



# Developmental Disabilities Administration (DDA) Updates

**Bernard Simons, DDA Deputy Secretary**

August 21, 2020



# Deputy Secretary's Agenda

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- Opening Remarks
- Deputy Secretary Update
- COVID-19 Regional Update
- PolicyStat
- Website Updates
- Amendment #3
- Questions

# Deputy Secretary's Opening Remarks

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- The DDA's highest priority is the health, safety, and wellbeing of people with intellectual and developmental disabilities, their families, staff, and providers
- The DDA is committed to transparency with all of our stakeholders to ensure we are all working with the same information to support our shared missions
- Thank you for your continued support in joining me during these webcast so that we can stay in-touch and be able to provide you with the most current information

# Deputy Secretary's Update

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- Last Wednesday, the DDA shared a [Meaningful Day Services Reopening Framework memo](#)
- The DDA [Meaningful Day Services Reopening Framework](#) is organized through the lenses of: Safety, Capacity, Equity, Data, Collaboration and Equity. The framework is intended to be used in combination with person-centered planning
- It also provides a few examples of how providers are utilizing virtual communication options to provide supports and services to individuals in creative and innovative ways while maintaining the health and safety of individuals and their staff

# Deputy Secretary's Update

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## Maryland Nonprofit Recovery Initiative (NORI) Extended

- The Behavioral Health Administration (BHA) and Developmental Disabilities Administration (DDA) NOTICE OF FUNDING AVAILABILITY: application date has been extended to

**5:00 pm, Tuesday, September 1, 2020**

- See the [NORI information here](#) to apply and the [NORI FAQ](#).

Questions or concerns please contact DDA at [dda.ppeapp@maryland.gov](mailto:dda.ppeapp@maryland.gov)

# Deputy Secretary's Update

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- This week, the DDA provided guidance for operating in PCIS2 and LTSS*Maryland* until the DDA system is fully transitioned into LTSS*Maryland*. See [Guidance for Operating In PCIS2 and LTSSMaryland](#)
- To help stakeholders navigate between the two systems:
  - The DDA shared “At a Glance” documents related to service mapping for the different service names, units, scope, and billing instructions for the two systems. They are posted on the [DDA LTSSMaryland webpage](#)
  - The DDA will also be sharing additional guidance related to person-centered planning and service authorization to operate between the two systems

# Deputy Secretary's Update

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- The DDA has been working on the implementation of the [Electronic Visit Verification \(EVV\)](#) and have shared information on how the DDA plans to implement this for Personal Supports Services to verify that services are delivered at the right time, to the right place and to the right person
- The DDA will be implementing EVV by Region, starting with the Eastern and Western Regions on October 1, 2020

# Deputy Secretary's Update

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EVV Implementation by DDA Regions	Date
Eastern and Western Regions	October 1, 2020
Southern Maryland Region	November 1, 2020
Central Maryland Region	December 1, 2020
DDA Achieves Full Compliance by the CURES Act Deadline	January 1, 2021

# Deputy Secretary's Update

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## DDA Participant and Family Survey



The DDA is looking to hear from the people we support and their families. This input will help guide the DDA provider network in its plans for reopening.

Please complete the DDA's anonymous survey to share your ideas and experience:

[https://www.surveymonkey.com/r/DDA\\_Reopening\\_Survey](https://www.surveymonkey.com/r/DDA_Reopening_Survey)

# Deputy Secretary's Update

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## Direct Support Professional Recognition Week

The DDA has partnered with the Maryland Department of Disabilities in marking **September 13 through September 19<sup>th</sup>, 2020** as Direct Support Professional(DSP) Recognition Week and plan to honor these outstanding Marylanders. While we can't be together in person, our celebration will be no less special. Help us by nominating an outstanding DSP for recognition. If chosen, your nominee will be recognized during our virtual celebration

<https://files.constantcontact.com/f401fd14401/b9bb5915-cdd5-4886-bc43-531ce2d5b187.pdf>

# Deputy Secretary's Update

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## Personal Protective Equipment (PPE)

- The DDA has submitted our 5<sup>th</sup> round of PPE and expect delivery within a couple of weeks

