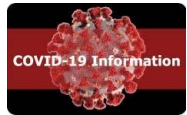




DEPARTMENT OF HEALTH
DEVELOPMENTAL DISABILITIES
ADMINISTRATION



SUPPORTED EMPLOYMENT At-A-Glance

COVID-19 DDA Services

Temporary changes, effective March 13, 2020

Service Delivery Flexibilities

- May be provided over the phone, or by Skype, Zoom, Facetime, etc. to allow services to continue to be provided remotely in the home and community settings
- May be provided in a variety of settings such as residential sites, family homes, and other community setting
- Suspend six hour minimum for services in a day - May bill for the entire day if provide the person with, at minimum, one hour of cumulative supports during that day
- Personal care assistance may comprise the entirety of the service, when the person is unable to attend work

Service Authorization Flexibilities

- Services can be provided any day of the week and exceed eight hours a day and 40 hours per week within a person's authorized budget

Staffing Flexibilities

- May be rendered by relatives or legally responsible individuals (*including spouses and parents of minor children*)
- Expedited onboarding with only essential training required prior to supporting people

Retainer Payments

- Add COVID-19 Retainer Payment at up to 80% of the rate:
 - Traditional Service Delivery Model: Up to 30 days
 - Pilot Providers: Up to 180 hours
- DDA will share guidance on documentation and billing for retainer days

Visit our website for additional COVID-19 resources:

https://dda.health.maryland.gov/Pages/DDA_Appendix_K.aspx

Have questions? Email them to: dda.toolkitinfo@maryland.gov

- ▶ Issue date: 1.20.2021
- ▶ Effective date: 3.13.2020
- ▶ Version number: 2

