



Maryland
DEPARTMENT OF HEALTH

Rate Review Advisory Group

Developmental Disabilities Administration

3/16/23



Agenda

1. Welcome and Opening Remarks
2. Approval of Meeting Minutes
3. Policy Updates
4. Status of February Action Items
5. General Ledger Data Collection Process Update
6. FY25 Rate Review Priorities
7. Open Discussion
8. Next Steps and Adjournment

Welcome and Introductions

DDA Vision:

People with developmental disabilities will have full lives in the communities of their choice where they are included, participate, and are active citizens.

DDA Mission:

Create a flexible, person-centered, family-oriented system of supports so people can have full lives.

Approval of Meeting Minutes

Policy Updates

Policy Areas:

- Employment

Status of February Action Items

Topic	Status
List of past data collected and available and applicable to review.	To be shared by Optumas today
Share updated data collection rubric.	To be shared by Optumas today
Offer clarity on expectations around members working in between the RRAG monthly meetings.	Members may meet to advance work outside RRAG meetings. Submit requests to present work to rrag.dda@maryland.gov at least two weeks prior to next meeting.
General Ledger Data Collection Tool	Emailed to members on 3/8/23.
Transportation adj. from last cycle (Shared at August 2022 meeting)	Emailed to members on 3/8/23.

General Ledger Data Collection Template Development

Draft GL Data Collection Template Development

- Utilized past data collection process and cost category guidance as the foundation for the template
- Shared with RRAG in October 2022 and received feedback
- Engaged Provider Workgroup November 2022 – January 2023 to collect data, feedback, comments, and suggestions
- Vetted comments with CBIZ/Optumas and DDA to inform edits to document

General Ledger Data Collection Template Review

Draft GL Data Collection Template shared with RRAG for additional review and feedback

- Share with networks
- Engage provider fiscal staff
- Identify assistance needed to support providers with the transition to standardized data collection

All feedback can be shared directly with Hilltop:

dda_rates@hilltop.umbc.edu

General Ledger Data Collection

Next Steps

- Collect RRAG and stakeholder feedback via email through March 24, 2023
 - Template format
 - Template instructions
 - Cost Categories
 - Technical Assistance Needs
- Finalize GL Data Collection Template and share with the DDA Provider Community in April
 - Recorded webinar training to introduce template, cost categories, and instructions
 - Targeted technical assistance
 - 1:1 meetings with providers
 - Additional identified assistance
- Providers begin collecting data to report on the new GL Data Collection Template in FY 2024

FY25 Rate Review Priorities

Available Data Sources

- Wage data
 - 2018 BLS Wage data (used in initial rate-setting)
 - May 2021 Updated BLS Wage data
 - Employment 1st Workgroup data - Pending
- 2017 Rate-Setting Cycle Data
 - Provider General Ledgers
 - 2014-2016 Average closure/open days
 - FY17 Wage Surveys
- Past and current population/member data
- Transportation data template from FY24 cycle
- CPI & COLA increases, funding level increases
- Training Requirements

Rate Priorities/Focus Areas

March RRAG Focus Topics

(May require more discussion and/or data collection from providers)

- Facility Component
- Program Support Component
- Distribution of Transportation Costs Across Settings
- Non-billable time
- Review of rates structure

Rate Priorities/Focus Areas

April RRAG Focus Topics

(More information readily available/less lead time needed)

- Base Wage Assumption
- Training Component
- Service Adjustment (Closures)

Rate Priorities/Focus Areas

Item	Topic for Review for FY25	Current Rate Data Source	Data Updates
1	Facility	2017 Rate-Setting GLs	Mini GL request
2	Program Support	2017 Rate-Setting GLs	Mini GL request
3	Distribution of transportation costs	Allocated based on DSP hours (like other components)	RRAG input
4	Non-billable time adjustment	Implicit in some components & wage assumption	RRAG input
5	Structure change (group sizes)	DDA Structure	RRAG input
6	Base Wage	BLS 2018 & CPI & COLA (21-1093 at various %s)	2021 BLS, RRAG member data
7	Training	Hours req. per DDA/avg. hrs worked & replacement	Any changes to reqs, FT vs PT, turnover?
8	Service Adjustment (Closures)	Avg. state closures / days open (2014-2016)	Most recent three years?

Rate Priorities/Focus Areas

Facility and Program Support (PS) Components

Existing Data (from 2017 Rate-Setting GLs)

Service	Source	Facility % (Fac \$ / Wage \$)	PS % (PS \$ / Wage \$)
Day Hab. 2:1 Staffing Ratio	Day Small Setting	21.0%	27.3%
Day Hab. 1:1 Staffing Ratio	Day Small Setting	21.0%	27.3%
Day Hab. Small Group (2-5)	Day	23.0%	34.9%
Day Hab. Large Group (6-10)	Day	23.0%	34.9%