## Appendix K

- MDH has submitted the DDA's Appendix K Additive to provide one episode of 30 days retainer payments; clarify supports provided in a hospital must be in person; and update information related to timeframes for the submission of report due to the circumstances of the pandemic

# Deputy Secretary's Update

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## Retainer Payments – PCIS2 Entry

- Until approved by CMS the current restriction of up to 18 days per Calendar Year was set up in PCIS2
- If providers attempt to enter more than 18 days, the system will not allow attendance to be certified until the days in excess of the limit are removed
- After the deadline for certifying attendance pass, the month is locked. PCIS2 will not allow future months to be certified either until the retainer day in excess of the limit are removed

# Deputy Secretary's Update

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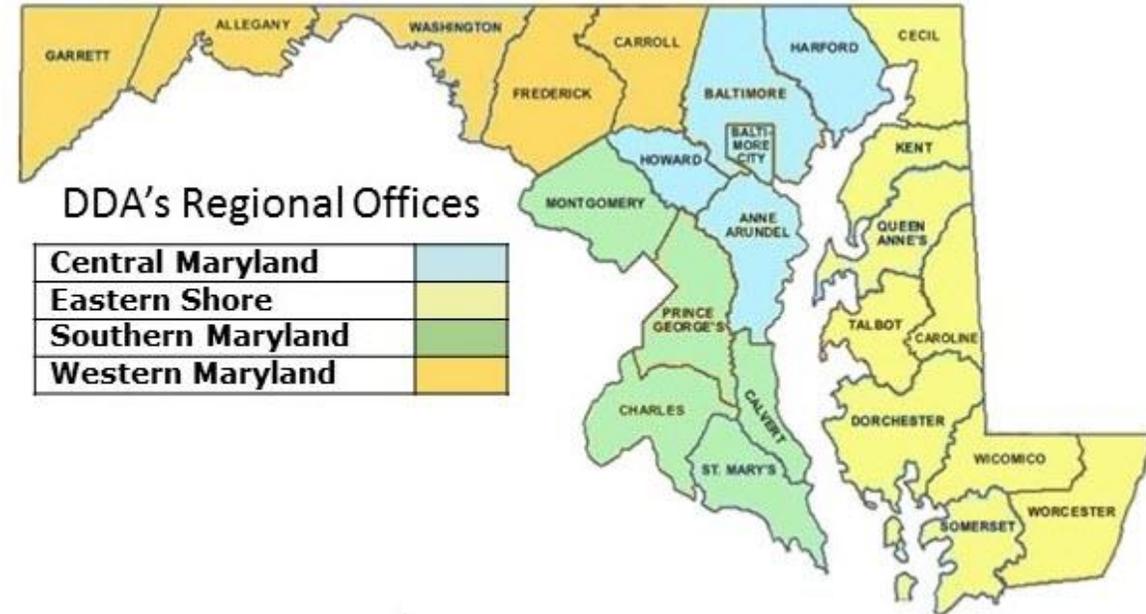
## Retainer Payments – PCIS2 Entry

- Provider's that have entered retainer days in excess of the limit should:
  - Submit error updates to remove the attendance they tried to enter that was rejected
- We have heard from 4 providers through the IT Service Desk. The few instances where I have heard this, the providers submitted error updates when instructed to by our Service Desk

