



Developmental Disabilities Administration (DDA) Rate Review Advisory Group

February 6, 2025

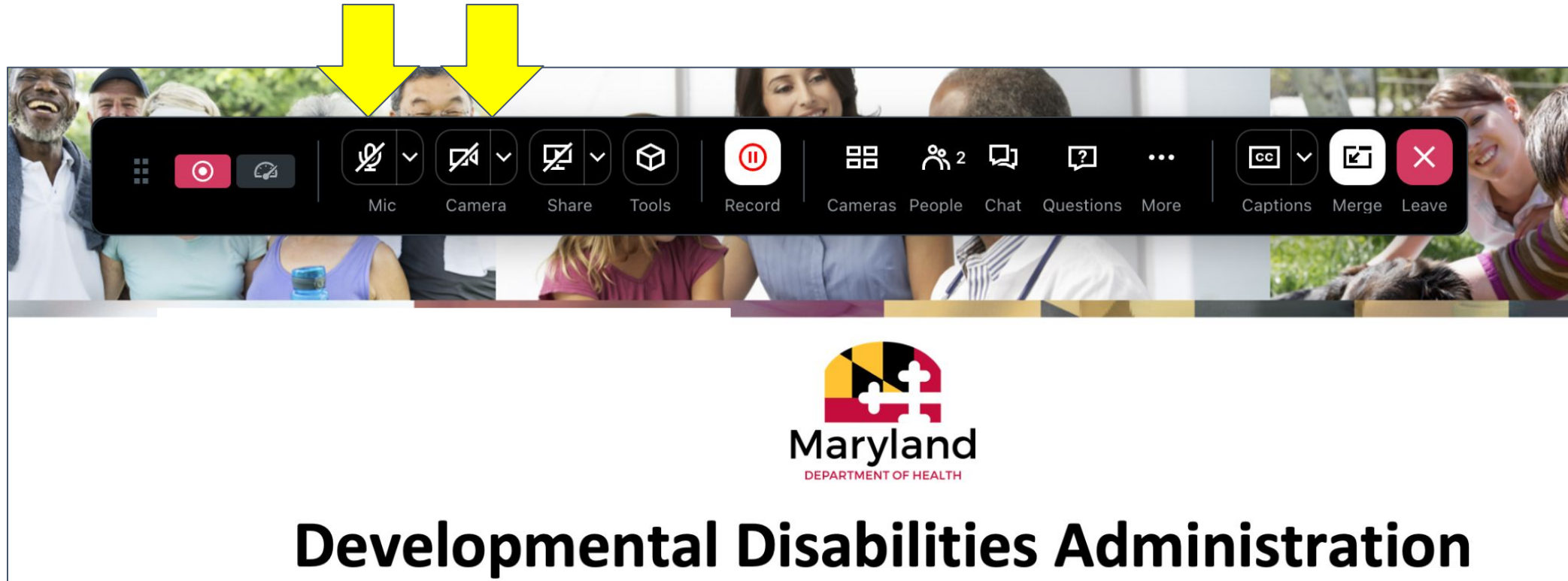


Conduct

The free expression of diverse viewpoints is a fundamental value of our group. This freedom carries the responsibility to engage respectfully, which means treating one another with dignity and respect in good faith.


Uncivil behavior, disruptive actions, abusive language, threats, or harassment will not be tolerated and may result in removal from the meeting.

Housekeeping



The image shows a Zoom meeting interface overlaid on a banner for the Maryland Department of Health. The Zoom toolbar is visible, with two yellow arrows pointing to the 'Mic' and 'Camera' icons. The banner features the Maryland Department of Health logo and the text 'Developmental Disabilities Administration'.

Mic Camera Share Tools Record Cameras People Chat Questions More Captions Merge Leave



Maryland
DEPARTMENT OF HEALTH

Developmental Disabilities Administration

Housekeeping

A screenshot of a Zoom meeting interface. The toolbar is visible with icons for Mic, Camera, Share, Tools, Record, Cameras, People, Chat, Questions, More, Captions, Merge, and Leave. Below the toolbar is the Maryland Department of Health logo, which consists of a stylized cross and the text 'Maryland DEPARTMENT OF HEALTH'. Below the logo is the text 'Developmental Disabilities Administration' in a large, bold, black font.

