



Developmental Disabilities Administration

Facilitating the Community Settings Rule Conversation

Nicolette Paparoidamis, Director of Coordination of Community Services
Leslie Thompson, Director of Provider Services

June 1, 2023



Training Objectives

1. Refresh on the Community Settings Rule (CSR) and the purpose of the Community Settings Questionnaire (CSQ)
2. Learning to turn the CSQ process into a conversation
3. Feel confident in your ability to complete the CSQ process

Agenda

- Overview of the Community Settings Rule (CSR) & the Community Settings Questionnaire (CSQ)
- Facilitating the CSQ Conversation
- The CSQ Manual
- Submitting the CSQ
- Reflections
- Resources
- Questions?

What is the CSR?

- Federal regulation introduced March 17, 2014 that:
 - Promotes full access to community life
 - Opportunities to seek employment
 - Work in integrated job settings
 - Choose where and with whom a person lives
 - Engages in community life
 - ***Ensures people in services have the same access and choice as those who are not***



What is the CSR?

The deadline for initial compliance was
March 17, 2023.

**Maryland providers achieved 100% initial
compliance!**

How do we ensure ongoing compliance?

Purpose of the CSQ

- CSQ is the tool used as part of the Person-Centered Planning Process to help determine if:
 - The person makes choices about their day-to-day lives.
 - The person is living their life similar to those without disabilities.
 - The person has privacy, choice, and access within their home and community.



Requirements of the CSQ

- Should Be Completed:
 - Based on the person's experience.
 - Annually by the Annual Plan Date (APD).
 - Within 30 days of a person moving to a new residential or day hab setting.
 - In **collaboration** with the person, their provider, and any additional chosen team members.

Helpful Tips

- Prepare
- Ask open-ended questions
- Seek Clarification
- Observe
- Assess
- Record



Considerations & Confirmation Sources

Considerations	Applicable confirmation sources
<ul style="list-style-type: none">● Do people have full access to typical facilities in a home such as a kitchen with cooking facilities, dining area, laundry and comfortable seating in the shared areas?● Is informal (written and oral) communication conducted in a language and/or format that the person understands?● Is assistance provided in private, as appropriate, when needed?	<ul style="list-style-type: none">● The person● The person's team including their family● Provider representative

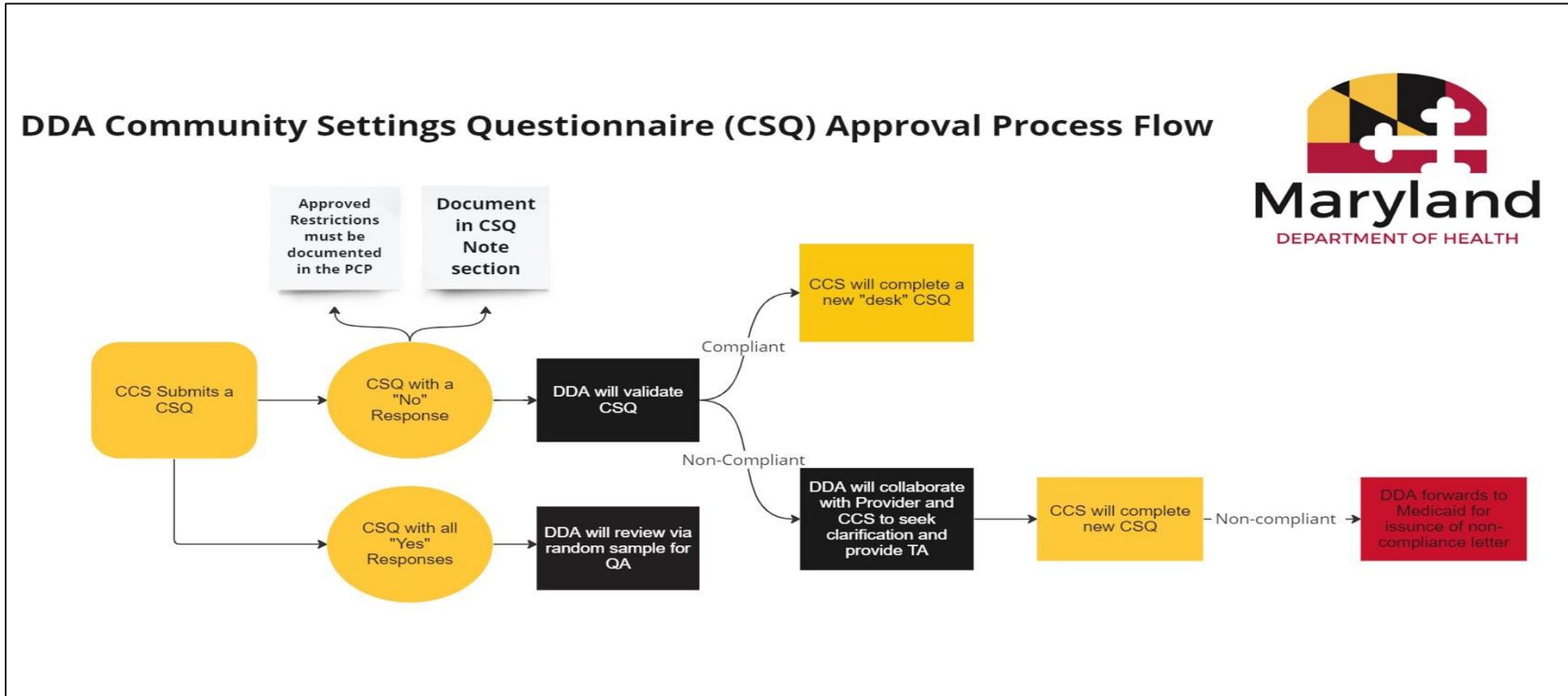
How are the participant's rights of privacy, dignity and respect ensured?

