



Maryland
DEPARTMENT OF HEALTH

Rate Review Advisory Group

Developmental Disabilities Administration

2/24/23



Agenda

1. Welcome and Introductions
2. Approval of Meeting Minutes
3. General Ledger Data Collection Process Update
4. FY25 Rate Review Priorities
5. Open Discussion
 - a. Subgroups
 - b. Walk-on items
6. Next Steps and Adjournment

Welcome and Introductions

DDA Vision:

People with developmental disabilities will have full lives in the communities of their choice where they are included, participate, and are active citizens.

DDA Mission:

Create a flexible, person-centered, family-oriented system of supports so people can have full lives.

Approval of Meeting Minutes

General Ledger Data Collection Process Updates

Hilltop continues to review the feedback from the pilot group on the GL data collection template, instructions, and submission process and the submitted templates.

Key activities:

- Engaged conversations with Optumas related to granularity of data collection needed to inform rate setting process
- Flagging policy feedback for DDA review

An updated draft GL template will be shared with the RRAG in March.

FY25 Rate Review Priorities

External Stakeholder Priorities

RRAG Member Priority Ranking	Priority(ies)
1	#6 Workforce: Identify strategies to support career path development for DSPs.
2	#1 Administrative Costs: Validate whether rates sufficiently consider non-billable staff time.
	#7 Workforce: Explore the relationship between wages and staff turnover.
3	#3 Policy: Compare assumptions to waiver policy and renewal.
	#11 Miscellaneous: Discuss details of Employment Services rate development.
	#13 Miscellaneous: Transportation component equity
4	#4 Policy: Discuss alignment and clarity in operational policies and service delivery in guidance and waiver documents.

RRAG Member Priority Ranking	Priority(ies)
5	#10 Miscellaneous: Collect data and consider adjustments to address varying needs among members.
6	#8 Miscellaneous: Assess and identify the components of the rate to align with the costs of delivering day habilitation services. Compare the policy of group sizes for Meaningful Day Services to operational needs.
	#12 Miscellaneous: Review daily staff hour assumptions in residential services.
7	#9 Miscellaneous: Rate component equity
8	#5 Policy: Understand attendance policies like no-show and cancellation.
9	#2 Administrative Cost: Consider the level of effort in transitioning to a new system.

Rate Priorities/Focus Areas

Focus Area	Goal (informed by rate priorities)
Workforce	<ul style="list-style-type: none">• Identify strategies to promote career pathway development
Meaningful Day Service	<ul style="list-style-type: none">• Assess the costs of delivering day habilitation services to ensure alignment with the rate components• Compare day habilitation rate assumptions to current waiver and operational policies• Assess the experiences and challenges with the employment services to increase provider capacity and CIE outcomes

Open Discussion

- a. Subgroups
- b. Walk-on items

Next Steps and Adjournment

Developmental Disabilities Administration

Calendar of Events
March 2023

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SUN	MON	TUE	WED	THU	FRI	SAT
26	27	28 Maryland Clinical Reviewer Training Support Broker Re - Certification Training	1	2	3	4
5	6	7 SMRO Quarterly Provider Meeting Support Broker Initial Certification Training	8	9	10	11
12	13	14 DDA RN Case Manager/Delegating Nurse /MTTP Trainer Orientation Support Broker Re - Certification Training	15	16 Maryland Department of Health DDA Rate Review Advisory Group	17	18
19	20	21 Support Broker Initial Certification Training	22	23	24	25
26	27 Maryland Clinical Reviewer Training	28 Support Broker Re - Certification Training	29	30	31 The Deputy Secretary's Webinar Series of Monthly Updates	1

- Meetings occur monthly until August 2023 and will be posted on the [DDA's Training Calendar](#)

Upcoming Meeting Dates

- Thursday, March 16, 2023 10:00 AM to 12:00 PM
- Thursday, April 13, 2023 12:30 to 2:30 PM
- Thursday, May 18, 2023 12:30 to 2:30 PM
- Thursday, June 22, 2023 12:30 to 2:30PM
- Thursday, July 20, 2023 12:30 to 2:30 PM
- Thursday, August 10, 2023 12:30 to 2:30 PM

Rate Review Advisory Group Materials

<https://health.maryland.gov/dda/Pages/RATE-REVIEW-ADVISORY-GROUP.aspx>

MARYLAND DEPARTMENT OF HEALTH
Developmental Disabilities Administration

Home Individuals Families Providers Transformation **LTSSMaryland** Electronic Visit Verification (EVV) POLICYSTAT Person-Centered Planning

Quick Links

[LTSS RATES/RATE REVIEW ADVISORY GROUP](#)

Thank You!