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Welcome and Opening Remarks

Welcome and Introduction

DDA Vision:

People with developmental disabilities will have full lives in the communities of their choice where they are included, participate, and are active citizens.

DDA Mission:

Create a flexible, person-centered, family-oriented system of supports so people can have full lives.

Agenda

1. Welcome and Opening Remarks
2. Approval of Meeting Minutes
3. Employment Services
4. General Ledger Template
5. Open Discussion
6. Public Comment
7. Next Steps and Adjournment

Approval of Meeting Minutes

Employment Services

Employment Services - DDA's Approach/CY25 Priority

DDA's Approach to Employment Services

- Clear and comprehensive employment first policy
- Focus on competitive integrated employment
- Principles of customized employment
- Person-centered employment goals
- Flexibility for long-term employment support
- Partnership with Division of Rehabilitation Services (DORS)

DDA's CY25 Priority

- *Follow Along Supports*

Employment Services - Approach to Rate Review

DDA's Approach to Rate Review by Service

- Policy - Review the policy for the service under review
- Context - Understand the MD and national context for that service
- Process - Describe the current service process, including challenges, to identify potential themes to be addressed by policy and rate levers
- Data - Determine if data are available to quantify the service challenges
- Proposal - Combine proposed policy changes and data (if available) into recommended changes to service policy and rate
- Outcomes - Describe goal(s), criteria, and monitoring for proposal

Follow Along Supports - Policy and Context

Policy

- Current - [Policy Stat](#) and Guidelines for [Service Authorization and Provider Billing](#)

Context

- MD - Coordinate with DORS (MOU)
- National - Value Based Payment considerations

Follow Along Supports - Process and Data

Process

- Current - Provide narrative examples to identify challenges
- National - Brainstorm potential approaches to address challenges

Data

- MD - Discuss potential Maryland-specific data sources
- National - Discuss data available from other states

Follow Along Supports - Proposal and Outcomes

Proposal

- Structure - Provide specific example of proposed policy changes

Outcomes

- Goals - What does the proposal expect to achieve?
- Criteria - What data are available to quantify those achievements?
- Monitoring - How can we collect those data and what metrics are available to measure those achievements?

General Ledger Template

General Ledger (GL) Template - Technical Assistance

Continued Targeted Technical Assistance

- Trainings - recorded and posted
- Resource materials
- Dedicated email address
- Available 1:1 technical assistance

GL Template - Training Opportunities

Peer to Peer

- Timing
- Services

Hilltop Training Sessions

- Topics
- Timelines

GL Template - Resources

Example General Ledger Data Template: FY 2024

All DDA providers are required submit cost data annually. This template should be used for FY 2024: July 1, 2023 to June 30, 2024. The template allows providers to include costs for Medicaid services provided through PCIS2, LTSSMaryland, or a hybrid of the two systems.

Additional resource documents including detailed instructions, frequently asked questions, and an **example completed template** with fictitious data can be found on DDA's website: <https://health.maryland.gov/dda/Pages/LTSSMaryland/RRAG/GL-Data-Collection-Tool.aspx>

The data to be collected is for DDA Medicaid funding traditional waiver services. The crosswalk below notes the specific services this includes. Cost category data will be collected for each service type, including the accounting code, the description of the code, and the associated expenses with that code. Data will be collected by the geographic locations, either the Rest of the State (ROS) or the Geographic Differential Area.

The Geographic Differential area includes: Montgomery, Prince George's, Calvert, Charles, and Frederick Counties. All other counties are considered ROS. Use the gray cells to input the data.

Evidence that your completed general ledger template reconciles with your audited financial statements is NOT required to be submitted at this time. Your organization is required to complete and sign an attestation that the information provided in this GL template is complete, accurate, and prepared in accordance with the applicable instructions.

Upon completion of the template, return to the provider tab and verify the summary of tabs completed has populated accurately. The summary of tabs will populate yes for any tab where cost data is entered.

PLEASE DO NOT ADD OR DELETE COLUMNS, ROWS* OR TABS IN THE DATA TEMPLATE. *IF ADDITIONAL ROWS ARE NEEDED TO CAPTURE THE COST DATA IN THE SERVICE TABS, INSERT ROWS ABOVE THE PINK TOTAL ROWS.