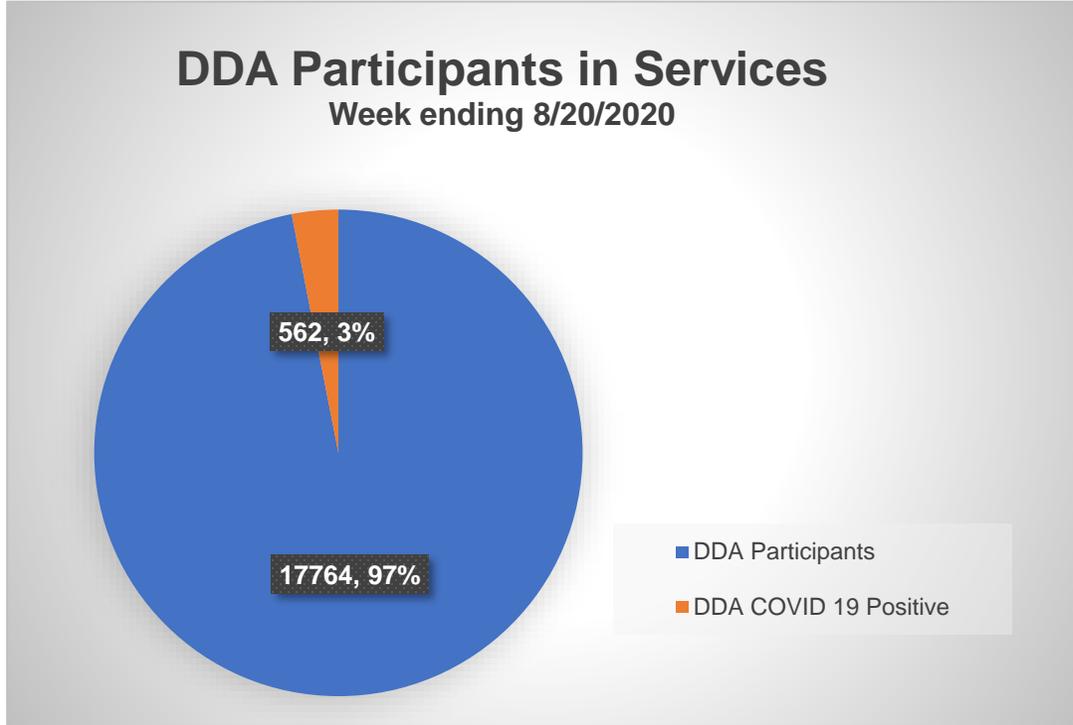
# COVID-19 Regional Updates

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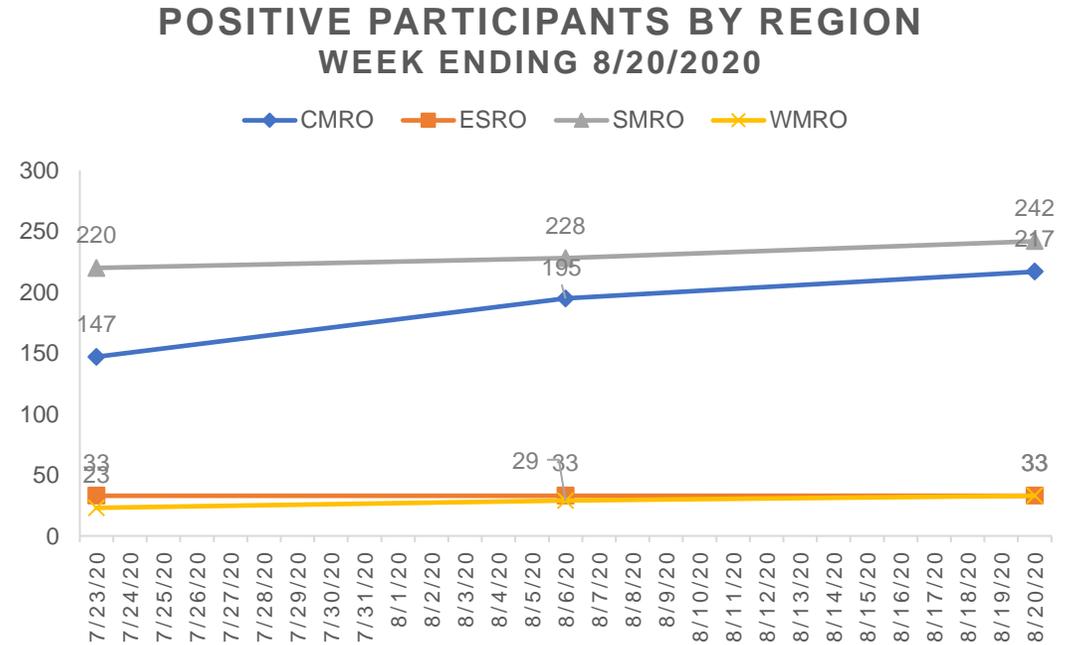
- **SMRO**- Onesta Duke  
[onestaduke@maryland.gov](mailto:onestaduke@maryland.gov)
- **ESRO**- Kim Gscheidle  
[kimberlygscheidle@maryland.gov](mailto:kimberlygscheidle@maryland.gov)
- **CMRO**- Nicholas Burton  
[nicholasburton@maryland.gov](mailto:nicholasburton@maryland.gov)
- **WMRO**- Cathy Marshall  
[cathymarshall@maryland.gov](mailto:cathymarshall@maryland.gov)



