Developmental Disabilities Administration (DDA)
PCP Reminders

Regional Directors and Deputies

Friday April 23, 2021
Welcome

- Collaboration
- Tools and support
- Shared interest
AGENDA

• Welcome
• Tips, tricks, and FYI’s at every stage of the PCP development and authorization process
  • Pre-planning
  • Development
  • Approval/Authorization
  • PCP Revisions
• LTSS issues
• Resources
• Questions
PCP Pre-Planning

- 90 days
- Roles
- Attendees
- Review of last years PCP
- PCIS2/LTSS cross walk
- Coming prepared
PCP Development

- Outcomes
- FAE’s
- Service Authorization
  - Transportation
  - Nursing
  - 1:1 and 2:1 (dedicated hours)
  - Employment
- Justification
- HRST-Risk ID/mitigation
- Budget development
- Initial PCP effective date
PCP Approval/Authorization

- Reviewing and understanding DSA in concert with DSAT and cost detail tool
- Accepting Service Referrals within 5 days
- Service and PCP approval
- Emergency requests
- DDA review timeline
PCP Revisions

- When should I submit a revision?
- Why do I need to submit a revision?
- Why should I include all the services a person needs in their annual PCP?
- How long will it take to get a revision approved?
- Can I start providing the service before the region has approved?
LTSS Issues

• “Provider not authorized for services”
• “Client ineligible for services”
• “Provider exceeding maximum for the month”
• Help Desk
Resources

- DDA PCP webpage
- Self Directed Services Guidance, Forms, and Webinars
- Guidance for Operating in PCIS2 and LTSSMaryland
- EVV webpage
- PCP checklists
- SDS
- Each other (collaboration)
# DDA’S Regional Offices

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<thead>
<tr>
<th>REGIONAL OFFICE</th>
<th>COUNTIES SERVED</th>
<th>EMAIL</th>
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<tbody>
<tr>
<td>Nicholas Burton, Director</td>
<td>Anne Arundel, Baltimore City, Baltimore, Harford, &amp;</td>
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<tr>
<td>Central</td>
<td>Howard</td>
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<td>Bianca Renwick, Deputy</td>
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<td>Travis Nichols, Deputy</td>
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<td>Central</td>
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<td>Kimberly Gscheidle, Director</td>
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<td>Rachel White, Deputy</td>
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<td>Linda Yale, Deputy</td>
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Questions