundation template
- Received feedback from RRAG after sharing October 2022
- Engaged Provider Workgroup November 2022 – January 2023 for feedback and data collection
- Vetted comments with CBIZ/Optumas and DDA to inform edits to document
- Updated draft shared with RRAG March 2023 based on feedback from providers

# General Ledger Data Collection

## Template Revisions

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Feedback received from several providers and stakeholders

- Instructions: suggestions to add clarity
- Cost Categories: additions, revisions, clarifications
- Wages: billable vs. non-billable time
- Template format
- Acuity
- Cost allocation guidance



# General Ledger Data Collection

## Next Steps

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- Finalize GL Data Collection Template and share with the DDA Provider Community in May 2023
  - Recorded webinar training to introduce the template, cost categories, and instructions
  - Provide sample template with examples
  - Targeted technical assistance
  - 1:1 meetings with providers
  - Additional identified assistance
- Providers collect data consistent with the GL Template starting in FY 2024. Providers will submit data for FY 2024 in fall 2024.

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# FY25 Rate Review Priorities

# Rate Priorities/Focus Areas

Item	Topic for Review for FY25	Current Rate Data Source	Data Updates
1	Facility	2017 Rate-Setting GLs	Mini GL request
2	Program Support	2017 Rate-Setting GLs	Mini GL request
3	Distribution of transportation costs	Allocated based on DSP hours (like other components)	RRAG input
4	Non-billable time adjustment	Implicit in some components & wage assumption	RRAG input
5	Structure change (group sizes)	DDA Structure	RRAG input
6	Base Wage	BLS 2018 & CPI & COLA (21-1093 at various %s)	2021 BLS, RRAG member data
7	Training	Hours req. per DDA/avg. hrs worked & replacement	Any changes to reqs, FT vs PT, turnover?
8	Service Adjustment (Closures)	Avg. state closures / days open (2014-2016)	Most recent three years?

# Updates on the FY25 Data Collection Template

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Draft FY25 DCT (Data Collection Template) distributed to RRAG last week

- Program Support and Facility Component
  - Incorporated feedback from last meeting
  - Slated to finalize and distribute to providers by end of April 2023
- Looking for discussion/feedback on red tabs:
  - Transportation - distribution of costs
  - Non-Billable time - how best to account for NB time
  - Rate Structure for Day Habilitation Small and Large Group

# Updates on the FY25 Data Collection Template

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Draft FY25 DCT distributed to RRAG last week

- DDA needs feedback from RRAG to proceed
  - Goal: Collaboratively develop a DCT to examine an agreed upon proposal to address the issues for Day Habilitation services
  - Potential adjustments **must be data driven**
  - Timely progress contingent upon input from RRAG and provider participation
  - Sufficient number of provider responses needed with data quality examined for each issue

# Updates on the FY25 Data Collection Template

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Draft FY25 DCT distributed to RRAG last week

- DDA needs feedback from RRAG to proceed
  - All feedback must be submitted by Monday, April 17th 2023
  - Please submit all feedback to: [rrag.dda@maryland.gov](mailto:rrag.dda@maryland.gov)

# Base Wage Analysis

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- Day Habilitation uses BLS employment code
  - 21-1093: Social and Human Service Assistants
- Two rates to account for the different costs in rural vs urban settings: Rest of State vs. Geographic Differential Rate
  - Originally built up by deducing the Rest of State wage from the Geographic Differential and Statewide rates provided by BLS site
  - November 2021: MACS proposed a buildup of rates by county. The proposal was accepted and the base wage was adjusted to reflect this new methodology
- Current BLS data is from May 2018 and was projected forward to create FY24 rates

# Base Wage Analysis

Service	BLS %	Proj. Year	Rest of State			Geographic Differential		
			FY24 Rates BLS Wages	May 2021 BLS Data	% Diff	FY24 Rates BLS Wages	May 2021 BLS Data	% Diff
Day Hab 2:1, 1:1, Small Group (2-5)	75%	2024	\$ 24.24	\$ 25.00	3%	\$ 28.46	\$ 30.09	6%
Day Habilitation Large Group (6-10)	90%	2024	\$ 29.35	\$ 30.18	3%	\$ 35.73	\$ 33.88	-5%