See you March 16th from 10AM to 12PM

Appendix

Select slides from the posted February 9, 2023 presentation. Replaced/modified with content above.

External Stakeholder Priorities

Item #	Priority	Current State Update
1	Administrative Costs: Validate whether rates sufficiently consider non-billable staff time.	Current State: Rates are intended to cover non-billable staff time, but costs are not explicitly separated.
2	Administrative Cost: Consider the level of effort in transitioning to a new system.	Current State: Given the planned transitions to LTSS until 2024, the G&A component was increased from 10% to 12% for LTSS. In addition, providers can apply for ARPA grants for additional funding to support transition costs and investments.
3	Policy: Compare assumptions to waiver policy and renewal.	Current State: Following public comment period on the draft waiver renewal (Sept 2022) the proposed change in the CDS group size was withdrawn from the final submission. Upon CMS review/approval, all waiver policies will be reviewed.
4	Policy: Discuss alignment and clarity in operational policies and service delivery in guidance and waiver documents.	Current State: The LTSS Maryland Operations Workgroup met throughout CY 2022 to identify and offer clarity in operational policies and service delivery. This workgroup will continue in 2023.

External Stakeholder Priorities

Item #	Priority	Current State Update
5	Policy: Understand attendance policies like no-show and cancellation.	Current State: There are assumptions built into rates based on average closure data and no-show expectations in the past.
6	Workforce: Identify strategies to support career path development for DSPs.	Current State: The DDA is confirming collaboration with national expertise. As work progresses to inform rate development or modification, the RRAG will be engaged.
7	Workforce: Explore the relationship between wages and staff turnover.	Current State: ARPA one-time 10% emergency rate increase in 2022. The DDA will conduct an ongoing assessment of workforce trends and effect of rate increases through staff stability survey and provider vacancy data.
8	Miscellaneous: Assess and identify the components of the rate to align with the costs of delivering day habilitation services. Compare the policy of group sizes for Meaningful Day Services to operational needs.	Current State: A brief discussion was held in 2022, noting that adjustments would have various impacts.

External Stakeholder Priorities

Item #	Priority	Current State Update
9	Miscellaneous: Rate component equity	Current State: Discussion had in 2022 around distributing costs per person versus per staff. Additional discussion needed for any adjustments.
10	Miscellaneous: Collect data and consider adjustments to address varying needs among members.	Current State: The DDA will remain person-centered and use the PCP to develop the appropriate supports for the person. The PCP is informed by the SIS, HRST, Nursing Care Plans, Behavioral Support Plans. Recommend using the appropriate supports within the PCP and the enhanced services within the current model.
11	Miscellaneous: Discuss details of Employment Services rate development.	Current State: The Employment 1st workgroup was engaged to better understand the experiences of LTSS employment providers (i.e., policies, training needs, rates). An employment-services provider survey will be distributed, and results related to rates will be shared with the RRAG this rate review cycle.

External Stakeholder Priorities

Item #	Priority	Current State Update
12	Miscellaneous: Review daily staff hour assumptions in residential services.	Current State: The DDA made the decision to maintain the staffing level assumptions that are currently in the rate model, as the data for staffing ratios is not compelling enough right now to make any adjustments. The DDA will continue to monitor emerging experiences and have discussions as new information becomes available.
13	Miscellaneous: Transportation component equity	Current State: The component for transportation has been increased as a result of CY22/FY24 data collection efforts. On a fully funded rate level, Career Exploration increased about 9%, CDS increased about 4%, Day Habilitation increased about 8%, and Employment services increased about 12%. The overall impact was an increase of 2% to the entire budget.