PLEASE ONLY ENTER NUMBERS IN CELLS THAT REQUIRE COSTS OR PARTICIPANT DATA. IF YOU NEED TO ADD A NOTE FOR THE REVIEWER, PLEASE DO SO IN THE DEDICATED FEEDBACK BOXES ON THE PROVIDER INFORMATION TAB OR THE SPECIFIC SERVICE TABS.

IF A SPECIFIC SERVICE COST CATEGORY, OR QUESTION DOES NOT APPLY TO YOUR ORGANIZATION OR IS UNKNOWN, PLEASE LEAVE BLANK.

Questions regarding completing this template should be directed to The Hilltop Institute: dda_rate@hilltop.umbc.edu

Crosswalk: Service Types and Their Associated Tabs		
General Service Category	Service Name(s) and Billing System(s)	Tab
Residential	Dedicated Hours and/or Add-On Supports/Hours (LTSSMaryland and/or PCIS2)	R0-DH
	Community Living Enhanced Supports -with Overnight Supervision (LTSSMaryland)	R1-CL_ES
	Dedicated Hours (OR Add-On Supports/Hours in PCIS2) for Community Living and Supported Living - Enhanced Supports and Group Homes - Staff Ratios of 1:1 and 2:1 (LTSSMaryland AND/OR PCIS2)	R2-DH_CL
	Community Living with Group Home - With Overnight Supervision (LTSSMaryland)	R3-CL_GHw
	Community Living with Group Home - Without Overnight Supervision (LTSSMaryland)	R4-CL_GWwo
	Community Living with Group Home in PCIS2 - No Distinction Regarding Overnight Supervision (PCIS2)	R5-CL
	Shared Living (Levels 1, 2, and 3 - LTSS) Shared Living - Individual Family (PCIS2)	R6-ShrL
	Supported Living - With Overnight Supervision (LTSSMaryland)	R7-SLw
	Supported Living - Without Overnight Supervision (LTSSMaryland)	R8-SLwo
	Meaningful Day	Career Exploration (CE) (Facility Based, Small Group, Large Group- LTSS and PCIS2), Supported/Employment (PCIS2), Employment/Discovery and Customization (PCIS2)
Community Development Services - 1 to 4 Clients - Staffing Ratios of 1:1 and 2:1; Community Learning Services (LTSSMaryland AND/OR PCIS2)		M2-CD
Day Habilitation - Small Groups (2-5), Large Groups (6-10) - Staffing Ratios of 1:1 and 2:1 (LTSSMaryland AND/OR PCIS2)		M3-DH
Day Habilitation - Staffing Ratio of 1:1 (LTSSMaryland AND/OR PCIS2)		M4-DH_1to1
Day Habilitation - Staffing Ratio of 2:1 (LTSSMaryland AND/OR PCIS2)		M5-DH_2to1
Day Habilitation - Small Groups (2-5) (LTSSMaryland AND/OR PCIS2)		M6-DH_Small
		M7-PH 1 group

