Deputy Secretary’s Agenda

• Opening Remarks
• DDA Regional Office Update
• Reopening Provider Presentation
  • Washington County Human Development Council Inc.
  • Kennedy Krieger Institute CORE Foundations
  • Caroline Center, Inc.
  • Seeking Employment, Equality and Community (SEEC)
• Questions
Deputy Secretary’s Opening Remarks

• This week you heard Governor Hogan announce the beginning of Stage Two of Maryland’s COVID-19 Recovery, Safe and Gradual Reopening of Workplaces and Businesses
• The DDA’s highest priority is the health, safety, and wellbeing of people with intellectual and developmental disabilities, their families, staff, and providers
• Thank you to those of you that have expressed an interest in working with the Regional Directors in the reopening discussion at a local level
Deputy Secretary’s Opening Remarks

• This is a great opportunity for the meaningful day communities of practice in the various regions to reconvene and discuss what they have learned and want to continue doing as it relates to virtual remote supports and what that looks like moving forward in the areas of:
  • Individual Level Considerations
  • Provider Level Considerations
  • System Level Considerations
Regional Updates

- **SMRO** - Onesta Duke
  onesta.duke@maryland.gov

- **ESRO** - Kim Gscheidle
  kimberly.gscheidle@maryland.gov

- **CMRO** - Nicholas Burton
  nicholas.burton@maryland.gov

- **WMRO** - Cathy Marshall
  cathy.marshall@maryland.gov
There are 17,764 people supported in services by the DDA of which 2% have tested positive for COVID-19.
There have been 345 participants reported as having tested positive for COVID-19 of which there have been 26 deaths.

The 26 deaths represents approximately 7% of all participants that tested positive.
The DDA Commitment

• We will continue to share information and resources
• We will continue to collaborate and advocate on behalf of the people you support, their families, and staff
• We will help Marylanders with intellectual and developmental disabilities thrive
• We will continue to keep you updated
Derek D. Smith, Executive Director

Human Development Council, Inc.
KEEPING PARTICIPANTS SAFE WHILE PROVIDING DAY SERVICES

RE-OPENING DAY SERVICES
During The Current State of Emergency

Washington County Human Development Council Inc.
STEPS TO CREATING A SAFE ENVIRONMENT

• Survey families & caregivers to access comfort level and identify concerns
• Train staff in CDC recommendations and new Agency policies
• Assess PPE and medical equipment inventories for operations
• Update policies to include COVID-19 procedures
• Lower occupancy to increase social distancing for facility services
• Reorganize transportation operations to lower person per vehicle count
• Encourage families to transport as “safest method”
• Evaluate weekly

Step-by-Step Procedures
Start Slowly and Evaluate Continuously

STEP ONE:
• Provide remote day/employment services if desired and feasible
• Bring in Agency residents to center while keeping them in self contained areas during day program hours.
• Nursing department to determine “at-risk” individuals that should continue to isolate.
• Evaluate weekly
STEP TWO:
• Hold two day program sessions per day with reduced hours per session to lower building occupancy and allow for social distancing.
• Limit CDS groups to a maximum of two participants per vehicle, using only larger vans to allow for social distancing.
• Begin “in-person” Employment Services
• Continue to provide remote services.
• Evaluate weekly
• *NOTE: Step two may be in place for some time.*

STEP THREE:
• Day habilitation services will return to the six hour schedule.
• Family/caregiver transportation will continue to be encouraged.
• CDS and Employment Services will continue as planned
• Continue to provide remote services
• Evaluate weekly
COVID-19 Health & Safety Policies

1. All HDC staff and Meaningful Day participants must wear cloth or disposable masks while at work and during travel in an HDC vehicle. Participants who will not tolerate wearing a mask will be eligible for remote services only.
2. All HDC staff will have a health and temperature check when arriving for duty and every eight hours thereafter.
3. All participants must have a temperature check before boarding an HDC vehicle or entering an HDC building. Staff have the right to refuse entry for anyone whose temperature is 100 degrees or higher or is displaying flu-like symptoms.
4. All staff will be trained on enhanced hygiene and sanitation practices, and the proper use of PPE while at work.
5. The Attendance Restriction Policy now includes COVID-19 recommendations from the CDC.

This plan will be considered highly fluid and will be based on Executive Orders, CDC and Health Department recommendations, self-evaluations, and local COVID-19 conditions.

Stay Safe, Stay Healthy
Stacey Herman, Director Post-Secondary Services
Kennedy Krieger Institute CORE Foundations
Introduction

Provider: CORE Foundations at Kennedy Krieger Institute
Stacey Herman, Director CORE Foundations
Email: Hermanst@KennedyKrieger.org
## Reopening Plan- Re-entry to Community

<table>
<thead>
<tr>
<th>Where we are now!</th>
<th>Moving to Stage 1 Re-Entry</th>
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<tbody>
<tr>
<td>• We never closed!</td>
<td>• Blended schedules</td>
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<td>• Employment supports</td>
<td>• Prioritizing those who remote services were not a fit/virtual fatigue/high-risk</td>
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<td>• Developed and implementing robust, person-centered remote services</td>
<td>• Direct support provided at outdoor locations – inclement weather policy</td>
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<td>• Increased sessions, length of sessions, guest speakers, and varied topics</td>
<td>• PPE command center</td>
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<tr>
<td>• Developed remote services curriculum</td>
<td>• Staff re-training on proper use of PPE</td>
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<td>• Staff engaged in trainings</td>
<td>• Daily screenings of staff and community members</td>
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<td>• Those not receiving remote services, receive daily check-ins throughout the day by text or email</td>
<td>• “Go” backpacks</td>
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<td>• Families concerned about employment opportunities</td>
<td>• Behavioral Supports – staffing ratios</td>
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<td>• Consistent staff</td>
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<td>• Transitioning TYs</td>
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Reopening Plan- Re-entry to Community

