




DEPARTMENT OF HEALTH

Larry Hogan, Governor · Boyd K. Rutherford, Lt. Governor · Dennis R. Schrader, Secretary

To: Day and Community Learning Service Providers

From: Bernard Simons 
Deputy Secretary
Developmental Disabilities Administration

Date: May 4, 2021

Subject: Operational Day Calendars

Effective immediately, the Developmental Disabilities Administration will no longer require operational day calendars be submitted by providers of traditional Day and Community Development Services.

A provider can provide service on any day if they stay under the total allotted days approved for each site, comply with waiver service limitations, and do not exceed an individual's approved number of days in their Person-Centered Plan.

Currently under the public health emergency Appendix K authority, services can be provided any day of the week. Once the Appendix K flexibilities end, Day Habilitation services can be provided Monday through Friday only and, therefore, cannot be provided on Saturdays or Sundays.

All agencies that had less than 250 operational days approved previously are now automatically updated to the new default of 250 operational days. However, please note that you can only bill for days that are submitted in the person's plan and/or cost detail. If your agency currently has more than 250 operational days, then no changes were made.