Rate Priorities/Focus Areas

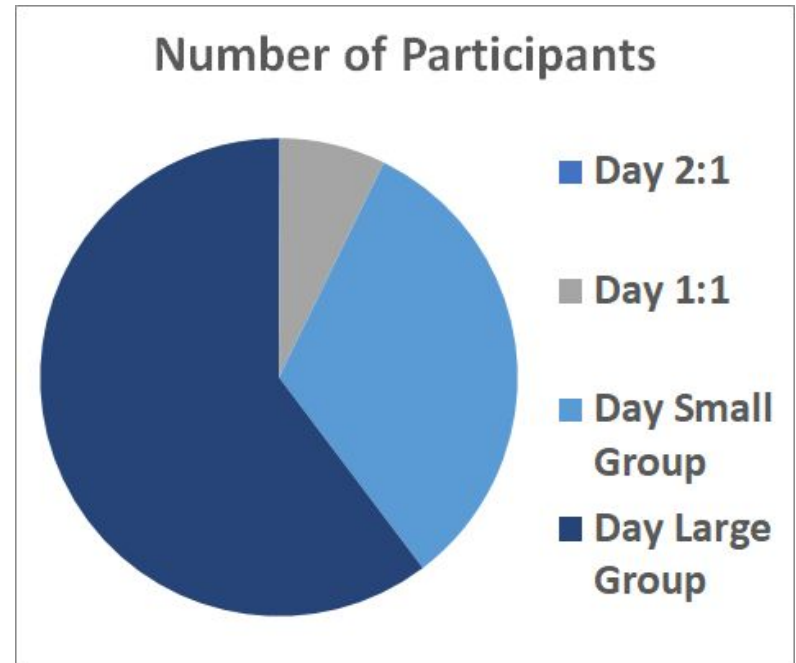
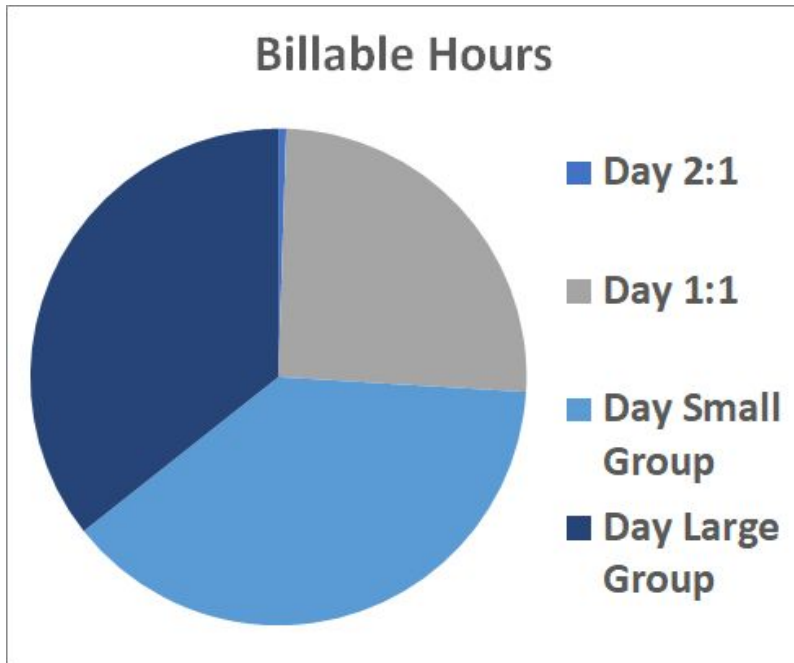
Facility and Program Support (PS) Components

Data Request (FY22)

Service	Region	DSP Wages	Program Support	Facility	PS %	Fac %
Day Hab. 2:1 Staffing Ratio	D.C. or Other					
Day Hab. 1:1 Staffing Ratio	D.C. or Other					
Day Hab. Small Group (2-5)	D.C. or Other					
Day Hab. Large Group (6-10)	D.C. or Other					
Day Hab. (Total)	D.C. or Other	\$A	\$B	\$C	B/A	C/A

Rate Priorities/Focus Areas

Distribution of Transportation Component



How to allocate costs?

Rate Priorities/Focus Areas

Transportation Component

(Recap of Previous Discussions)

- Detailed and technical, shared in detail last September (appendix attached)
- Current alternative would shift dollars out of 2:1, 1:1; small group smaller shift; increase to large group

Rate Priorities/Focus Areas

Transportation Component

Discussion

- Goal for discussion today is *process* (not numbers)
- Any immediate consensus?

Rate Priorities/Focus Areas

Non-Billable Time Topic Introduction

- Rates intend to reflect reasonable and allowable costs for providing service
- Revenue from rates intended to cover billable and non-billable costs, reimbursed through billed rates
- Intent for Current Structure:
 - Wage + Components cover billable & non-billable
- Intent for Alternative Structure:
 - Wage + Components cover billable
 - Explicit adj. to cover non-billable

Rate Priorities/Focus Areas

Non-Billable Time Considerations

- No current data splits: billed vs. non-billed wages
- Would need providers to track for future cycles
- Rate model inherently has some non-billable time
 - Transp., Program Support, Training etc.
 - Wage selections above DDA Provider Wage Survey averages
- Would need to split implicit components, replace with explicit adjustment
- All services impacted (or inconsistent)