# DDA Tracking



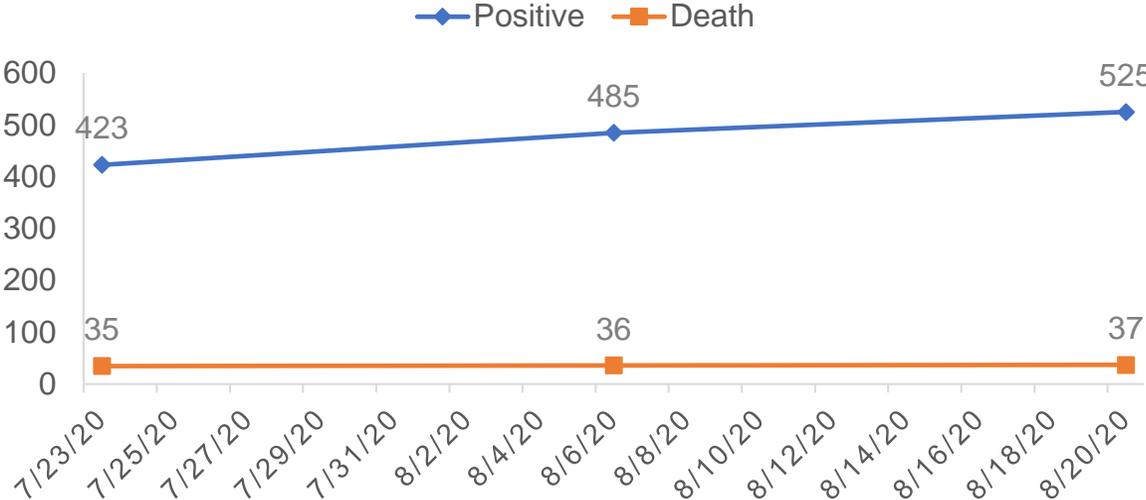
There are 17,764 people supported in services by the DDA of which 3% (562) have tested positive for COVID-19.



CMRO	217	Positive; Increase of	22
ESRO	33	Positive; Increase of	0
SMRO	242	Positive; Increase of	14
WMRO	33	Positive; Increase of	4

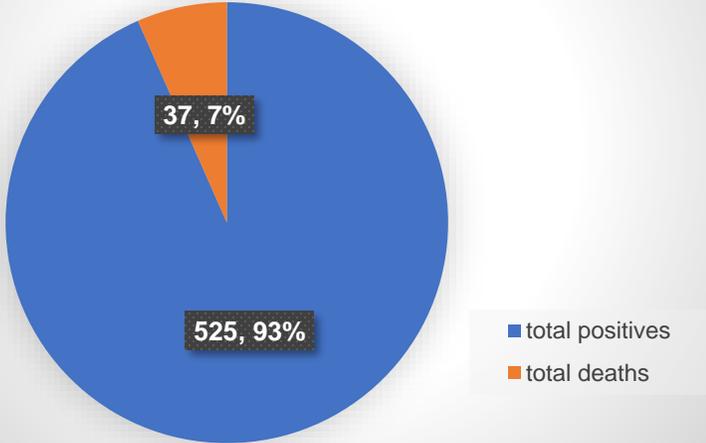
# DDA Tracking

POSITIVE PARTICIPANTS STATEWIDE  
WEEK ENDING 08/20/2020



There have been 525 participants reported as having tested positive for COVID-19 of which there have been 37 deaths.

DDA COVID-19  
Positives and Deaths  
Week ending 8/20/2020



The 37 deaths represents approximately 7% of all (525) participants that tested positive.

