

# **Applications and nominations for the Maryland Board for the Certification of Residential Child Care Program Professionals are being accepted through May 7, 2022.**

The Board of Residential Child Care Program Professionals is accepting applications through May 7, 2022 for the following Board seats:

- Residential Child Care Program Administrators

Interested candidates should carefully review all membership criteria and the time commitment noted below before applying. Applicants are responsible for ensuring that all application documents and nomination materials are submitted by May 7, 2022.

## **Criteria:**

The criteria for members is outlined in the Board statute, Health Occupations §20-202 which is attached. Terms are for four years. The applicant must be actively licensed, be in good standing with the Board and be a resident of Maryland.

## *Board member duties:*

- Attend month Board meetings which are held on the 2<sup>nd</sup> Friday of month at 10:00 am virtually or at the Board office located at 4201 Patterson Avenue, Baltimore, Maryland 21215. The meeting includes a closed and a public (open) session. Members receive a stipend of \$50.00 per meeting plus mileage. Members receive documents in advance of the meeting for review. There are attendance requirements in order to remain a board member.
- Members serve on various Board committees including Licensing Committee, Disciplinary Committee, Regulations Committee, Legislative Committee, and Training/Education Committee. Committees meet as needed virtually/ in person/by phone.
- Members participate in disciplinary hearing and case resolution conferences.
- Board members may be asked to testify before the General Assembly regarding legislation that affects consumers and/or licensees.
- Board members are subject to the State Ethics Law and are required to file an annual financial disclosure with the Maryland State Ethics Commission.

Please note that all applicants are thoroughly vetted and may be interviewed by a subject matter expert. The Governor appoints all board members with the advice of the Secretary of the Department of Health and advice and consent of the Senate.

**All interested applicants are required to submit a formal application through the *Governor's Appointments Office website at <http://govappointments.maryland.gov/> no later than May 7, 2022.***

Please be aware that one of the application documents, Appointee Exemption Disclosure (AED) form, is required by the Maryland State Ethics Commission (MSEC) to document any potential conflicts of interest. On the AED form, applicants should request an employment exemption for all current employment. Applicants that are self-employed, own or co-own a business should also request a financial exemption on the AED form.

If an applicant is serving in an official capacity with Board/Association, the applicant should list their role and note their willingness to resign immediately if appointed to the Health Occupation Board. Applicants may contact the MSEC at 410-260-7770 with questions or to request guidance.

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**Any additional questions regarding applications or nominations may be addressed to Kim Bennardi at [kim.bennardi@maryland.gov](mailto:kim.bennardi@maryland.gov) or 410-767-4049.**