- Comparison of the updated May 2021 BLS data projected to 2024 to current FY24 base wage
- On average, Rest of State Wage is 3% higher and Geographic Differential Rate is 6% higher than FY24 (Except for large group)





# Open Discussion - Base Wage

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# Training Component

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- Staffing level assumed in current rates (per DDA):
  - Day Habilitation Small and Large group use DSP I - 63 hours total
  - Day Habilitation 1:1 and 2:1 use DSP I with Behavior & Meds - 94 total hours
- Considerations for inclusion in rates:
  - Full time vs. Part time employees
  - Staff replacement hours needed
  - Turnover rates
  - Initial vs Ongoing hours
- Updates: Training Matrix Alignment (in progress)

# Open Discussion - Training

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# Service Adjustment Analysis

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- Current numbers to account for service interruption:

Year	Closures	Days (Full)	Days (Partial)	Full Year Factor	Partial Year Factor
2014	12.00	365.0	240.0	3.3%	5.0%
2015	8.00	365.0	240.0	2.2%	3.3%
2016	6.00	366.0	240.0	1.6%	2.5%
Total	26.00	1,096.0	720.0	2.4%	3.6%

- Day Habilitation Services
  - Uses the Partial Year Factor of 3.6%

# Service Adjustment Analysis

Year	Total	3 Year Moving Average
2010	9	
2011	6	
2012	5	6.7
2013	5	5.3
2014	11	7.0
2015	10	8.7
2016	5	8.7
2017	4	6.3
2018	18	9.0
2019	12	11.3
2020	8	12.7
2021	10	10.0
2022	14	10.7
<b>Total</b>	<b>117</b>	

Number of Days of State Closures per Year:

- Liberal leave or closure in effect for any county

Partial Service Adj. % using most recent 3 years:

- $32/720 = 4.4\%$



# Open Discussion - Service Adjustment

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# Next Steps and Adjournment

## Developmental Disabilities Administration

Calendar of Events  
May 2023

< previous

next >

SUN	MON	TUE	WED	THU	FRI	SAT
30	1	<a href="#">2</a> Support Broker Initial Certification Training	3	4	5	6
7	8	<a href="#">9</a> DDA RN Case Manager/Delegating Nurse /MTTP Trainer Orientation Support Broker Re - Certification Training	10	11	12	13
14	15	<a href="#">16</a> Support Broker Initial Certification Training	17	<a href="#">18</a> Maryland Department of Health DDA Rate Review Advisory Group	19	20
21	22	<a href="#">23</a> Support Broker Re - Certification Training	24	25	<a href="#">26</a> The Deputy Secretary's Webinar Series of Monthly Updates	27

- Meetings occur monthly until August 2023 and will be posted on the [DDA's Training Calendar](#)

# Upcoming Meeting Dates

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- Thursday, May 18, 2023 from 12:30 to 2:30 PM
- Thursday, June 22, 2023 from 12:30 to 2:30PM
- Thursday, July 20, 2023 from 12:30 to 2:30 PM
- Thursday, August 10, 2023 from 12:30 to 2:30 PM



# Rate Review Advisory Group Materials

<https://health.maryland.gov/dda/Pages/RATE-REVIEW-ADVISORY-GROUP.aspx>

MARYLAND DEPARTMENT OF HEALTH  
Developmental Disabilities Administration

Home Individuals Families Providers Transformation **LTSSMaryland** Electronic Visit Verification (EVV) POLICYSTAT Person-Centered Planning

Quick Links

[LTSS RATES/RATE REVIEW ADVISORY GROUP](#)

# Thank You!

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See you on May 18th from 12:30PM to 2:30PM