*Abigail Gadbois, Legislative Chief Executive Officer*

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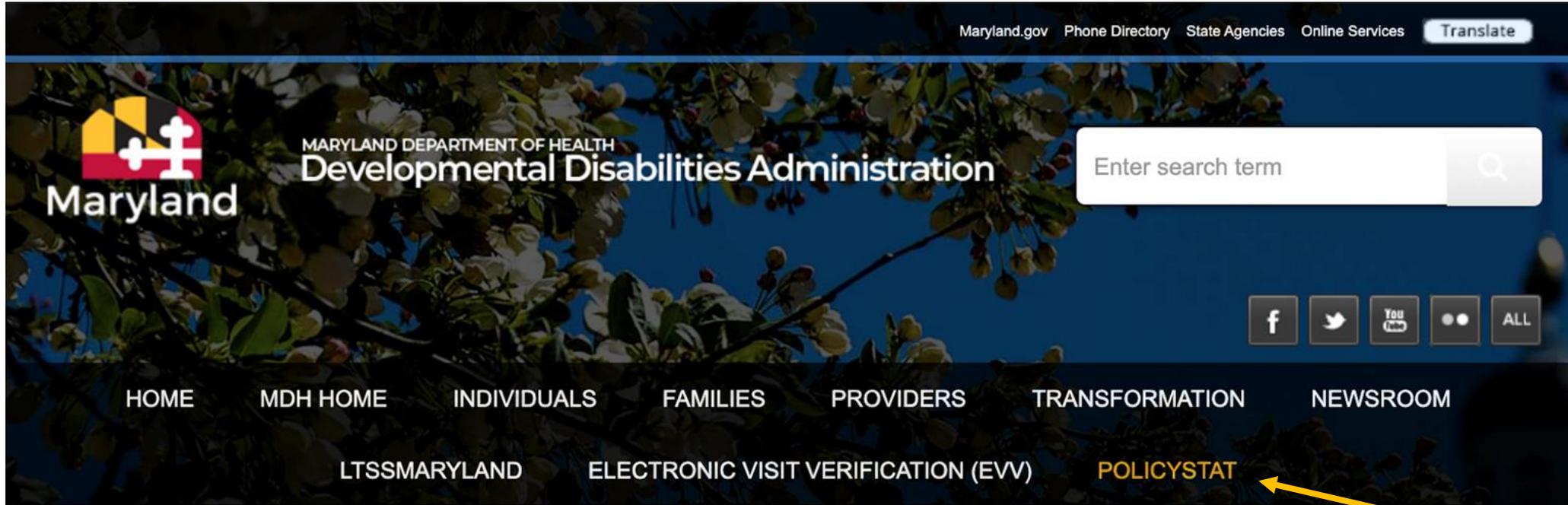
# **Introduction to PolicyStat**

# DDA Policies in PolicyStat

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- [PolicyStat](#) is an online platform for the DDA to publish and share policies related to DDA's programs, services, and procedures
- Participants, families, and providers can view DDA's active policies at any time through the site
- Updates will be automatically published in PolicyStat

# Link to PolicyStat on DDA's Website



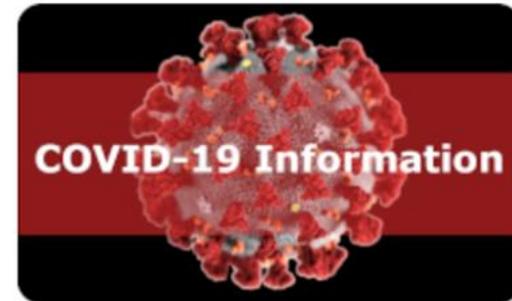
A direct link to PolicyStat was posted on the main page of [DDA's website](#)

## Quick Links

- > [About DDA](#)
- > [Recommended Websites](#)
- > [Forms & Policies](#)

## Services We Provide

## Welcome to the Maryland Developmental Disabilities Administration (DDA)



and

DEPARTMENT OF HEALTH

# DDA's PolicyStat Page

Home | Q Title | Q Policy Area | Q Owner | Q References

## Search By Policy Area

**Filter**

Double click policy areas to limit your search to policies in those policy areas.

Policy Areas:

Available: State Residential Centers

Selected: Administration, DDA Programs, Fiscal Services and Operations

Filter:

**Search**

Automatically directs guests to view selected policy areas.