1. Resource Materials

- Instructions document
- Sample GL Template
- FAQs

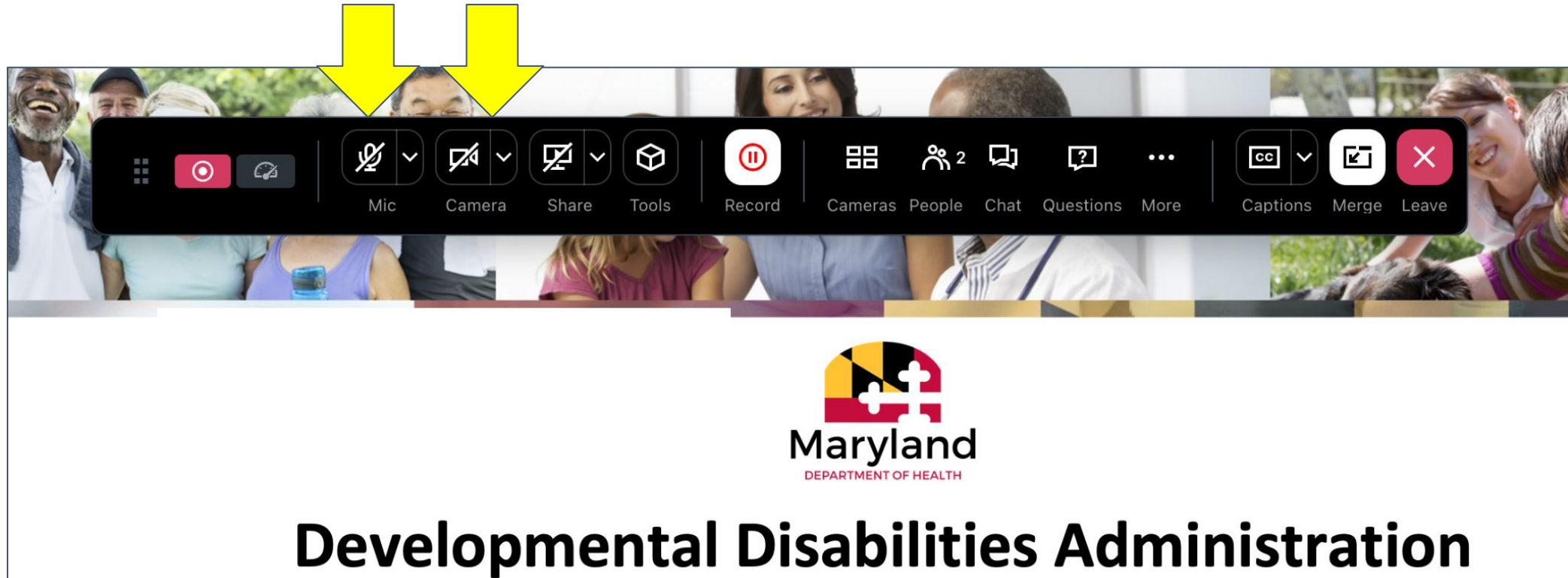
2. Dedicated Email Address

3. 1:1 Technical Assistance

Open Rate Review Advisory Group Member Discussion

Public Comment

Housekeeping




The image shows a Zoom meeting interface. At the top, a black toolbar contains various icons for microphone, camera, share, tools, record, cameras, people, chat, questions, more, captions, merge, and leave. Two yellow arrows point down to the microphone and camera icons. Below the toolbar is a banner for the Maryland Department of Health, featuring the state flag logo and the text "Maryland DEPARTMENT OF HEALTH" and "Developmental Disabilities Administration".

Housekeeping

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Public Comment

02:00

Next Steps and Adjournment

MARCH 2025

SUN	MON	TUE	WED	THU	FRI	SAT
23	24	25	26	27	28	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	1	2	3	4	5

