



COVID-19 DDA Services Appendix K

Temporary changes, effective March 13, 2020

Service Delivery Flexibilities

- May be provided in a variety of settings such as residential sites, family homes, and other community settings
- Suspend six hour minimum for services - May bill for the entire day if provide the person with, at minimum, one hour of cumulative supports during that day
- Personal care assistance may comprise the entirety of the service when the person is unable to attend work, as appropriate

Staffing Flexibilities

- Staffing ratios may be exceeded due to staffing shortages
- May be rendered by relatives or legally responsible individuals (*including spouses and parents of minor children*)
- Expedited onboarding with only essential training required prior to supporting people

Service Authorization Flexibilities

- May be provided any day of the week and exceed eight hours a day and 40 hours per week within a person's authorized budget

Retainer Payments

- Add COVID-19 Retainer Payment at up to 80% of the rate:
 - Traditional Service Delivery Model: Up to 30 days
 - Pilot Providers: Up to 180 hours
- DDA will share guidance on documentation and billing guidance for retainer days

Visit our website for additional COVID-19 resources:

https://dda.health.maryland.gov/Pages/DDA_Appendix_K.aspx

Have questions? Email them to:

dda.toolkitinfo@maryland.gov

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