Guests can look for specific policies within the selected policy areas using this search bar.

Note: DDA's Programs include the Family Supports, Community Supports, Community Pathways, and DDA State funded programs

# DDA's PolicyStat Page

7 Results ordered by title

Title ▾	Preview	Policy Area	Last Revised	Last Approved
<a href="#">Billing Service Procedure Codes with a 15 or 60 Minute Unit</a>	APPLICABILITY This policy applies to Developmental Disabilities Administration (DDA) Service providers and participants self-directing services. IMPLEMENTATION DATE This policy is effective upon	Fiscal Services and Operations	08/2020	08/2020
<a href="#">Competitive Integrated Employment</a>	APPLICABILITY This policy applies to the Developmental Disabilities Administration (DDA) Providers, licensed or certified/approved by the Maryland Department of Health (MDH), to provide Meaningful D	DDA Programs	08/2020	08/2020
<a href="#">Employment Services and Conflict of Interest</a>	APPLICABILITY This policy applies to participants receiving HCBS waiver or State funded supports (whether through a traditional or self-directed model), their families, Developmental Disabilities Ad	DDA Programs	08/2020	08/2020
<a href="#">Meaningful Day Services</a>	APPLICABILITY This policy applies to participants receiving HCBS waiver or State funded supports (whether through a traditional or self-directed model), their families, Developmental Disabilities Ad	DDA Programs	08/2020	08/2020
<a href="#">Meaningful Day Services Training</a>	APPLICABILITY This policy applies to Developmental Disabilities Administration (DDA) Meaningful Day service providers. IMPLEMENTATION DATE This policy is effective upon publication. PURPOSE Th	DDA Programs	08/2020	08/2020
<a href="#">Personal Supports</a>	APPLICABILITY This policy applies to people receiving Developmental Disabilities Administration (DDA) funded supports (whether through a traditional services or self-directed services delivery model	DDA Programs	08/2020	08/2020
<a href="#">Policy Development Instructions for Developmental Disabilities Administration</a>	APPLICABILITY All Developmental Disabilities Administration (DDA) policies, procedures and guidelines relating to the administration of services and business processes. POLICY The DDA maintains a	Administration	07/2016	07/2016



Click on the title to view the full policy

Policies that are drafts, in the approval process, or not currently active and published are not shown.



# DDA's Policies

To visit the PolicyStat Learning Center click here



To print or save the policy click here

[Printer Friendly](#) | [Email Copy](#)



[Home](#)

[Q Title](#)

[Q Policy Area](#)

[Q Owner](#)

[Q References](#)

Search policies by typing here

[Search Policies](#)

Viewing: Competitive Integrated Employment

Click on a section name to jump there in the policy

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Assessing whether a job h...

CIE Assessment

An employment positi...

The position is integr...

The participant has si...

Current Status: Active

PolicyStat ID: 8339760



**MARYLAND**  
Department of Health  
Developmental Disabilities Administration

Origination:	08/2020
Last Approved:	08/2020
Last Revised:	08/2020
Next Review:	08/2021
Owner:	Staci Jones: Coordinator Career and Employment Services
Policy Area:	DDA Programs
References:	Meaningful Day

## Competitive Integrated Employment

### APPLICABILITY

This policy applies to the Developmental Disabilities Administration (DDA) Providers, licensed or certified/approved by the Maryland Department of Health (MDH), to provide Meaningful Day services to participants.

### IMPLEMENTATION DATE

This policy is effective upon publication.