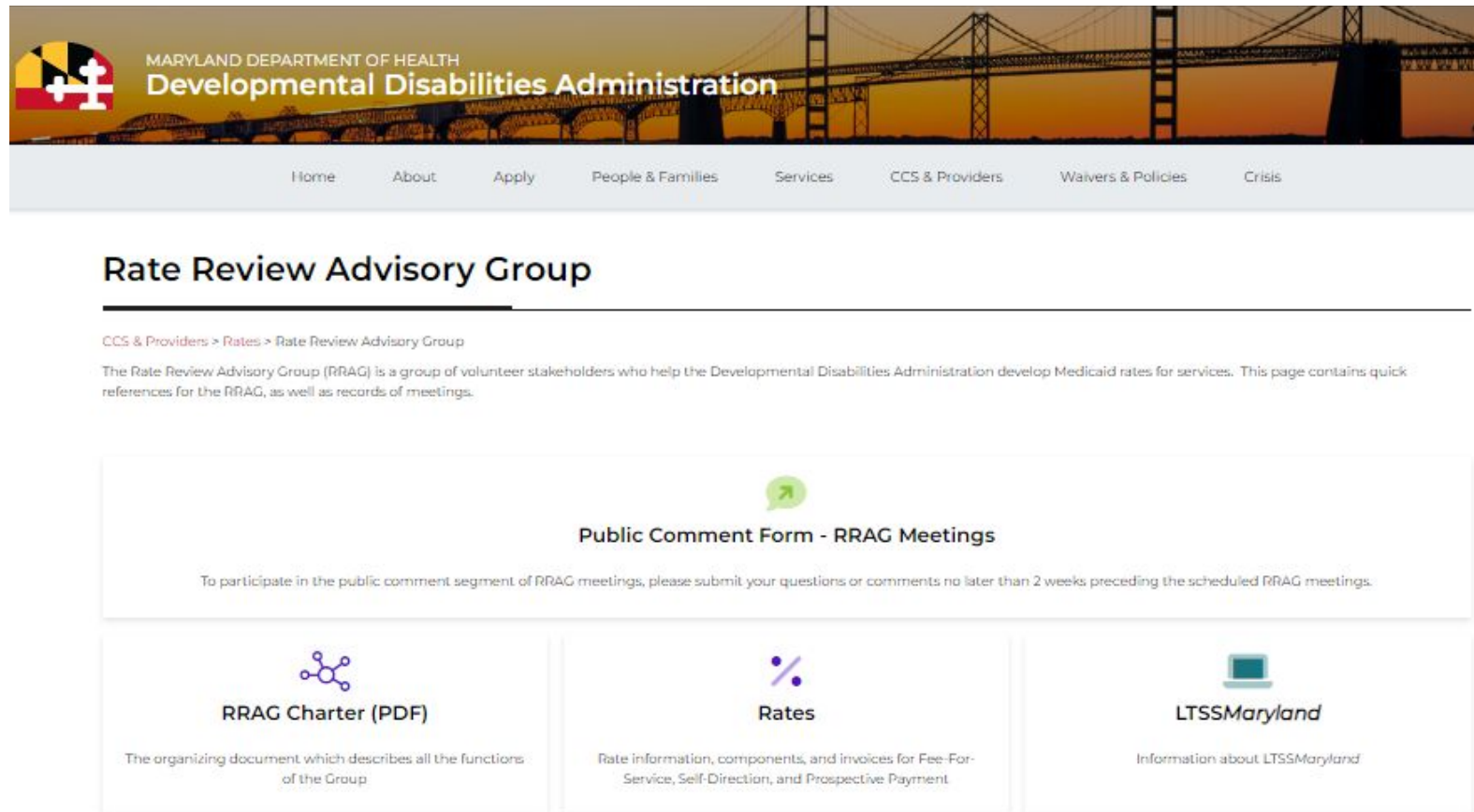
Upcoming Meeting Dates

The next RRAG meeting will be held **Thursday, March 6 , 12:30 – 1:45 p.m.**

Remaining RRAG Dates
Thursday, April 10, 2025 12:30 to 1:45 PM
Thursday, May 29, 2025 12:30 to 1:45 PM
Thursday, July 10, 2025 12:30 to 1:45 PM
Thursday, August 21, 2025 12:30 to 1:45 PM

Rate Review Advisory Group Materials

<https://health.maryland.gov/dda/Pages/LTSSMaryland/RRAG.aspx>



The screenshot shows the website header for the Maryland Department of Health Developmental Disabilities Administration. The navigation menu includes: Home, About, Apply, People & Families, Services, CCS & Providers, Waivers & Policies, and Crisis. The main heading is "Rate Review Advisory Group". Below the heading is a breadcrumb trail: "CCS & Providers > Rates > Rate Review Advisory Group". A paragraph explains that the Rrag is a group of volunteer stakeholders who help develop Medicaid rates for services. Below this are three main content blocks: "Public Comment Form - RRAG Meetings" with a subtext about submitting comments 2 weeks before meetings; "RRAG Charter (PDF)" with a subtext describing it as the organizing document; "Rates" with a subtext about rate information and invoices; and "LTSSMaryland" with a subtext about information about the program.

MARYLAND DEPARTMENT OF HEALTH
Developmental Disabilities Administration

Home About Apply People & Families Services CCS & Providers Waivers & Policies Crisis

Rate Review Advisory Group

CCS & Providers > Rates > Rate Review Advisory Group

The Rate Review Advisory Group (RRAG) is a group of volunteer stakeholders who help the Developmental Disabilities Administration develop Medicaid rates for services. This page contains quick references for the RRAG, as well as records of meetings.

Public Comment Form - RRAG Meetings

To participate in the public comment segment of RRAG meetings, please submit your questions or comments no later than 2 weeks preceding the scheduled RRAG meetings.

RRAG Charter (PDF)

The organizing document which describes all the functions of the Group

Rates

Rate information, components, and invoices for Fee-For-Service, Self-Direction, and Prospective Payment

LTSSMaryland

Information about LTSSMaryland

Thank You!