Considerations & Confirmation Sources

Considerations	Applicable confirmation sources
<ul style="list-style-type: none">• Does the person have access to their money, and do they get to decide how they want to spend that money? <i>*Please note, that even if a person has a rep payee, they still have the opportunity to determine how they spend their money and where they spend it.</i>• Does the person have their own personal belongings that they control and determine who has access to them? For example, someone may have an iPad and they choose who can use it or not. Does the person have private passwords and accounts?	<ul style="list-style-type: none">• The person• The person’s team including their family• Provider representative• PCP• Provider progress notes or activity logs• Person’s financial records• Discussion with Rep Payee• CCS activity/case notes

Does the participant have control over their personal resources?

What if You Get a 'No' Response?



Recent LTSS System Updates

April 2023 Release - Address & Provider Prompt

Community Settings Questionnaire - Residential New

[Cancel](#) Save

Please select the option that best describes the current residence: *

- A home owned or leased by the individual or their family member.
- An apartment with an individual lease, with lockable access and egress, and which includes living, sleeping, bathing, and cooking areas over which the individual or the individual's family has domain and control.
- Provider owned or controlled housing.

Number of unrelated people living together at this address or in this setting: * --

- Other shared housing.

Do any unrelated individuals receive services or supports in this setting?: * Yes No

Residence

Address: * -- Select Address --

Home Type: Congregate

Is this address associated to a Provider? ** Yes No

Provider: ** Search

Home Setting: *

Recent LTSS System Updates

May 2023 - Provider View of the CSQ

Provider Portal Home Alerts Services **Clients**

CLIENT INFORMATION FOR [REDACTED]

CLIENT PROFILE Client LTSS ID #: **9999999999**

SERVICE PLANS

INDIVIDUAL RECORD

CTC WORKSHEETS

COMMUNITY SETTINGS QUESTIONNAIRE

CLIENT PROFILE

- > CLIENT DEMOGRAPHIC OVERVIEW
- > ADDRESS TO RECEIVE SERVICES
- > WAIVER/PROGRAM ENROLLMENT
- > CURRENT ASSIGNMENTS

Provider Portal Nicolas Quinones (On behalf of: Rebecca Barry)

PROVIDER DETAILS

PROVIDER PROFILE **Provider Information**

COMMUNITY SETTINGS QUESTIONNAIRE

Please note that if any of the following answers are **No** then the residence does not meet the definition of a community residence and does not qualify to participate in CFC or CPAS. When completing this questionnaire for a child, please consider the parent/guardian responsibilities.

1. Access to the greater community:

- 1a. Does the participant have the opportunity to seek employment if they choose? ** Yes No
- 1b. Is the participant able to engage in community life the way they choose? ** Yes No
- 1c. Does the participant have control over personal resources? ** Yes No

2. Did the participant choose the residence? ** Yes No

3. Rights of the applicant/participant:

- 3a. Are there systems to ensure the participant's rights of privacy, dignity, and respect are being met? ** Yes No
- 3b. How are the participant's rights of privacy, dignity and respect ensured? **
test
- 3c. Does the residential situation appear free of coercion or restraint? ** Yes No
- 3d. How is freedom of coercion and restraint ensured? **

A CCS's Experience

Meet Malissa from Service Coordination, Inc.!

- What has worked well?
- What has not worked well?
- What do you wish you knew?
- What advice would you give to your fellow CCSs?
- What advice would you give to your provider partners?



A Provider's Experience

Meet Jeanne from The Arc Northern Chesapeake Region!

- What has worked well?
- What has not worked well?
- What do you wish you knew?
- What advice would you give to your fellow providers?
- What advice would you give to your CCS partners?



DDA CSR Forms and Resources

- [Community Settings Rule Ongoing Implementation Guide](#)
- [Community Settings Questionnaire Manual](#)
- [DDA CSR Non-Residential Validation Form](#)
- [DDA CSR Residential Validation Form](#)
- [DDA CSR New Site Inspection Form](#)
- [Charting the Lifecourse Framework](#)
- [LTSS*Maryland* Functionality Updates - April 2023](#)

Questions