• Key Steps to Re-opening
  • Collaboration, Collaboration, Collaboration
  • Remote Volunteer/Employment Opportunities
  • Policies and Procedures Development
  • Start Small, Increase in Stages
  • Internal Contact Tracing
  • Planning Meetings with Community Members, Families, CCSs, Businesses, Volunteer sites
  • Communication is Key!
  • Utilizing Resources
Administration & Services
12061 School St.
P.O. Box 460
Ridgely, MD 21660
(Eastern Region)

15222 Dino Dr.
Burtonsville, MD 20866
(Southern Region)

Kelly E. Callahan, CEO
kcallahan@carolinecenterinc.org
Timeline of Events

March - Anticipated long-term closure of Day Programs and started to explore ways in which to continue to provide supports.

- Who do we need to remain in contact with, and how will we do it?
- What information do we need, and from whom?
- What supplies and procedures are needed to ensure the health and safety of everyone involved?
- How do we keep everyone safe and healthy while we plan for the future, respond to crises and constant changes to information being distributed?

April - Started planning for service delivery systems based on information gathered in March and Appendix K.

- What have we learned from Primary Caregivers, Employees, Participants?
- What are CCI’s strengths and resources - supplies, manpower, locations, finances, etc...?
- What procedures have already been developed and/or existed prior to the pandemic that can be adapted for use in our new world; and applied to future opportunities?
- What additional factors need to be considered in the development of procedures?
- How do we determine who can participate in specific types of supports and who cannot?
- How do we communicate the new opportunities to participants, primary caregivers and employees, other stakeholders?

May - Began providing alternative supports.

Alternatives to Traditional Day Habilitation
Supports Provided Directly by CCI Employees

- Supports provided by CCI employees face-to-face require more safety precautions to reduce the risk of infection and spread.
  - What is needed for both staff and participants to be safe?
  - How do we make sure that the activities offered are personally meaningful?
  - How do we determine when a participant can, and cannot, participate?
  - How do we provide guidance to staff that prepares them for a variety of situations? i.e. Participant reports a household member is sick.
  - Who will be responsible for monitoring illnesses when a participant is excluded?
  - When will a participant be able to resume activities if excluded for health reasons?
  - How will we document the supports provided? ... health of participants and their household members?
  - Are there other factors, in addition to health status of participant and household members that need to be considered when determining eligibility?
  - Do all supports provided directly by CCI employees require additional precautions related to health status and abilities of Participant(s)?
  - What is needed to provide meaningful virtual supports...by CCI and Participants?
Supports NOT provided directly by CCI Employees

- What are the risks associated with supports provided off-site and by a non-CCI employee?
- What are the risks associated with engaging non-CCI employees as providers?
- How do we mitigate those risks?
- What screenings will we conduct, and how, of potential adjunct support providers?
- How do we provide direction/guidance to adjunct support providers?
- What documentation will be required to verify that services were delivered, and within the scope of Day Hab. under Appendix K?
- What procedures does CCI already have in place that can be adapted to assist with adjunct supports?
- How will adjunct support providers be paid? ...when? ...how much?
- How do we communicate all of this in a way that makes sense?
Karen Lee, Executive Director

Seeking Employment, Equality and Community (SEEC)
From There to Here and Beyond

Karen Lee
SEEC
kle@seeconline.org
<table>
<thead>
<tr>
<th>Date</th>
<th>Events</th>
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<tbody>
<tr>
<td>March 12</td>
<td>Closed CDS/Employment</td>
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<td>Staff came into the office for technology check</td>
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<td>March 13</td>
<td>Curriculum Development began</td>
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<td>March 16</td>
<td>Daily Morning Huddle</td>
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<td>Central Distribution</td>
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<td>March 23</td>
<td>Supporting 24/7 we reduced exposure</td>
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<td>Everyone in Masks</td>
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<td>Appendix K Released</td>
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<td>April 23</td>
<td>Families as Providers</td>
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<td>PPP was approved</td>
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<td>Take stock in what we are really doing</td>
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Plan to create services under the new normal

- Ordered near 100 new laptops
- Collected tablets to redeploy
- Created an IT help desk - open 9-9 M-F
- Created a Technology training and assessment plan/tools
- Centralized supply distribution
- Create a plan and tool to evaluate the risk level people supported and staff
What SEEC is doing to get to 70%

**Curriculum that can be used in people’s homes for SL or online in virtual supports**
- Doing Laundry
- COVID Precautions
- Writing a Resume

**Evening Gatherings**
- Watching movies together
- Making Ice Cream
- Writing personal goals
- Yoga

**Virtual Talent shows**
- Singing
- Writing poems
- Dancing

**Employment and Discovery**
- “I want to work” workbook
- Exploring jobs and careers
- Trying new things

**Virtual job club with daily topics**
- Creating a Resume
- Reporting when you are sick to your supervisor

**Virtual hang outs led by staff, people we support and volunteers on topics that interest them…**
- Reptiles and Fish
- Asking someone out on a date
- Finding an Apartment—choosing a roommate

**Virtual Classes**
- Art (shared screen)
- Music
- Fitness
Going Forward

- Grants for a Learning Management System as Single Point of Entry for Virtual Supports and Learning
- 4 Phase Approach to Phasing Back Face to Face Services
- Hire Some Teachers to Lead Group Classes
- Identify Which Staff Cannot Work in This Paradigm
Questions