# DDA's Policies

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## LEGAL REFERENCES

[Community Pathways Waiver](#)

[Community Supports Waiver](#)

[Family Supports Waiver](#)

[Workforce Innovation and Opportunity Act \(WIOA\)](#)

[Home & Community Based Services Final Regulation](#)

## RELATED POLICIES

[Meaningful Day Services](#)

[Meaningful Day Services Training](#)

[Employment Services and Conflict of Interest](#)

## REFERENCE MATERIALS

[Maryland Business Express](#)

## Attachments

 [DDA CIE Checklist 2020.07.08.pdf](#)

## Approval Signatures

Approver	Date
Bernard Simons: Dep. Sec. Developmental Disabilities Administration	08/2020
Patricia Sastoque: Deputy Director for Programs	08/2020
Valerie Roddy: Deputy Director -Fiscal Services and Operations	08/2020
Rhonda Workman: Director of Federal Programs	07/2020
Staci Jones: Coordinator Career and Employment Services	07/2020

Click on the links to open the reference documents

Click on the links to download attachments

# Information and Assistance

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- PolicyStat At a Glance document
- DDA Policies At a Glance document
- PolicyStat Learning Center
- Send additional questions about PolicyStat or DDA's policies to:

[abigail.gadbois1@maryland.gov](mailto:abigail.gadbois1@maryland.gov)

*Rhonda Workman, Director of Federal Programs*

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# Website Updates

# Website Updates

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- New pages
  - [Electronic Visit Verification \(EVV\) Page](#)
  - [PolicyStat](#)
  - [DDA Medicaid Waiver Programs Page](#)
- Revamping
  - [Family Supports Waiver Page](#)
  - [Community Supports Waiver Page](#)
  - [Community Pathways Waiver Page](#)
  - [Transformation Page](#)

# Website Updates

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- [Electronic Visit Verification \(EVV\) Page](#) includes:
  - EVV At- A- Glance Documents
  - Implementation Timeline
  - Tips from Pilot Providers
- PolicyStat will include
  - DDA policies
- [Transformation Page](#) includes:
  - Transition Updates
  - At –A- Glance Documents
  - Process Flows

# Pages Summary

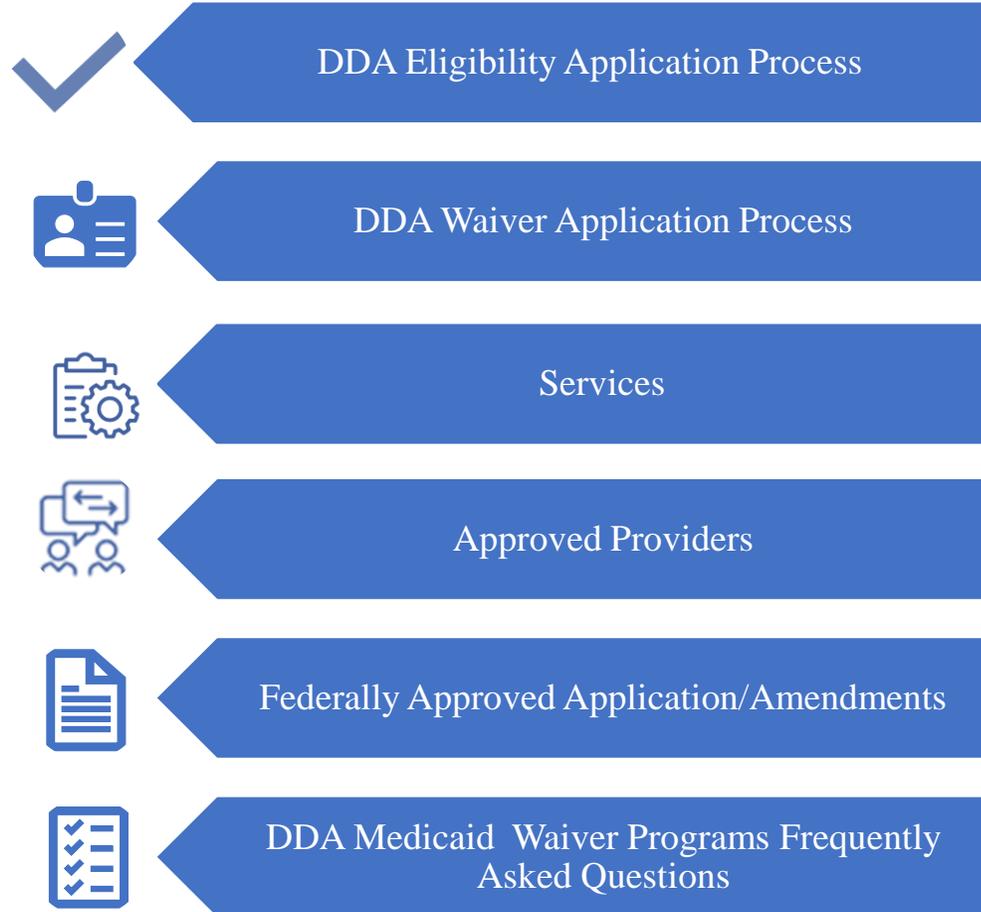
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- New [DDA Medicaid Waiver Programs](#) page includes
  - General information about Waiver programs
  - Links to DDA Waiver Programs
  - DDA Waiver Services Chart

