

Person identifies a housing support need

DDA Rent Subsidy Flow Chart

Coordinator of Community Services

CCS facilitates a team meeting, identify housing goals in PCP, submit to DDA for approval.

CCS upload to LTSS

CCS update new address in LTSS

Revise PCP as needed to meet community Living needs

Housing Support Specialist

Once authorized, meet with person to develop a housing plan

Submit housing plan to CCS

Place person on MDOD social serve wait list

Assist the person in gathering requested info by MDOD, and help the person identify housing person identifying housing.

Once housing found, notify CCS and submit request for tenancy to DHCD

If approved

Moving arrangements

Submit lease to DHCD

Tenant training once person moves in

If not approved

Assit person in finding new house



Manage wait list, notify Housing Support Specialist when person's name comes up on waitlist.

Department of Housing and Community Development (DHCD)

Review request and approve or deny