Rate Priorities/Focus Areas

Non-Billable Time Alternative Process

- Wage assumptions may require reduction
- Components including non-billable time reduced
 - Need data to support amount
- All other wage-based components increase
 - Lower denominator
 - Need data to support amount
- Explicit adjustment added
 - Need data to support amount

Rate Priorities/Focus Areas

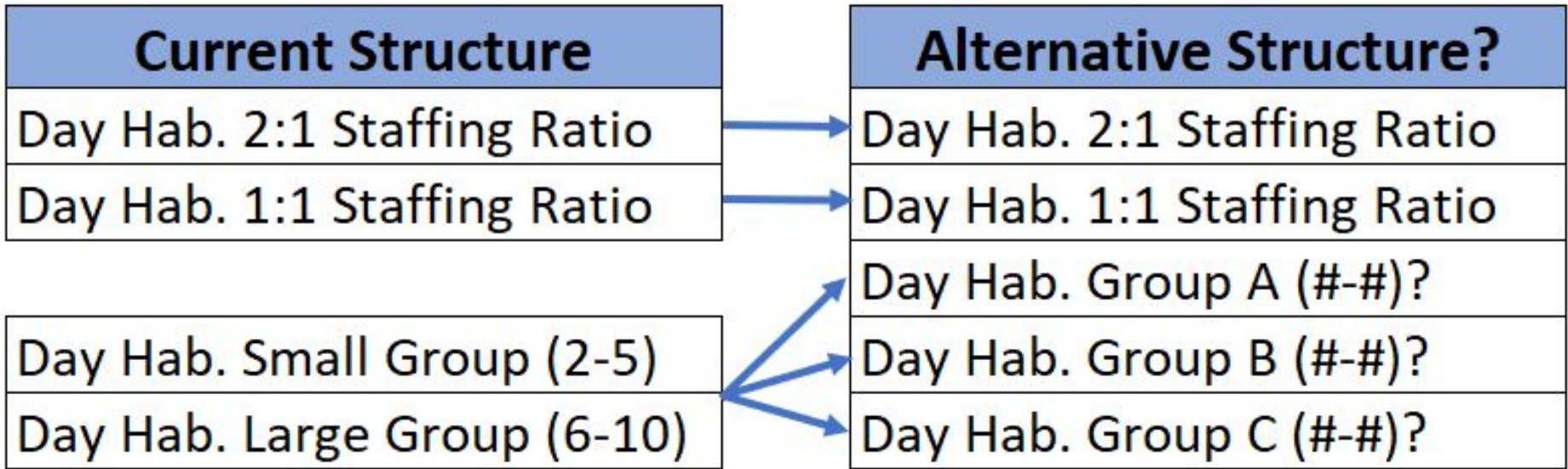
Non-Billable

Discussion

- Goal for discussion is to *understand* how non-billable time could be reflected differently in rates, not whether it is currently adequate
- What data may be collected/support needed for change and on what timeline?
- Any immediate consensus?

Rate Priorities/Focus Areas

Structure Change



Other proposals?

Rate Priorities/Focus Areas

Structure Change

(Recap of Previous Discussions)

- Rate by exact number of individuals administratively burdensome
- Grouping in a range inherently requires same average rate for range; cannot split out different fixed and variable costs within range for same rate
- DDA goal to incentivize smaller group sizes but efficient use of funding

Rate Priorities/Focus Areas

Structure Change

Discussion

- Any immediate consensus?
- Alternative structure - recommendation for RRAG?
- What data may be collected/support needed for change and on what timeline?

Open Discussion

Next Steps and Adjournment

Developmental Disabilities Administration

Calendar of Events
April 2023

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next >

SUN	MON	TUE	WED	THU	FRI	SAT
26	27 Maryland Clinical Reviewer Training	28 Support Broker Re - Certification Training	29	30	31 The Deputy Secretary's Webinar Series of Monthly Updates	1
2	3	4	5	6 CMRO Provider Meeting	7	8
9	10	11 Support Broker Re - Certification Training	12	13 Maryland Department of Health DDA Rate Review Advisory Group	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28 The Deputy Secretary's Webinar Series of Monthly Updates	29
30	1	2	3	4	5	6

- Meetings occur monthly until August 2023 and will be posted on the [DDA's Training Calendar](#)

Upcoming Meeting Dates

- Thursday, April 13, 2023 from 12:30 to 2:30 PM
- Thursday, May 18, 2023 from 12:30 to 2:30 PM
- Thursday, June 22, 2023 from 12:30 to 2:30PM
- Thursday, July 20, 2023 from 12:30 to 2:30 PM
- Thursday, August 10, 2023 from 12:30 to 2:30 PM

Rate Review Advisory Group Materials

<https://health.maryland.gov/dda/Pages/RATE-REVIEW-ADVISORY-GROUP.aspx>

MARYLAND DEPARTMENT OF HEALTH
Developmental Disabilities Administration

Home Individuals Families Providers Transformation **LTSSMaryland** Electronic Visit Verification (EVV) POLICYSTAT Person-Centered Planning

Quick Links

[LTSS RATES/RATE REVIEW ADVISORY GROUP](#)

Thank You!

See you on April 13th from 12:30PM to 2:30PM