# Pages Summary

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- Family Supports, Community Supports and Community Pathways Waiver Pages includes:



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# DDA Amendment #3 2020

# Amendment #3 2020

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Purpose:

- Opportunity to:
  - Update language
  - Reorganize information for better understanding
  - Update program slots and streamline eligibility
  - Review service options
  - Update LTSS *Maryland* transition
  - Update rates, units, and add geographical differential
- Request from the DD Consortium to consider previous comments

# Amendment #3 2020

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## Eligibility Updates:

- Remove cost cap for Family Supports and Community Supports Waiver
- Focus each waiver for a targeted group
  - Family Supports Waiver - Children up to age 21
  - Community Supports Waiver - Individuals 18 years of age and older
  - Community Pathways Waiver - Individuals 18 years of age or older in need of residential services

Note: All current participants, regardless of age, will remain in their current Waiver program. This new eligibility criteria will only apply to new applicants as of the effective date for the Waiver amendments

# Amendment #3 2020

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## Service Updates:

- Adding remote supports as a service delivery option based on Appendix K experiences
- Consolidating nursing services (*i.e.*, Nurse Consultation and Nurse Health Case Management and Nurse Case Management and Delegation Services) under one service (*i.e.*, Nurse Case Management and Delegation Services)

# Amendment #3 2020

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## LTSSMaryland Transition Update:

- The planned transition to DDA's fee-for-service payment methodology was delayed due to COVID-19, as reflected in the approved Appendix K
- During the transition period, participants will receive a combination of new services and equivalent legacy service to ensure that their needs and preferences, as documented in the person-centered plan (PCP), are met
- Until the DDA billing and payment system is fully transitioned into LTSSMaryland, the DDA will be operating in two systems: LTSSMaryland and the legacy Provider Consumer Information System (PCIS2)
- Person-centered plans will be completed and approved in LTSSMaryland, and services will be authorized and billed through PCIS2 until they are transitioned

# Amendment #3 2020

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## LTSSMaryland Transition Update:

- To support providers, the DDA will use two transition strategies to phase in services and providers
  - (1) a plan to phase-in certain services before others (e.g., personal supports first, residential services second, and meaningful day services third); and
  - (2) by groups of providers who are ready to fully transition all their services billing to *LTSSMaryland*
- The transition will occur on a rolling basis through 2022, as needed
- Service phase- in dates will be coordinated with providers and DDA will issue communications, guidance, and assistance

# Amendment #3 2020

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Update rates, units, and add geographical differential

- Add geographical differential for the following counties: Calvert, Charles, Frederick, Montgomery, and Prince George's County
- Changing all hourly service units to 15-minute units
- Changing the monthly unit for Live-In Caregiver Supports, Support Broker Services, and Employment Services - Co-Worker Employment Supports to an Upper Pay Limit

# Amendment #3 2020

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## Next Steps

- Public notification in Maryland Registry August 28, 2020
- Proposals posted to DDA dedicated Amendment #3 2020 webpage for each program on or before August 31, 2020
- Public comment period September 1<sup>st</sup> – 30<sup>th</sup> 2020
- Review input and update
- Medicaid final review and approval
- Submission to CMS on November 1<sup>st</sup>
- CMS review -November 1<sup>st</sup> - January
- Proposed effective date – January 1<sup>st</sup>

# Amendment #3 2020

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[Family Supports Waiver Amendment #3 – 2020 dedicated page](#)

[Community Supports Waiver Amendment #3 – 2020 dedicated page](#)

[Community Pathways Waiver Amendment #3 – 2020 dedicated page](#)

# Questions

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